



RM of Meadow Lake #588 Minutes – Regular Meeting – November 12, 2019

Minutes of the Regular Council Meeting, of the RM of Meadow Lake #588 held in Council Chambers at #203 Highway 4 NW, Meadow Lake, Sask. on the 12th day of November, 2019.

Present:

Reeve – Timothy McKay

Councillors:

Div. 1 – Dale Sheppard

Div. 4 – Garry Ratke

Div. 2 – Russ Jones

Div. 5 – Blair Mysko

Div. 3 – Ron Johnson

Div. 6 – Ernie Schwartz

Chief Administrative Officer (CAO) – Gina Bernier

The meeting was called to order by Reeve Timothy McKay at 9:00 a.m.

Council Public Disclosure Declarations were completed by:

Reeve – Timothy McKay

Division 1 – Councillor Dale Sheppard

Division 2 – Councillor Russ Jones

Division 3 – Councillor Ron Johnson

Division 4 – Councillor Garry Ratke

Division 5 – Councillor Blair Mysko

Division 6 – Councillor Ernie Schwartz

Attendees:

- Richard Porter, NCTPC – 11:00 a.m.
- Darwin Schwartz, MPW – 11:30 a.m.
- Lenn Lennea, Sr., - 11:30 a.m.

Public Hearing – 9:30 a.m. – 9:45 – Bylaw #6/19 – Road Closure

230/19

Agenda

MYSKO

That the agenda be adopted as presented and forming part of these minutes.

Carried.

231/19

Regular Meeting Minutes

JONES

That the Minutes of the Regular Meeting held on October 15, 2019 be adopted as circulated.

Carried.



232/19

Appointment of Deputy Reeve for 2019/20

MYSKO

That Dale Sheppard be appointed as Deputy Reeve for 2019/20.

Carried.

233/19

Monthly Financial Statement

RATKE

That the Monthly Financial Statement for the Month of October 2019 be accepted as presented and recognizing the accounts paid.

Carried.

234/19

In Camera Session – 10:00 a.m.

SCHWARTZ

That the Council go to an in-camera session to discuss:

- Human Resources
- Strategic Planning

Carried.

Reeve McKay called the meeting back to order at 2:58 p.m.

235/19

2nd Reading – Bylaw #6/19

JONES

That Bylaw #6/19 being a Bylaw to Close a Road be read a Second time at this meeting.

Carried.

236/19

Bylaw #6/19 – 3rd Reading – SE-14-60-20-W3

MYSKO

That Bylaw #6/19 being a Bylaw to Close a Road be read a third time at this meeting and adopted.

Carried.

237/19

Bylaw #7/19 – 1st Reading – Zoning Amendment

RATKE

That Bylaw #7/19 being a Bylaw to Amend the Zoning Bylaw for the purpose of Communication Towers and setback requirements for Buildings, Trees, shrubs, fences, etc. be read a first time at this meeting.

Carried.



RM of Meadow Lake #588 Minutes – Regular Meeting – November 12, 2019

238/19

Bylaw #8/19 – 1st Reading – Public Notice

JOHNSON

That Bylaw #8/19 being a Public Notice Bylaw be read a first time at this meeting.
Carried.

239/19

Bylaw #8/19 – 2nd Reading

SHEPPARD

That Bylaw #8/19 be read a 2nd time at this meeting.
Carried.

240/19

Bylaw #8/19 - Approval

SCHWARTZ

That Bylaw #8/19 being a Public Notice Bylaw be approved to be read three times at this meeting.

Carried Unanimously.

241/19

Bylaw #8/19 – 3rd Reading

JONES

That Bylaw #8/19 being a Public Notice Bylaw be read a third time at this meeting and adopted.

Carried.

242/19

Bylaw #9/19 – 1st Reading – Administrative Bylaw

SHEPPARD

That Bylaw #9/19 being an Administrative Bylaw be read a first time at this meeting.
Carried.

243/19

Bylaw #9/19 – 2nd Reading

JOHNSON

That Bylaw #9/19 be read a 2nd time at this meeting.
Carried.

244/19

Bylaw #9/19 - Approval

JONES

That Bylaw #9/19 being an Administrative Bylaw be approved to be read three times at this meeting.

