



RM of Meadow Lake #588 Regular Council Meeting Minutes – April 12 and 16, 2021

Minutes of the Regular Council Meeting, of the RM of Meadow Lake #588 held in Council Chambers at Meadow Lake, Sask. on the 12th day of April, 2021.

Present:

Reeve – Harvey Harriott

Councillors:

Div. 1 –Dale Sheppard

Div. 4 – Garry Ratke

Div. 2 –Russ Jones

Div. 5 – Blair Mysko

Div. 3 –Ashley Russell

Div. 6 – Ernie Schwartz

Chief Administrative Officer – Gina Bernier

Trainee – Shawn Sylvester

Attendees:

- Curtis Hemming, APAS – 1:00 p.m.
- Shawn Heaver, MPW – 3:30 p.m.
- Lenn Lennea Sr., Road Consultant – 4:00 p.m.

The meeting was called to order by Reeve Harvey Harriott at 9:00 a.m.

188/21

Agenda

RUSSELL

That the Agenda as presented and attached be approved as attached.

Carried.

189/21

Minutes – Regular Meeting

JONES

That the minutes of the Regular Council meeting dated March 8, 2021 be approved as circulated and amended to add the Mover of Russell to Resolution #169/21.

Carried.

190/21

Minutes – Development Committee

JONES

That the minutes of the Development Committee dated August 14, 2020 be approved as circulated.

Carried.

191/21

Minutes – Development Committee

SHEPPARD

That the minutes of the Development Committee dated March 15, 2021 be approved as circulated.

Carried.



192/21

Financial Statement

RATKE

That the Statement of Receipts and Expenditures for the Month of March 2021 be accepted.

Carried.

193/21

Bylaw #2/21 – Licensing Gravel Extraction

MYSKO

That Bylaw #2/21 being a Bylaw to Licensing Gravel Extraction be read a 1st time at this meeting

Carried.

194/21

Bylaw #2/21 - 2nd Reading

JONES

That Bylaw #2/21 be read a 2nd time at this meeting.

Carried.

195/21

Bylaw #2/21 - Approval reading

SCHWARTZ

That Bylaw #2/21 being a Bylaw to Licensing Gravel Extraction be given three meetings at this meeting.

Carried 6 to 1.

196/21

Policy HR-006 Employee Supervision/Correction

MYSKO

That Policy HR-006 Employee Supervision, Correction, Discipline and Dismissal be read and adopted at this meeting.

Carried.

197/21

Policy HR-014 Drug and Alcohol Policy

RUSSELL

That Policy HR-014 Drug and Alcohol Policy be read and adopted at this meeting.

Carried.

198/21

Policy TS-019 – Water Body Work Policy

RUSSELL

That the Policy TS-019 Water Body Work Policy for work completed around water bodies be read and adopted at this meeting.

Carried.



199/21 **Policy GG-006 – Rates and Charges**

RATKE

That Policy GG-006 Rates and Charges be read and adopted at this meeting.
Carried.

200/21 **Credit Card Limit**

SCHWARTZ

WHEREAS the CAO's credit card is to be used for purchases such as hotel booking, licensing of RM vehicles, parts, and many other items to help to run the operations of the RM of Meadow Lake; and

WHEREAS the licensing of equipment has been shown to be increasing;

THEREFORE BE IT RESOLVED that the Council authorize a credit increase to \$30,000.00.

Carried.

201/21 **Grading Contract**

MYSKO

That the Council for the RM of Meadow Lake #588 authorize the Reeve and CAO to enter into the Agreement with Brander Bros for the Grading Contract.

Carried.

Ernie Schwartz left the meeting room for personal business at 10:30 a.m.

202/21 **Engineer Appointment**

SHEPPARD

WHEREAS the Council for the RM of Meadow Lake #588 has received applications under the Request for Proposal for Engineering; and

WHEREAS the Council has shortlisted this field of prospective engineers for the purpose of Interviews that were held on April 7, 2021;

THEREFORE BE IT RESOLVED that the Council for the RM of Meadow Lake #588 instruct the CAO to send a letter of appointment to Stantec Consulting Ltd. to help the RM with future engineering projects, business plan writing, tendering, grant writing and dealing with the Federal and Provincial Governments; and

BE IT FURTHER RESOLVED that this appointment will be for a term of one year with the ability to extend if Council is so inclined.

Carried.

Ernie Schwartz came back to meeting at 10:40 a.m.



203/21

Business Plan

RATKE

That the RM of Meadow Lake #588 Council authorizes the CAO to contact Stantec to look into and begin the process of developing a Business Plan for the RM of Meadow Lake #588; and

BE IT FURTHER RESOLVED that the Council request the CAO contact Stantec to begin a plan for a construction/drainage project on the Dunfield Road.

