



RM of Meadow Lake #588 Regular Council Meeting Minutes – March 11, 2019

Minutes of the Regular Council Meeting, of the RM of Meadow Lake #588 held in Council Chambers at Meadow Lake, Sask. on the 11th day of March, 2019.

Present:

Reeve – Timothy McKay

Councillors:

Div. 1 – Dale Sheppard

Div. 4 – Garry Ratke

Div. 2 – Russ Jones

Div. 5 – Blair Mysko

Div. 3 – Ron Johnson

Div. 6 – Ernie Schwartz

Chief Administrative Officer – Gina Bernier

The meeting was called to order by Reeve Timothy McKay at 9:00 a.m.

Attendees to the Meeting:

- Darwin Schwartz, Manager of Public Works – 11:00 a.m.
- Lenn Lennea, Sr., Road Consultant – 11:30 a.m.
- Devon Archer, Von Rose Contracting – 1:00 p.m.

041/19

Agenda

MYSKO

That the agenda be adopted as presented and forming part of these minutes.
Carried.

042/19

Minutes – Regular Meeting

JONES

That the minutes of the Regular Council meeting dated February 11, 2019 be approved as circulated as corrected under Res #031/19 that the SARM Convention is to be held in Saskatoon.

Carried.

043/19

Accounts

RATKE

That the List of Cheques be approved for payment as follows:

Cheque #29333 – 29351 - \$172,468.39

Cheque #29352 – 39367 - \$42,083.74

Cheque #29368 – 29380 - \$14,242.91

EFT – February 1, 2019 – \$12,012.96

EFT – February 15, 2019 - \$14,859.18

Payroll – February 1, 2019 - \$11,895.06

Payroll – February 15, 2019 - \$12,905.22

Council – February 12, 2019 - \$3,524.90

Carried.



RM of Meadow Lake #588 Regular Council Meeting Minutes – March 11, 2019

044/19

Financial Statement

SCHWARTZ

That the Statement of Receipts and Expenditures for the Month of February 2019 be accepted as presented.

Carried.

045/19

Annual Financial Statement - 2018

SHEPPARD

That the Annual Financial Statement for 2018 as presented by the Reeve, Timothy McKay be approved.

Carried.

046/19

Trapping Cabin Abatement

JONES

WHEREAS the RM of Meadow Lake abated the trapping cabins in 2018; and
WHEREAS there was a missed abatement on the NW-22-57-13-W3;
THEREFORE BE IT RESOLVED that the amount of \$630.89 was paid by the
ratepayer and should have been abated be put as a credit on the NE-01-59-15-W3.

Carried.

047/19

SAMA Annual Meeting

MYSKO

That the Council recognizes the Annual Meeting of the Assessment Management Agency on April 10, 2019 at the Delta Hotel in Regina, Sask.; and
That the CAO attend the April 9, 2019 for the Administrator training day; and
That the CAO, Gina Bernier, be appointed as the voting representative for the RM of Meadow Lake #588.

Carried.



048/19

RM of Meadow Lake #588 Regular Council Meeting Minutes – March 11, 2019

Correspondence

SHEPPARD

That the correspondence now listed be filed:

- a. City of Meadow Lake – Library Agreement
- b. City of Meadow Lake – Misty Meadows Road
- c. RCMP Report – January
- d. Northern Village of Green Lake
- e. Municipal Hail Insurance
- f. Ministry of Parks Culture and Sport – Halfway House Rec Site
- g. Cypher Environmental
- h. Sask. Assessment Management Agency
- i. Northcentral Transportation Planning Committee
- j. Divide Forest Advisory Committee
- k. Northwest School Division Re – Weed Control
- l. Robert McIntyre

Carried.

049/19

Bylaw #1/19 – 1st Reading

SCHWARTZ

That Bylaw #1/19 being a Bylaw to amend the Zoning Bylaw be read a 1st time at this meeting.

Carried.

050/19

Bylaw #1/19 – Public Hearing Date

JONES

That the Council for the RM of Meadow Lake #588 set 10:00 a.m. CST on April 8, 2019 as the Public Hearing for Bylaw #1/19 and that this Public hearing will be held at #203-Highway 4 Northwest, Meadow Lake, Sask.

Carried.

051/19

Bylaw #2/19 – 1st Reading

JONES

That Bylaw #2/19 being a Building Bylaw be read a 1st time at this meeting.

Carried.