Carried Unanimously.



245/19

Bylaw #9/19 – 3rd Reading

MYSKO

That Bylaw #9/19 being an Administrative Bylaw be read a third time at this meeting and adopted.

Carried.

246/19

Long Term Care Facility – Funding Request

SCHWARTZ

WHEREAS the Saskatchewan Health Region is proposing to build a Long Term Care Facility within the RM of Meadow Lake for the purpose of housing Long Term Care patients; and

WHEREAS the cost for this building is estimated to be \$41,305,469.00 as budgeted by the Sask. Health Region; and

WHEREAS the Sask. Health Region on requiring that the local share for the RM of Meadow Lake and the City of Meadow Lake would be estimated at \$8,261,094.00 to be split between the two (2) municipalities which represents 20% of the costs; and

WHEREAS the cost of the Furniture and Equipment is estimated to be \$3,258,443.00 which is being fund raised but will have the City of Meadow Lake and the RM of Meadow Lake pick up any short fall of the fundraising committee;

THEREFORE BE IT RESOLVED that the Council for the RM of Meadow Lake authorize the Reeve to sign the agreement which will account for the RM of Meadow Lake paying for 10% of the building costs in an amount of approximately \$4,130,547.00; and

BE IT FURTHER RESOLVED that it is understood that the Saskatchewan Provincial Government shall pay all the costs that the budget reflects to the amount of 80% (\$33,044,375.00) and then the City and the RM will be invoiced for the balance of the 20% on a monthly basis, and that any costs that are above the budgeted amount shall be paid by the Province for the first 80% of the extra costs with the last 20% invoiced to the City and RM; and

BE IT FURTHER RESOLVED that the Council for the RM of Meadow Lake require a financial statement prior to the payment of their share of the furniture funding from the fund raising committee.

Carried.

247/19

Gravel Quarry Clearing-Roger's Pit

RATKE

WHEREAS the Council for the RM of Meadow Lake passed a resolution to have the gravel quarry clearing at Roger's Pit completed by BMTR Ventures at a price of \$25,000.00; and

WHEREAS the final bill was received in the amount of \$48,701.25 (taxes included);

THEREFORE BE IT RESOLVED that the Council authorize the CAO to complete the payment to BMTR Ventures in the amount of \$48,701.25.

Carried.

AB Z



248/19

Policy Adoption

RATKE

That the Council for the RM of Meadow Lake #588 adopt the Policies as listed:

- HR-000 – Organizational Policy
 - HR-010 – Municipal Employee Code of Conduct
 - HR-015 – Out-of-Scope Personnel Guideline
 - PD-002 – Planning and Development Procedures Policy
- Carried.

249/19

Subdivision/Tie Code – 17-60-14-W3

JOHNSON

WHEREAS an application to subdivide the NE-18-60-14-W3 to a Proposed Parcel A and B has been received; and

WHEREAS this Parcel B is being requested to be tied to the parcel known as LSD 12 in section 17-60-14-W3;

THEREFORE BE IT RESOLVED as follows:

1. There is no land uses in the vicinity that would be incompatible with the intended use of the proposed site. There are no known facilities that could be affected by the proposed development
2. The subdivision complies under the Zoning Bylaw 10/18 Section 6 – Agriculture District.
3. Municipal Reserve requirement is exempt in accordance with the Community Planning explanation that this is a tie to another parcel.
4. A Servicing Agreement shall not be required as this property. However, it shall be known that if any type of road building or approaches are to be completed, that the RM of Meadow Lake must receive an application for the roadwork or approach.

Carried.



250/19

Subdivision – NW-22-59-17-W3

RATKE

WHEREAS an application to subdivide the NW-22-59-17-W3 in LSD 13 and 14 has been received;

THEREFORE BE IT RESOLVED that:

1. There is no land uses in the vicinity that would be incompatible with the intended use of the proposed site. This property borders the City of Meadow Lake which has industrial zoned properties. There are 2 residential sites which are located within the City of Meadow Lake limits and these sites are northeast of this property.
2. There are no known facilities that could be affected by the proposed development
3. The subdivision complies under the Zoning Bylaw 10/18 Section 6.9 Commercial 1.
 - a. This property has been zoned to Commercial 1.
 - b. Table 6-9 (6) approved a campground which shall be discretionary.
4. Municipal Reserve requirement shall be set by RM of Meadow Lake Policy PD-002 Section 1.6 which will require a monetary value to be paid for the 0.97 hectares
5. A Servicing Agreement shall be required to be entered into with the RM of Meadow Lake in the constructing of the Service road necessary to access the parcels.

