



RM of Meadow Lake #588 Minutes – October 15, 2019

Minutes of the Regular Council Meeting, of the RM of Meadow Lake #588 held in Council Chambers at Meadow Lake, Sask. on the 15th day of October, 2019.

Present:

Reeve – Timothy McKay

Councillors:

Div. 1 – Dale Sheppard

Div. 4 – Garry Ratke

Div. 2 – Russ Jones

Div. 5 – Blair Mysko

Div. 3 – Absent

Div. 6 – Ernie Schwartz

Chief Administrative Officer (CAO) – Gina Bernier

The meeting was called to order by Reeve Timothy McKay at 9:00 a.m.

Meeting Attendees:

- Darwin Schwartz, Manager of Public Works
- Lenn Lennea, Sr., Road Consultant
- Richard Porter – Sent regrets

Public Hearings at 9:30 a.m. and 9:45 a.m.

207/19

Agenda

SHEPPARD

That the agenda as presented and forming part of these minutes be approved.
Carried.

208/19

Regular Meeting Minutes

JONES

That the Minutes of the Regular Meeting held on September 9, 2019 be adopted as circulated.

Carried.



209/19

List of Accounts for approval

RATKE

That the list of accounts be approved as follows:

Cheque #29824 – 29838 - \$149,711.87

Cheque #29839 – 29859 - \$ 57,094.59

Cheque #29860 – 29872 - \$376,649.08

Cheque #29873 – 29888 - \$ 68,000.73

EFT – Sept 13/19 – \$24,894.60

EFT – Sept 20/19 – \$ 1,933.15

EFT – Sept 27/19 - \$24,319.16

Payroll – Sept 13/19 - \$31,647.36

Payroll – Sept 27/19 - \$31,324.55

Council – Sept 10/19 - \$4,264.00

Carried.

210/19

Monthly Financial Statement

SCHWARTZ

That the Monthly Financial Statement for September 2019 be accepted as presented.

Carried.

211/19

Recess Meeting

MYSKO

That Council recessed for Public Hearing at 9:30 a.m.

Carried.

Public Hearing – Bylaw #4/19 – 9:30 a.m.

Public Hearing – Bylaw #5/19 – 9:45 a.m.

Reeve called the meeting back to order at 9:52 a.m.

212/19

Bylaw #4/19 – 2nd Reading

MYSKO

That Bylaw #4/19 Being a Bylaw to Close a Road be read a second time at this meeting.

Carried.

213/19

Bylaw #4/19 – 3rd Reading – NW-11-60-20-W3

SCHWARTZ

That Bylaw #4/19 Being a Bylaw to Close a Road be read a third time at this meeting and adopted.

Carried.



214/19 **Bylaw #5/19 – 2nd Reading**

RATKE

That Bylaw #5/19 Being a Bylaw to Close a Road be read a Second time at this meeting.

Carried.

215/19 **Bylaw #5/19 – 3rd Reading – S ½ 16 and 17-61-15-W3**

SHEPPARD

That Bylaw #5/19 Being a Bylaw to Close a Road be read a third time at this meeting and adopted.

Carried.

216/19 **Bylaw #6/19 – Road Closure – 1st Reading – SE-14-60-20-W3**

MYSKO

That Bylaw #6/19 Being a Bylaw to Close a Road be read a first time at this meeting.

Carried.

217/19 **Zoning Bylaw Amendment – Communication Towers**

JONES

WHEREAS the present Zoning Bylaw #10/18 does not allow for the building of a Communications tower to be closer than 600 meters from a residential area; and

WHEREAS communication towers are part of a residence;

THEREFORE BE IT RESOLVED that the CAO be requested to bring forward an amendment to the Zoning Bylaw #10/18 to allow for Communication Towers to be placed closer to residential areas.

Carried.

218/19 **In Camera Session – 10:00 a.m.**

RATKE

That the meeting go to an in-camera session to discuss:

1. Strategic Planning
2. Human Resources

Carried.

219/19 **Recessed – 12:00 noon**

MYSKO

That the meeting be recessed at 12:00 noon.

Carried.



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Council returned at 1:04 p.m. and continued the in-camera session.

Reeve, McKay called the meeting back to order at 2:52

220/19

Policy Manual – Job Descriptions

JONES

That the Council for the RM of Meadow Lake #588 approve the Job Descriptions as presented and adopt them to Policy #HR-005:

- Equipment Operator Position
- Construction Lead hand Position
- Gravel Lead hand Position

Carried.

