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| OFFICE USE: Date Received: _____ Application # _____ |
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APPLICATION FOR DEVELOPMENT PERMIT

Development Permit Applications will take approximately **1-2 months** to process. This time may occasionally be less but many factors will contribute to whether or not a permit can be handled promptly. Some permits will be required to go to the Municipal Council, others may be required to give notification to surrounding landowners or other parties, and if the essential information is not provided then delays will occur.

Application Fees:

The following fees are applicable:

- 1. Permitted Use _____
- 2. Discretionary Use _____

If you are unsure of whether your use is permitted or discretionary please contact the Municipal Office and ask for clarification. The fees are based on an average cost to review and approve a permit.

Application Requirements:

Your permit shall not be considered completed until you submit **all** of the following:

- | | |
|--|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> Completed application form <input checked="" type="checkbox"/> Required photos and floor plan <input checked="" type="checkbox"/> Required permit application fee <input checked="" type="checkbox"/> Copy of title/parcel picture from ISC (RM can obtain copy for additional \$10.00) <input type="checkbox"/> Applicant contact information <input type="checkbox"/> Registered owner information <input type="checkbox"/> Location of proposed development <input type="checkbox"/> Start and completion date <input type="checkbox"/> Description of existing land uses <input type="checkbox"/> Description of proposed land uses <input type="checkbox"/> Appropriate signatures | <ul style="list-style-type: none"> <input type="checkbox"/> Site plan included, and shows: <ul style="list-style-type: none"> o North Arrow o Site boundary, dimensions, and size o Dimensions of all existing and proposed structures o Distances from all site boundaries from structures o Location of existing and proposed utilities, roads & approaches o A site Drainage Plan is required with the location of all distinguishing physical features located on or adjacent to the property i.e. Sloughs, streams, slopes, wetlands etc. |
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Development Information

1. Applicant:

| | |
|----------------|--------------------|
| Name: _____ | Phone: _____ |
| Address: _____ | Postal code: _____ |

2. Registered Owner (if different than above):

| | |
|----------------|--------------------|
| Name: _____ | Phone: _____ |
| Address: _____ | Postal code: _____ |

3. Legal Land Description:

LSD or 1/4 _____ Sec. _____ Twp. _____ Rge. _____ W _____

Lot(s) _____ Block _____ Registered Plan No. _____ Urban Area _____

4. Provide description or list of existing use of land and buildings:

5. Provide description or list of proposed use of land and buildings:

6. Proposed development involves:

Principal building _____ Accessory building _____

Surrounding land uses: Are any of the following within 1.6 km (1 mile)?

| | Yes/No | If Yes, Please State Distance |
|------------------------------------|--------|-------------------------------|
| a) Intensive Livestock Operation | _____ | _____ |
| b) Landfill or Waste Disposal Site | _____ | _____ |
| c) Sewage Lagoon | _____ | _____ |
| d) Stream or Large Body of Water | _____ | _____ |

7. Estimated dates of development:

Commencement: _____ Completion: _____

8. What sewer/utilities currently exist? Show the location on the site plan

9. Declaration of Applicant:

I/we further agree to comply with all Bylaws & Regulations of the Municipality respecting development and I/we acknowledge that it is my/our responsibility to ensure compliance with all Saskatchewan Regulations and Acts including The Uniform Building and Accessibility Standards Act, regardless of any review or inspection that may or may not occur by any official of the Municipality.

I/We agree that any expense incurred by the administration or application fees not paid may be added by the Municipality to the property tax roll of the Land and development and is deemed for all purposes to be a tax on the Land from the date it was added to the tax roll and forms a lien against the Land in favour of the Municipality from the date it was added to the tax roll.

I/We, _____ and _____, _____
solemnly declare that all the above statements contained within this application are true, and I/we make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the "Canada Evidence Act".

Date

Applicant Signature

Date

Landowner Signature (if different
From applicant)

NOTE: Development Permits not filled in properly with all necessary information and application fees will result in the development permit being returned to the applicant. This will result in a delay in processing the application, so

Site Plan

In order to process the development permit application, all submissions must include a completed site plan map of the proposed project; submission of an incomplete site plan map will be considered as an incomplete application and returned to the applicant:

be sure to have as much information filled in as possible to ensure the Municipality can issue a timely reply.