Carried.

251/19

Subdivision – NW-29-59-17-W3

JONES

WHEREAS an application to subdivide the NW-29-59-17-W3 to Proposed parcel B & C for residential purposes has been received:

THEREFORE BE IT RESOLVED that:

1. There is no land uses in the vicinity that would be incompatible with the intended use of the proposed site. There are no known facilities that could be affected by the proposed development
2. The subdivision complies under the Zoning Bylaw 10/18 Section 6 – Agriculture District Table 6-1(A) Residential uses (1)
3. Municipal Reserve requirement shall be set by RM of Meadow Lake Policy PD-002 Section 1.6 which will require a monetary value to be paid for the 0.98 hectares
4. A Servicing Agreement shall not be required as this property accesses an all-weather road.

Carried.



252/19

Sale of Office Building/Land

SCHWARTZ

WHEREAS the RM of Meadow Lake #588 owned the property and building at 225 Center Street, Meadow Lake, Sask.; and

WHEREAS this property and building were for sale through Remax Realty;

THEREFORE BE IT RESOLVED that the Council for the RM of Meadow Lake #588 acknowledge the sale of the property and building at a price of \$120,000.00 less realty fees of \$8,880.00, Utility Bill of \$123.07, Legal fees and Disbursements of \$572.00 for a balance of \$110,147.43.

Carried.

253/19

Tax Abatements – Trappers Cabin

SHEPPARD

WHEREAS the Council for the RM of Meadow Lake #588 has exempted the trappers Cabin in 2018 under Resolution #309/18; and

WHEREAS the Council are willing once again to abate these trappers cabins on the basis that they comply with the requirements to be abated;

THEREFORE BE IT RESOLVED that the CAO be instructed to abate the taxes as listed on the attached form; and

BE IT FURTHER RESOLVED that the Council set a Policy to continue this abatement and to set these properties to exempt status for the duration of their compliance to the Policy.

Carried.

254/19

Road Haul Agreements

JONES

That the Council acknowledge the road haul agreements as signed by the Reeve and CAO with Mistik Management and attached to these minutes.

Carried.

255/19

Adjournment – 3:54

MYSKO

That the meeting be adjourned.

Carried.



CAO



REEVE

Agenda
RM of Meadow Lake #588
November 12, 2019 – 9:00 a.m.

1. Call to order
2. Agenda
3. Minutes
4. Financial Statement
 - a. List of Accounts Paid
 - b. October Financial Statement
5. Interviews
 - a. Public Hearing – 9:30 a.m. – Bylaw #6/19
 - b. In Camera Session – 10:00 a.m.
6. Bylaws
 - a. Bylaw #6/19 – Road Closure – SE-14-60-20-W3
 - b. Bylaw #7/19 – Zoning Bylaw Amend – Communication Towers
 - c. Bylaw #8/19 – Public Notice Bylaw
 - d. Bylaw #9/19 – Administrative Bylaw
7. Other
 - a. Long Term Care Facility Funding request
 - b. Policy Discussions
 - c. Sale of Office Building - \$120,000.00 less expenses
 - d. December Meeting Date
 - e. Janitorial Contract
 - f. Road Haul Agreements
8. Subdivision/Development
 - a. NW-22-59-17-W3
 - i. Servicing Agreement
 - b. NE-18/Parcel B&LSD 12-17-60-14-W3
 - c. NW-29-59-17-W3
9. Reports
 - a. Pest Health Officer Quarterly Fall 2019
 - b. DFACC Meeting minutes
 - c. BMTR clearing at Roger's Pit costs
10. Adjournment