221/19

School Review Committees – 2019/2020

SHEPPARD

WHEREAS the Northwest School Division may lead a school review in the near future; and

WHEREAS the RM of Meadow Lake will need to appoint persons to represent the RM of Meadow Lake on these committees;

THEREFORE BE IT RESOLVED that should the Northwest School Division lead a school review the that the following persons be appointed:

1. Dorintosh School area – Ernie Schwartz and Bluesette Campbell

Carried.

222/19

Northland Pioneer Lodge – Re: Payments

MYSKO

WHEREAS the RM of Meadow Lake #588 Council has been collecting funds for the purpose of the building of the Northland Pioneer Lodge; and

WHEREAS these funds have been invested into a Guaranteed Investment Account under the RM of Meadow Lake; and

WHEREAS the RM of Meadow Lake and the City of Meadow Lake were requested to raise 10% each for the purpose of the costs of the new Northland Pioneer Lodge building;

WHEREAS the Sask. Health Authority are now requesting that the Community Partners (City of Meadow Lake and RM of Meadow Lake) be billed by the SHA for the full 20% as one entity;

THEREFORE BE IT RESOLVED that the Council for the RM of Meadow Lake wish to be invoiced for their 10% share as an individual municipality and that the City of Meadow Lake would be invoiced for their 10% share.

Carried.



223/19

Road Maintenance Agreement - Highways

SHEPPARD

That the Reeve and CAO be authorized to enter into a Road Maintenance Agreement with Sask. Highways and Transportation for the purpose of hauling aggregate on the RM road known as Township 611A from Range 3205 to 3207 for approximately 4.2 km; and

That the Agreement be attached to these minutes.

Carried.

224/19

Borrow Resolution – Grader Purchase - RBC

MYSKO

That the Reeve and CAO be authorized to borrow \$249,985.00 at the interest rate of 3.55% for a 36 month term with monthly payments set at \$7,330.90 on behalf of the RM of Meadow Lake #588 at the Royal Bank of Canada for the purpose of purchasing 2 Graders.

Carried.

225/19

Tax Abatement

JONES

WHEREAS the property on the NE-08-62-18-W3 launched an assessment appeal to remove a residential parcel; and

WHEREAS this appeal was heard by the Board of Revision and approved to have the assessment reduced;

THEREFORE BE IT RESOLVED that the taxes be abated to show a reduction as follows in accordance with the lower assessment:

- Municipal taxes – \$548.46
- School Division taxes - \$14.24

Carried.

226/19

Stripping of Rogers Gravel Pit

MYSKO

That the Council for the RM of Meadow Lake #588 authorize BMTR to complete the stripping at the Rogers gravel quarry at an approximate cost of \$25,000.00

Carried.



227/19

Road Name for CAR

RATKE

WHEREAS the RM of Meadow Lake are working with the Civic Address Registry;
and

THEREFORE BE IT RESOLVED that the RM of Meadow Lake #588 council
approved the roads as named on the attached maps.

Carried.

228/19

Expression of Interest-Gravel Quarry

SCHWARTZ

WHEREAS the RM of Meadow Lake #588 are looking to find gravel quarries within
the municipality;

THEREFORE BE IT RESOLVED that the CAO be instructed to put an Expression of
Interest for the purpose of purchasing pit run for the purpose of crushing gravel in the
RM of Meadow Lake area.

Carried.

229/19

Adjournment – 3:48 p.m.

RATKE

That the meeting be adjourned.

Carried.

CHIEF ADMINISTRATIVE OFFICER

REEVE

Agenda
RM of Meadow Lake #588
October 15, 2019 – 9:00 a.m.

1. Call to order
2. Agenda Review
3. Minutes
4. List of Accounts for approval
5. Financial Statement
6. Interviews
 - a. Public Hearing – Bylaw #4/19 – 9:30 a.m.
 - b. Public Hearing – Bylaw #5/19 – 9:45 a.m.
 - c. In Camera Session – 10:00 a.m.
7. Bylaws
 - a. Bylaw #4/19 – Road Closure – NW-11-60-20-W3
 - b. Bylaw #5/19 – Road Closure – South ½ 16 & 17-61-15-W3
 - c. Bylaw #6/19 – 1st Reading – Road Closure – SE-16-60-20-W3
 - d. Bylaw – Zoning Amendment re: Communication Towers
8. Other
 - a. SARM Mid Term Convention – Nov 13/14, 2019
 - b. Appointment:
 - i. Rapid View and Dorintosh school review Committee
 - c. Divide Forest Advisory
 - d. Sask. Health Authority re: Payment Plan for Long Term Care Facility
 - e. North Central Transportation Planning Authority
 - f. Policy
 - i. Equipment Operator
 - ii. Lead hand – Construction, Gravel
 - g. Road Maintenance Agreement – Highways
 - h. Borrow Resolution for Grader at RBC
 - i. City of Meadow Lake re: Library
9. Adjournment