Carried.

204/21

Northbound Community Planning

MYSKO

WHEREAS the RM of Meadow Lake #588 are in need of a Professional Planner from time to time; and

THEREFORE BE IT RESOLVED that the Council for the RM of Meadow Lake #588 authorize the Reeve and CAO to sign the Agreement with Northbound Community Planning Ltd. To provide Consulting Services for Planning and Development.

Carried.

205/21

Tax Enforcement – 6 Month Notice

SCHWARTZ

That the Council for the RM of Meadow Lake proceed with the 6 month notice on the properties as listed and forming part of these minutes under Section 22.1 of the Tax Enforcement Act.

Carried.

206/21

Mulching Quotes

RUSSELL

That the Council authorize the CAO to approve the following Mulching Quotes:

Bear Access & Environment

- Quote04-2021 – 3145/602B - \$7,335.00
- Quote05-2021 – 3145-604 - \$2,389.44
- Quote06-2021 – 604A-3144 - \$5,281.04

And that any costs that may over run these quoted values must be applied for in writing prior to work being approved.

Carried.



207/21

Emergency Measures Co-Ordinator

SHEPPARD

That the Council for the RM of Meadow Lake #588 accepts with regrets the resignation of the EMO Co-ordinator Dierdre Todd.

Carried.

208/21

EMO Co-ordinator applications

JONES

WHEREAS the RM of Meadow Lake #588 is in need of a Emergency Measures Co-ordinator;

THEREFORE BE IT RESOLVED that the Council request the CAO to advertise for the position of Emergency Measures Co-Ordinator for the RM of Meadow Lake, and BE IT FURTHER RESOLVED that the short listing of Co-ordinators shall be completed by:

- Harvey Harriott
- Blair Mysko
- Dale Sheppard
- Garry Ratke

Carried.

209/21

Recreation Agreement – City of Meadow Lake

RUSSELL

That the Council for the RM of Meadow Lake authorize the Reeve and CAO to enter into another Recreation Agreement for four years at the Option #2 from the City of Meadow Lake with the following rates:

1st year – \$115,750.00

2nd year – \$131,500.00

3rd year – \$147,250.00

4th year - \$163,000.00

In Favor – Russ Jones, Garry Ratke, DaleSheppard,
Ashley Russell, Ernie Schwartz, Blair Mysko

Recessed for Lunch from 12:00 noon to 1:00 p.m.

Reeve Harriott called the meeting back to order at 1:00 p.m.



210/21

Meadow River Road

RATKE

WHEREAS the Council for the RM of Meadow Lake #588 has further reviewed the need to remove the curve on the Meadow River Road located on 3172 and going east on 604; and

THEREFORE BE IT RESOLVED that the Council cancel the removal of the speed curve and reinstate a signing program which will involve a yield sign to be erected on 3172 having the south bound traffic on 3172 yielding to the curve and also the east bound traffic on 604 yielding to the curve on the east side, and

BE IT FURTHER RESOLVED that the CAO be instructed to bring forward a bylaw to have the speed reduced to 60 km/hour on the speed curve as well as reducing speed on 3172 and north of 604/603.

Carried.

211/21

Dunfield Drainage Project

RATKE

That the RM of Meadow Lake #588 has reviewed drainages application E5105200 and the RM approves the conveyance of water across and within RM road allowances as shown on E5105200 Overview plan also known as the “Dunfield Project” as attached to and forming part of these minutes

Carried.

212/21

Recess meeting to April 16/21

MYSKO

That the Council recess this meeting to April 16, 2021 to begin at 1:00 p.m. for the purpose of:

1. Mill Rates and Mill Rate Factors
2. Human Relations
3. Council discussions

Carried.

Meeting was called to order at 1:00 p.m. on April 16, 2021 by Reeve Harvey Harriott

Present:

Reeve – Harvey Harriott

Councillors:

Div. 1 –Sent Regrets

Div. 4 – Garry Ratke

Div. 2 –Russ Jones

Div. 5 – Blair Mysko

Div. 3 –Ashley Russell

Div. 6 – Ernie Schwartz

Chief Administrative Officer – Gina Bernier

Trainee – Shawn Sylvester



213/21

Agenda

MYSKO

That the agenda for April 16, 2021 as presented be adopted.
Carried.

214/21

Bylaw #3/21 – Mill Rate Factor

RATKE

That Bylaw #3/21 being a Mill Rate Factor Bylaw be read a 1st time at this meeting
Carried.