2019 Abatements - Trapper's Cabins

Roll Number	Mun. Tax	School Div.	School Tax	Total Abatement
94 050	\$ 504.80	LS 202	\$ 5.27	\$ 510.07
94 055	\$ 523.70	LS 202	\$ 26.04	\$ 549.74
98 002	\$ 505.40	NW 203	\$ 5.93	\$ 511.33
193 004	\$ 529.40	NW 203	\$ 32.30	\$ 561.70
193 010 arrears	\$ 533.61		\$ -	\$ 533.61
193 010	\$ 501.00	NW 203	\$ 0.66	\$ 501.66
193 010	\$ 40.00			\$ 40.00
930 201	\$ 511.10	NW 203	\$ 12.20	\$ 523.30
930 301	\$ 505.40	NW 203	\$ 5.93	\$ 511.33
3332 010	\$ 515.30	NW 203	\$ 16.81	\$ 532.11
4310 000	\$ 501.20	NW 203	\$ 1.32	\$ 502.52
4422 000	\$ 531.80	NW 203	\$ 34.94	\$ 566.74
4423 000	\$ 514.40	NW 203	\$ 15.82	\$ 530.22
4424 000	\$ 516.50	NW 203	\$ 18.13	\$ 534.63
4425 000	\$ 538.40	NW 203	\$ 42.19	\$ 580.59
4426 000 arrears	\$ 630.89			\$ 630.89
4426000	\$ 47.30			\$ 47.30
4427 000	\$ 532.40	LS 202	\$ 35.60	\$ 568.00
4430 000	\$ 532.40	NW 203	\$ 35.60	\$ 568.00
4431 000	\$ 516.80	NW 203	\$ 18.46	\$ 535.26
4433 000	\$ 512.30	NW 203	\$ 13.51	\$ 525.81
4453 000	\$ 532.40	NW 203	\$ 35.60	\$ 568.00
	\$ 10,576.50		\$ 356.31	\$ 10,932.81
Total Interest = \$87.30 (\$40.00 + \$47.30)				

25

RM of Meadow Lake #588
Statement of Financial Activities - Summary
For the Period Ending October 31, 2019

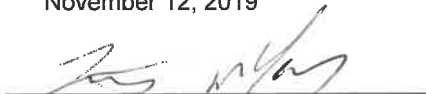
	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>
Revenues			
Taxation	(7,846.42)	4,751,638.89	4,731,000.00
Fees and Charges	24,190.23	160,752.84	59,800.00
Maintenance and Development Charges	7,974.00	57,103.07	
Grants	135,402.50	806,655.19	737,200.00
Grants in Lieu of Taxes		34,706.72	18,600.00
Capital Asset Proceeds	48,545.00	158,692.43	
Investment Income and Commissions	1,025.12	82,316.07	20,000.00
Other Revenues		147.00	
Total Revenues:	209,290.43	6,052,012.21	5,566,600.00
Expenditures			
General Government Services	33,185.11	497,374.47	684,800.00
Protective Services	100.00	258,937.73	220,600.00
Transportation Services	410,312.38	2,661,033.42	3,218,200.00
Environmental Health Services		52,031.30	77,500.00
Planning and Development Services	2,500.80	20,614.76	5,000.00
Recreation and Cultural Services	1,920.00	157,774.73	168,400.00
Total Expenditures:	448,018.29	3,647,766.41	4,374,500.00
Change in Net Financial Assets	(238,727.86)	2,404,245.80	1,192,100.00
Operating Surplus/Deficit (Chg in Net Asst)	(238,727.86)	2,404,245.80	1,192,100.00
Transfers			
Account Balances	Current	Year to Date	Balance
Cash & Investments			
Cash			
Cash - On Hand - Petty Cash.	134,163.14	(2,839,601.29)	2,821,976.98
Municipal			
Municipal - Tax Receivable - Current	(193,640.66)	3,772,057.12	4,284,884.44
Loans Payable			
Loans			
Long Term Debt - General Government	243,286.29	(38,753.88)	1,138,118.07
Change in General Surplus	(54,919.09)	3,297,947.75	8,246,079.49

Certified correct and in accordance with the records

Presented to council on

November 12, 2019


Gina Bernier
Chief Administrative Officer


Timothy McKay
Reeve