RM of Meadow Lake #588
Statement of Financial Activities - Summary
For the Period Ending September 30, 2019

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>
Revenues			
Taxation	1,140.00	4,759,485.31	4,731,000.00
Fees and Charges	10,345.59	136,562.61	59,800.00
Maintenance and Development Charges	1,110.88	49,129.07	
Grants		671,252.69	737,200.00
Grants in Lieu of Taxes	28,316.70	34,706.72	18,600.00
Capital Asset Proceeds	110,147.43	110,147.43	
Investment Income and Commissions	1,588.90	81,290.95	20,000.00
Other Revenues	107.10	147.00	
Total Revenues:	152,756.60	5,842,721.78	5,566,600.00
Expenditures			
General Government Services	58,340.89	464,189.36	684,800.00
Protective Services	121,273.85	258,837.73	220,600.00
Transportation Services	602,613.56	2,250,721.04	3,218,200.00
Environmental Health Services	1,450.00	52,031.30	77,500.00
Planning and Development Services	2,360.35	18,113.96	5,000.00
Recreation and Cultural Services	172.33	155,854.73	168,400.00
Total Expenditures:	786,210.98	3,199,748.12	4,374,500.00
Change in Net Financial Assets	(633,454.38)	2,642,973.66	1,192,100.00
Operating Surplus/Deficit (Chg in Net Asst)	(633,454.38)	2,642,973.66	1,192,100.00
Transfers			
Account Balances	Current	Year to Date	Balance
Cash & Investments			
Cash			
Cash - On Hand - Petty Cash.	(633,565.39)	(2,973,764.43)	2,687,813.84
Municipal			
Municipal - Tax Receivable - Current	(187,204.71)	3,965,697.78	4,478,525.10
Loans Payable			
Loans			
Long Term Debt - General Government	(233,443.95)	(282,040.17)	894,831.78
Change in General Surplus	(1,687,668.43)	3,352,866.84	8,062,270.72