215/21

Bylaw #3/21 - 2nd Reading

MYSKO

That Bylaw #3/21 be read a 2nd time at this meeting.
Carried.

216/21

Bylaw #3/21 - Approval reading

SCHWARTZ

That Bylaw #3/21 being a Mill Rate Factor Bylaw be given three meetings at this meeting.

Carried Unanimously.

217/21

Bylaw #3/21 – 3rd Reading

RUSSELL

That Bylaw #3/21 being a Mill Rate Factor Bylaw be read a 3rd time at this meeting.
Carried.

Dale Sheppard, Councillor Division 1 was in attendance via electronic means at 2:55 p.m.

218/21

Governance Review

SHEPPARD

WHEREAS the Council for the RM of Meadow Lake would like to hold a governance review for the Council and Staff; and
THEREFORE BE IT RESOLVED that the CAO be instructed to contact George Cuff of George B. Cuff & Associates Ltd. to complete the Governance Review at an approximate cost of \$40,000.00.

Carried.

Dale Sheppard left the meeting at 3:05 p.m.



RM of Meadow Lake #588 Regular Council Meeting Minutes – April 12 and 16, 2021

219/21

Adjournment – 3:20 p.m.

MYSKO

That this meeting be adjourned.



CHIEF ADMINISTRATIVE OFFICER



REEVE



Agenda
RM of Meadow Lake #588
April 16, 2021 – 1:00 p.m.

1. Call to order
2. Agenda
3. Bylaw #3/2021 – Mill Rate Factors
4. Human Relations
5. SARM Resolution - #2/21 – Beaver Management
6. Council Discussions
7. Adjournment

E5-105200 Overview Plan

Drainage # E5-105200

- LEGEND**
- WADA PROPERTY
 - WATER SYSTEMS
 - WADA FACILITIES
 - WATER MAINS
 - WATER SERVICES
 - FIRE HYDRANTS
 - FIRE PUMP STATION
 - WATER TREATMENT PLANT
 - WASTEWATER TREATMENT PLANT
 - WASTEWATER PUMP STATION
 - WASTEWATER COLLECTION SYSTEM
 - WASTEWATER TRANSPORTATION SYSTEM
 - WASTEWATER DISTRIBUTION SYSTEM
 - WASTEWATER STORAGE TANK
 - WASTEWATER HOLDING TANK
 - WASTEWATER TREATMENT TANK
 - WASTEWATER DRAINAGE
 - WASTEWATER DISCHARGE
 - WASTEWATER COLLECTION TRENCH
 - WASTEWATER COLLECTION MAIN
 - WASTEWATER COLLECTION LATERAL
 - WASTEWATER COLLECTION MANHOLE
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Only those drainage sectors and mains within the highlighted portion of the Network Boundary are part of this project.

Highlighted WADA Property, WADA Facilities, Water Mains, Water Services, Fire Hydrants, Water Treatment Plant, Wastewater Treatment Plant, Wastewater Pump Station, Wastewater Collection System, Wastewater Transportation System, Wastewater Distribution System, Wastewater Storage Tank, Wastewater Holding Tank, Wastewater Treatment Tank, Wastewater Drainage, Wastewater Discharge, Wastewater Collection Trench, Wastewater Collection Main, Wastewater Collection Lateral, Wastewater Collection Manhole, Wastewater Collection Inlet, Wastewater Collection Outlet, Wastewater Collection Cleanout, Wastewater Collection Cleanout Trench, Wastewater Collection Cleanout Main, Wastewater Collection Cleanout Lateral, Wastewater Collection Cleanout Manhole, Wastewater Collection Cleanout Inlet, Wastewater Collection Cleanout Outlet, Wastewater Collection Cleanout Cleanout, Wastewater Collection Cleanout Cleanout Trench, Wastewater Collection Cleanout Cleanout Main, Wastewater Collection Cleanout Cleanout Lateral, Wastewater Collection Cleanout Cleanout Manhole, Wastewater Collection Cleanout Cleanout Inlet, Wastewater Collection Cleanout Cleanout Outlet, Wastewater Collection Cleanout Cleanout Cleanout, Wastewater Collection Cleanout Cleanout Cleanout Trench, Wastewater Collection Cleanout Cleanout Cleanout Main, Wastewater Collection Cleanout Cleanout Cleanout Lateral, Wastewater Collection Cleanout Cleanout Cleanout Manhole, Wastewater Collection Cleanout Cleanout Cleanout Inlet, Wastewater Collection Cleanout Cleanout Cleanout Outlet