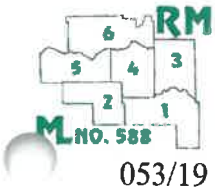
052/19

Bylaw #2/19 – 2nd Reading

MYSKO

That Bylaw #2/19 be read a 2nd time at this meeting.

Carried.



RM of Meadow Lake #588 Regular Council Meeting Minutes – March 11, 2019

053/19

Bylaw #2/19 - Approval

SCHWARTZ

That Bylaw #2/19 being a Building Bylaw be given three readings at this meeting.
Carried Unanimously.

054/19

Bylaw #2/19 – 3rd Reading

RATKE

That Bylaw #2/19 being a Building Bylaw be read a 3rd time at this meeting and approved.

Carried.

055/19

Policy – GG-004

MYSKO

That Policy GG-004 Purchasing and General Procedures be accepted as presented and forming part of these minutes.

Carried.

056/19

Policy – PD-002

JOHNSON

That Policy PD-002 Planning and Development Policy be accepted as presented and forming part of these minutes.

Carried.

057/19

In Camera Session

RATKE

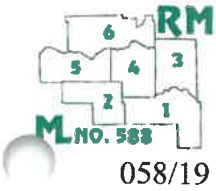
That the Council go to an in camera session at 11:00 a.m to discuss:

1. Human Resources
2. Strategic Planning

Carried.

Reeve, Timothy McKay called the meeting back to order at 12:00 noon

Recessed for Dinner – 12:00 noon – 1:00 p.m.



058/19

Gravel Tender Penalty

JOHNSON

WHEREAS the RM of Meadow Lake #588 held back \$27,000.00 due to a penalty for coming back late to crush the gravel in 2018; and

WHEREAS there was a lot of breakdowns and issues involved in the gravel crushers program of which he had no control over;

THEREFORE BE IT RESOLVED that the penalty hold back be paid out to Von Rose Enterprises in the amount of \$27,000.00; and

BE IT FURTHER RESOLVED that future contracts will have penalties applied if they are incurred through the contract.

Carried.

059/19

Gravel Bailing Tender

RATKE

WHEREAS the RM of Meadow Lake #588 require to have gravel bailed, crushed and stockpiled;

THEREFORE BE IT RESOLVED that the CAO be instructed to work with the Road Consultant to complete a tender for the purpose of gravel bailing, crushing and stockpiling at various pits within the RM of Meadow Lake; and

BE IT EVEN FURTHER RESOLVED that the tender would be for a minimum of 25,000 yards for the bailing and crushing for 2019 and a separate tender for crushing for 40,000 yards (15000 at one site and another 25,000 at another site).

Carried.

060/19

Policy – TS-016

JONES

That Policy TS-016 Permitting Haul Roads Policy be accepted as presented and forming part of these minutes.

Tabled.

061/19

Roadata Agreement

SCHWARTZ

That the Council for the RM of Meadow Lake #588 authorize the Reeve and CAO to enter into the agreement with Roadata Services and that this agreement will be forming part of these minutes.

Tabled.

Garry Ratke abstained from the discussions on the Meadow River Road.



062/19

Meadow River Road Curve

MCKAY

WHEREAS the engineering firm of Allnorth has completed a study on the safety and travel options on the curve located on the Meadow River Road at Range 3172 Township 604; and

WHEREAS the study has concluded that there are safety concerns and signing issues; THEREFORE BE IT RESOLVED that the Council for the RM of Meadow Lake authorize the Manager of Public Works to remove the curve and upgrade Township 604 in accordance with the recommendations of Allnorth; and

BE IT FURTHER RESOLVED that the CAO be instructed to apply for funding under the Provincial Traffic Safety Fund Grant Program for the purpose of “intersection safety”.

Carried.

063/19

Road Abandonment-NW-23-60-17-W3

MYSKO

That the Council for the RM of Meadow Lake approved the road abandonment known as Road Plan No. 100340233, Registered Plan No. 64B02860, Land Description NW-23-60-17-W3. This proposed abandonment will not affect access of other property owners in the area, and no public utilities above or below the ground will be affected by transfers. The old road will be transferred back to the adjacent land owners, who are in agreement to the transfer.

Carried.