Certified correct and in accordance with the records Presented to council on

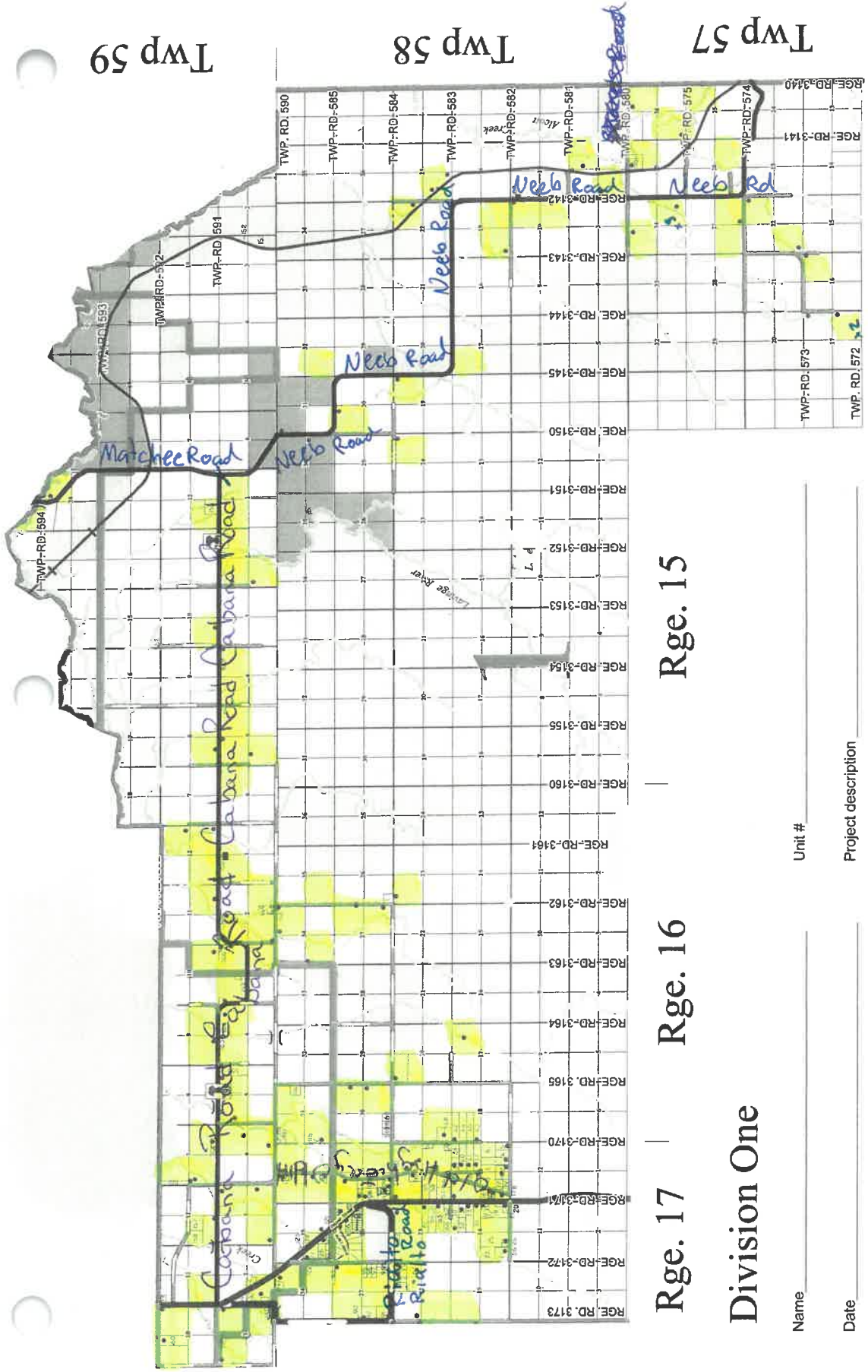
October 15, 2019



Gina Bernier
Chief Administrative Officer



Timothy McKay
Reeve

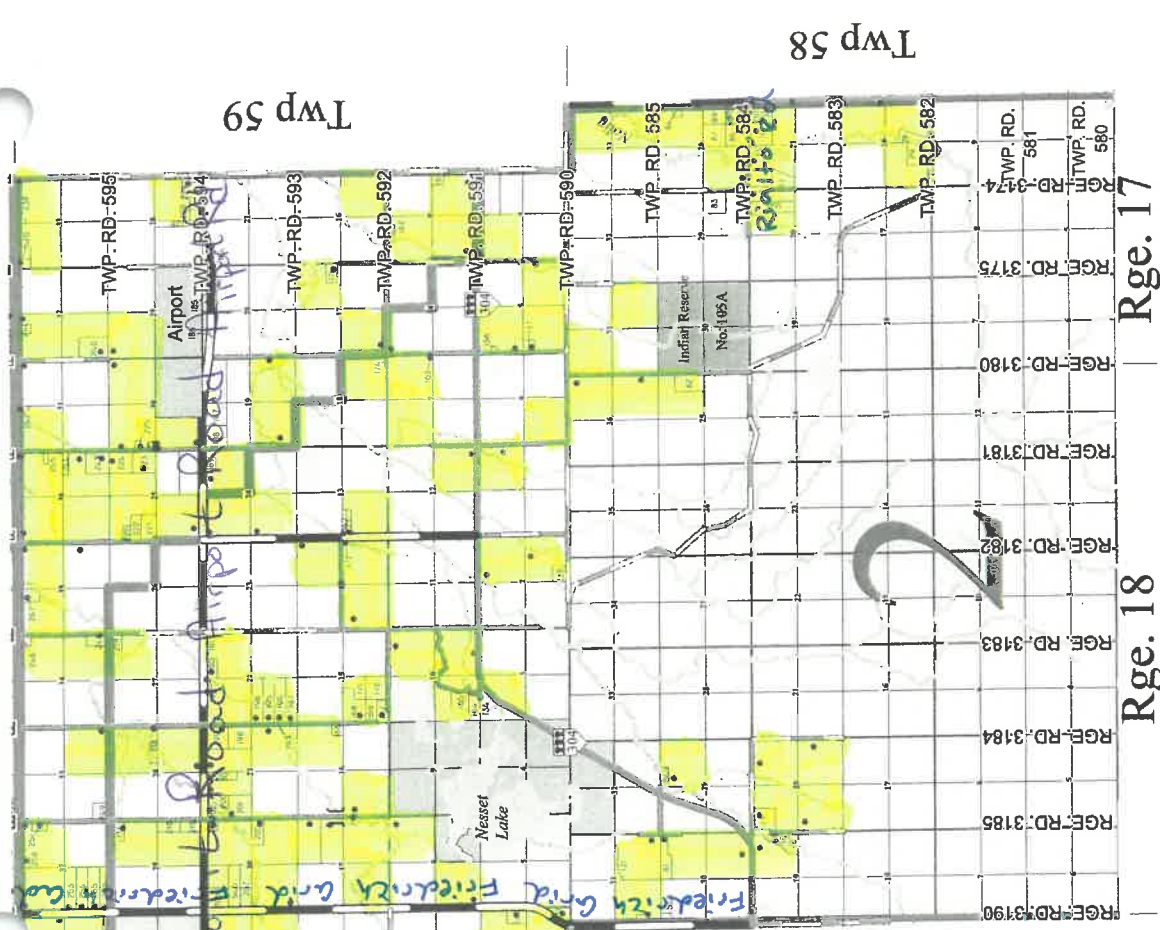


Rge. 17 | Rge. 16 | Rge. 15

Division One

Name _____ Unit # _____
 Date _____ Project description _____

Jm



Rge. 20 Rge. 19 Rge. 18 Rge. 17

Division Two

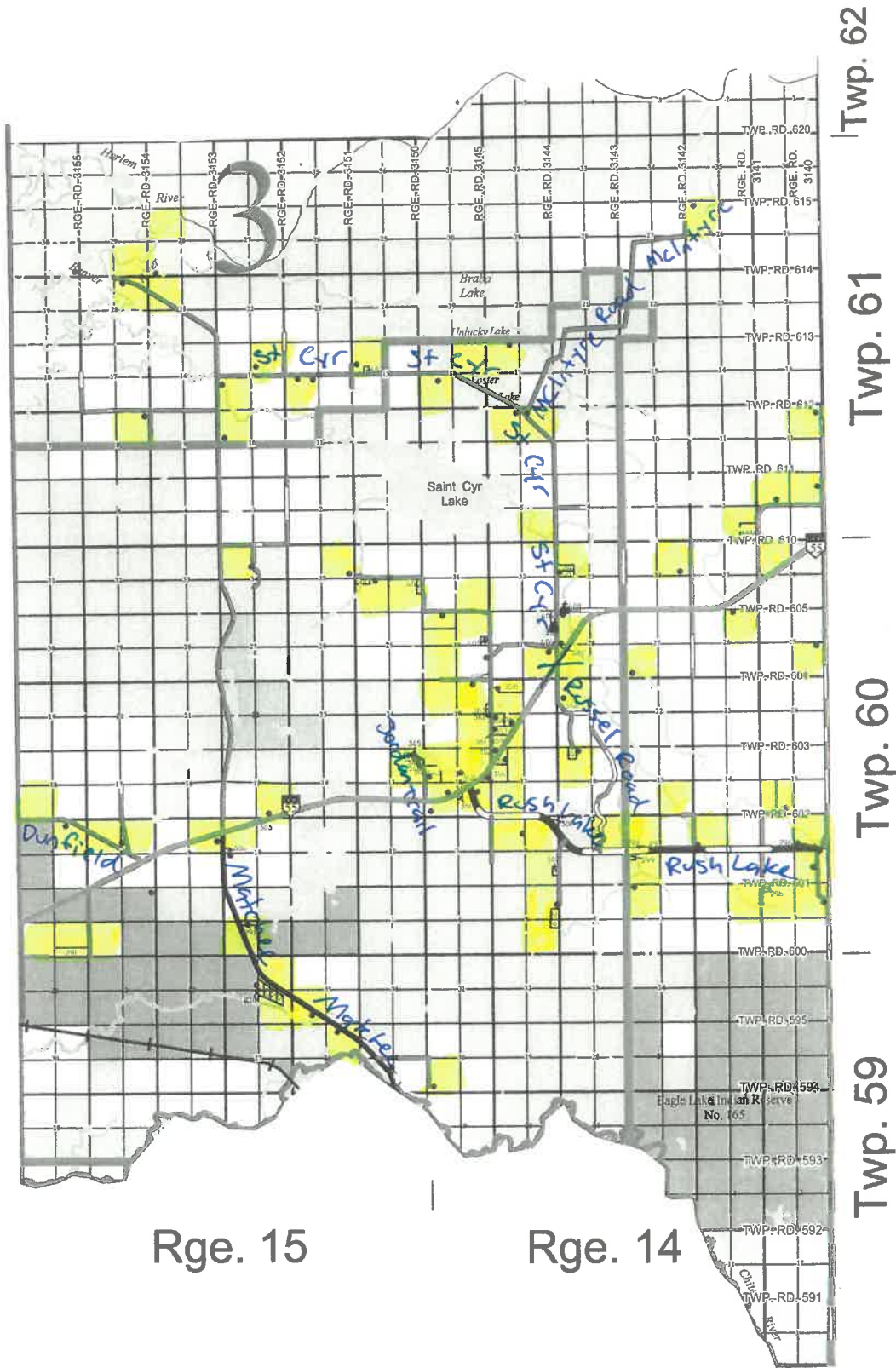
Name _____

Unit # _____

Date _____

Project description _____