064/19

Bylaw Enforcement Committee

MYSKO

WHEREAS the RM of Meadow Lake #588 reviewed the discussion paper from Saskatchewan Association of Rural Municipalities on the Bylaw Enforcement Officer requirements for Saskatchewan, and

WHEREAS there is more research that is needed for the RM of Meadow Lake Council; THEREFORE BE IT RESOLVED that the Council appoint the following persons to sit on the Bylaw Enforcement Officer Committee and return with recommendations for the Council;

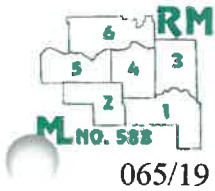
Reeve, Timothy McKay

CAO, Gina Bernier

Deputy Reeve, Dale Sheppard

Councillor, Ernie Schwartz

Carried.



RM of Meadow Lake #588 Regular Council Meeting Minutes – March 11, 2019

065/19

Mowing Tender

RATKE

That the Council authorize the CAO to advertise on the Sask. Tenders Website the Mowing Tender request for the RM of Meadow Lake #588; and

That the Manager of Public Works and the CAO complete the Mowing Map for this tendering process; and

That this be advertised as a 3 year contract.

Carried.

066/19

Road Building - Tender

JOHNSON

WHEREAS the RM of Meadow Lake #588 has been requested by Harvey Harriot to build a mile of road along Range 3153 and Township 613;

THEREFORE BE IT RESOLVED that Lenn Lennea, Sr., Road Consultant complete a design for this road; and

BE IT FURTHER RESOLVED that an agreement be entered into with Harvey Harriot that the RM of Meadow Lake will pay a maximum of \$175,000.00 towards the upgrade of this road building project on the Range Road 3153 Township 613; and

That this Road must be built with 2 years of the agreement signed.

Carried.

067/19

Road Maintenance Agreement - Highways

MYSKO

That the Road Maintenance Agreement with Saskatchewan Ministry of Highways and Infrastructure as attached to these minutes be approved and that the Reeve and CAO be authorized to enter into Agreement with Sask. Highways.

Carried.

068/19

Office Generator Service Program

JONES

That the Council authorize the CAO to enter into agreement with T&T Power Group for the purpose of service of the Generator at the Municipal Office.

Carried.

069/19

New Employees

MYSKO

That the Council for the RM of Meadow Lake #588 recognize the following persons to the Municipal Staff in accordance with the Collective Agreement:

1. Adriane Ouellette – Shop Secretary
2. Samantha Schmidt – Office Receptionist

Carried.



RM of Meadow Lake #588 Regular Council Meeting Minutes – March 11, 2019


070/19

Adjournment – 2:45 p.m.

SCHWARTZ

That this meeting be adjourned.

Carried



CAO



REEVE

Agenda
RM of Meadow Lake #588
March 11, 2018 – 8:30 a.m.

1. Call to order
2. Minutes
3. Accounts
4. Financial Statement
5. 2018 Draft Audited Financial Statement
6. Tax Abatement – Trappers Cabins
7. Interviews
 - a. In Camera – 11:00 a.m.
 - b. Devon Archer – 1:00 p.m.
8. Correspondence
 - a. City of Meadow Lake – Library Agreement
 - b. City of Meadow Lake – Misty Meadows Road
 - c. RCMP Report – January
 - d. Northern Village of Green Lake
 - e. Municipal Hail Insurance
 - f. Ministry of Parks Culture and Sport – Halfway House Rec Site
 - g. Cypher Environmental
 - h. Sask. Assessment Management Agency
 - i. Northcentral Transportation Planning Committee
 - j. Divide Forest Advisory Committee
 - k. Northwest School Division RE: Weed Control
 - l. Robert McIntyre Re: Tax Cancellations
9. Bylaws
 - a. Bylaw 1/19 – Zoning Amendment re: LR1 and LR2
 - b. Bylaw 2/19 – Building Bylaw
10. Policies
 - a. Purchasing and General Procedures – GG-004
 - b. Planning and Development – PD-002
 - c. Permitting Haul Roads -
11. Other
 - a. Meadow River Road Safety Review
 - i. Tender
 - ii. Grant Application (SGI)
 - b. Roadata Agreement
 - c. Bylaw Enforcement Officer Discussions
 - d. Mowing Tender
 - e. Road Building Tender (Div. 3 – Harriot)
 - f. Road Maintenance Agreement – Sask. Highways
 - g. Warranty on Graders
 - h. Office Generator Service Program
 - i. Employee Appointments
 - j. OHS Training
 - i. Level 1 – May 7&8
 - ii. Level 2 – May 9&10
12. Adjournment – 4:00 p.m.

Jr