Division Three



Rge. 15

Rge. 14

Twp. 62

Twp. 61

Twp. 60

Twp. 59

Name _____

Unit # _____

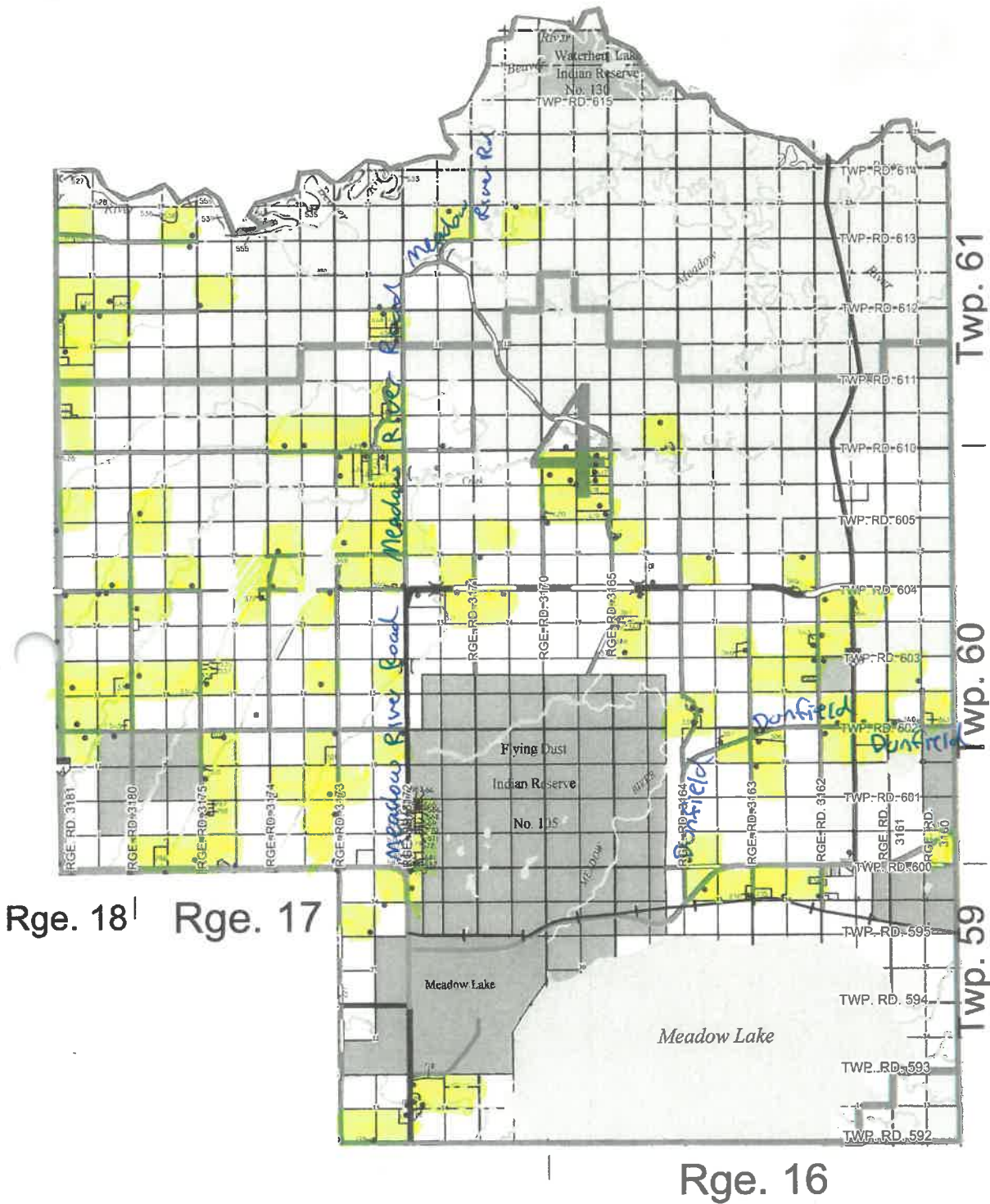
Date _____

Project description _____



277

Division Four



Rge. 18 | Rge. 17

Rge. 16

Name _____

Unit # _____

Date _____

Project description _____



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Division Five

Rge.18

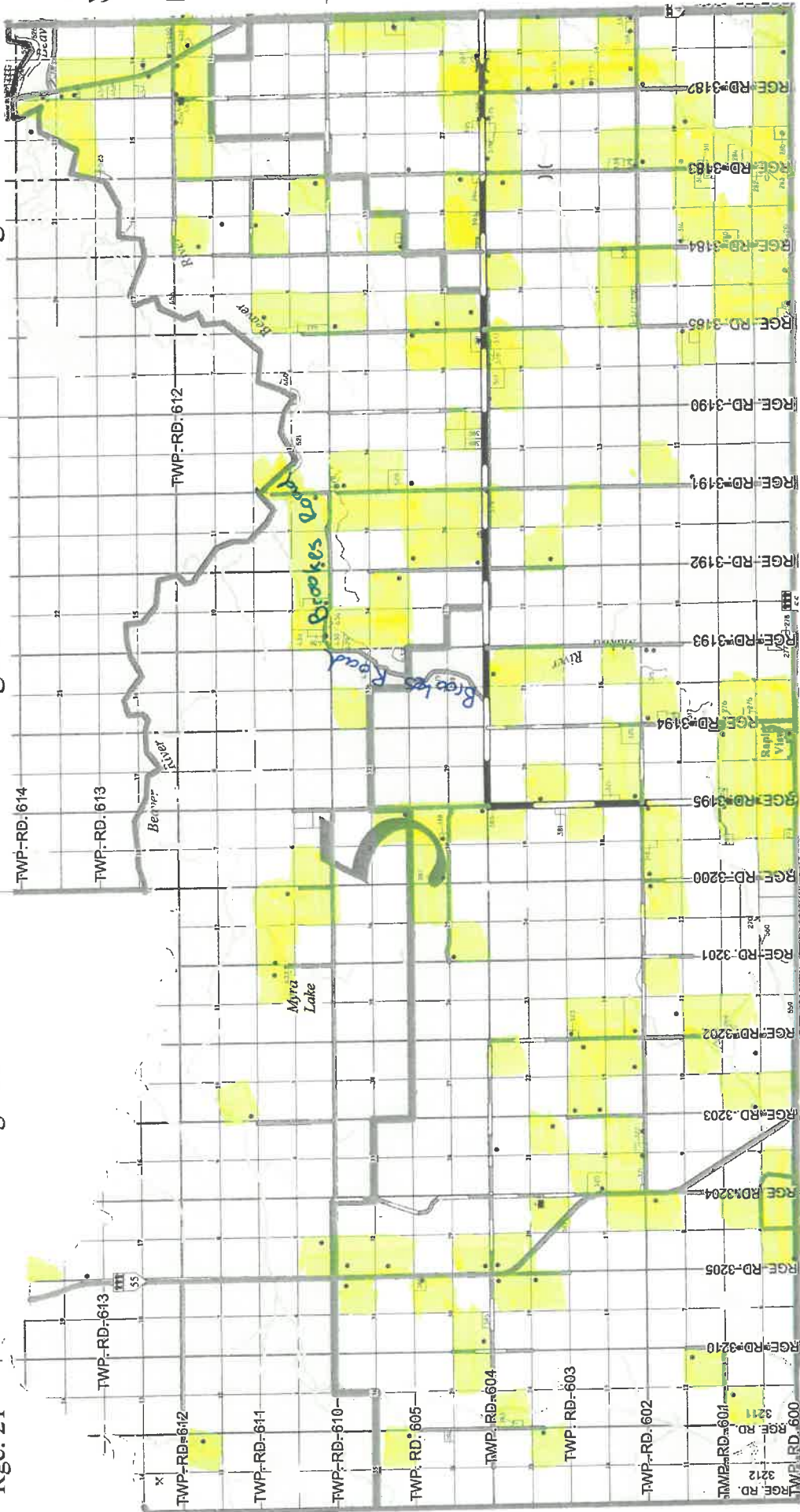
Rge.19

Rge. 20

Rge. 21

Twp 61

Twp 60



Name _____
Date _____

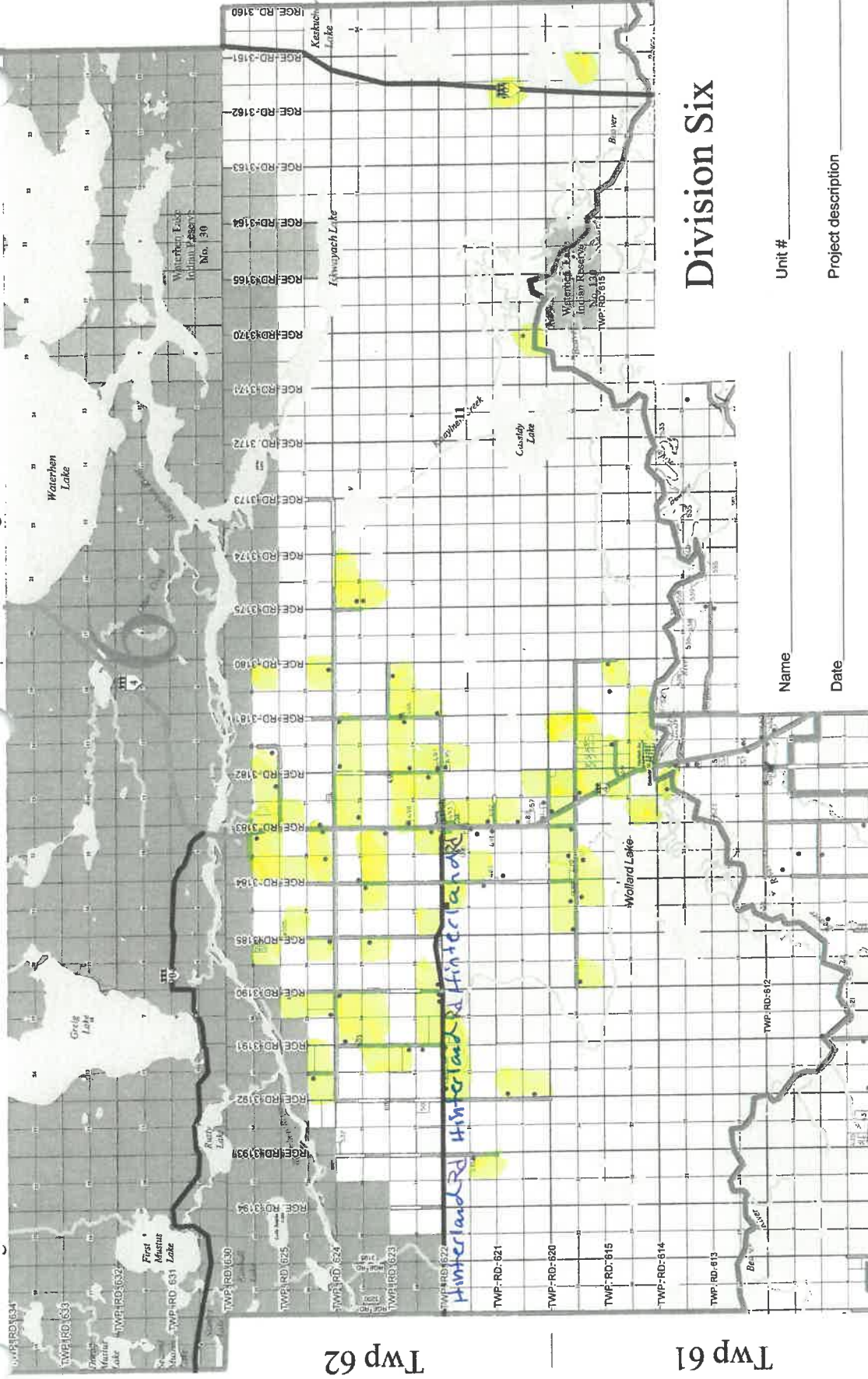
Unit # _____
Project description _____

Rge. 16

Rge. 17

Rge. 18

Rge. 19



Twp 63

Twp 62

Twp 61

Division Six

Unit # _____

Project description _____

Name _____

Date _____

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