Scale: 1:40,000

North Arrow

Applicant Name: Gerry Ogilvie

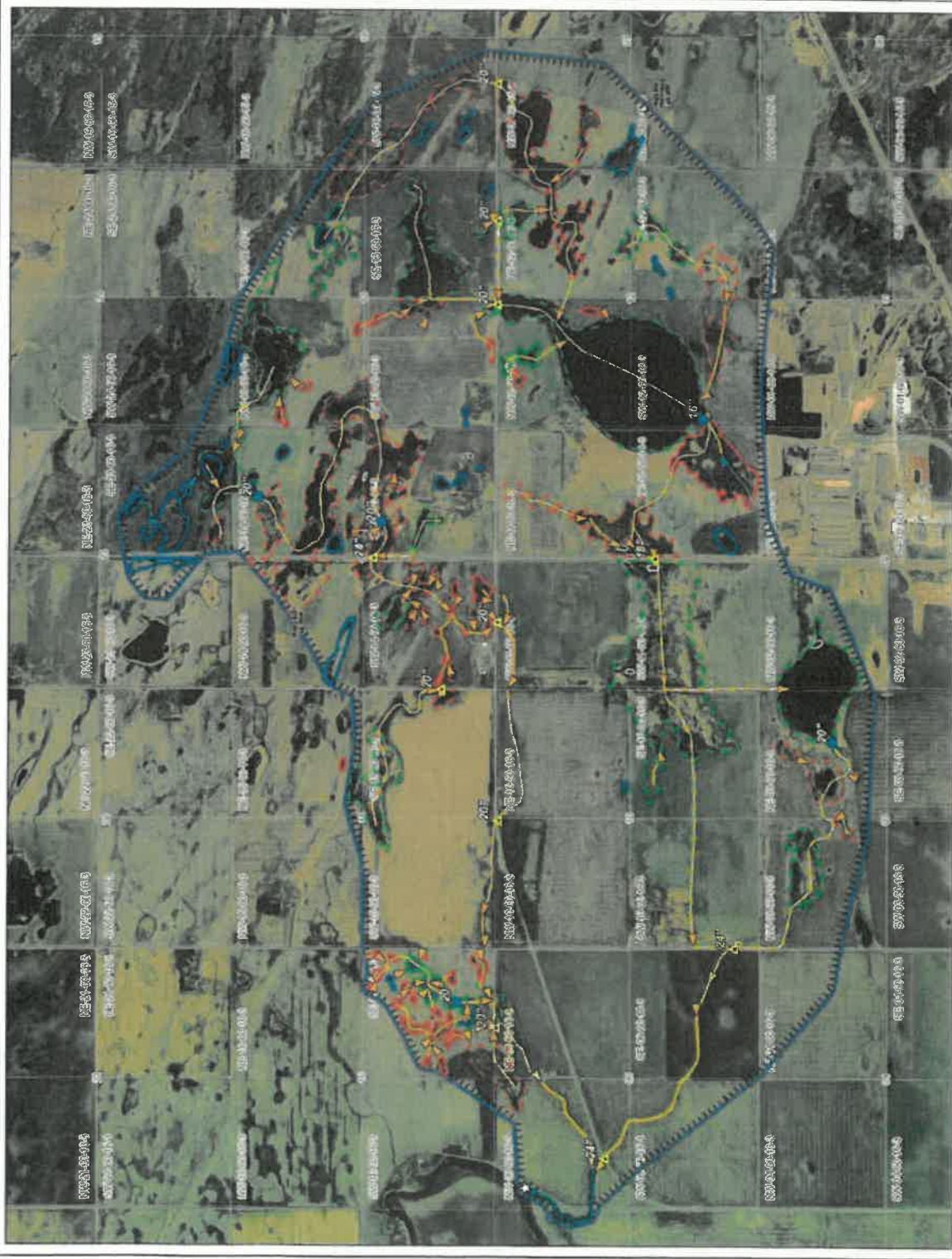
Qualified Person: Bradford L. P. Swan

Date: Mar 04, 2021

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GA



Agenda
RM of Meadow Lake #588
April 12, 2021 – 9:00 a.m.

1. Call to order
2. Agenda
3. Minutes
 - a. March 8, 2021 Regular Council Minutes
 - b. Aug 14, 2020 Development Committee Minutes
 - c. March 15, 2021 Development Committee Minutes
4. Financial Statement
5. Interviews
 - a. Kris Brander, Brander Bros – 10:30 a.m.
 - b. Regan Beck, City of Meadow Lake Recreation Manager – 11:00 a.m.
 - c. Curtis Hemming, APAS – 1:00 p.m.
 - d. Darren Letkeman and Dave Cubbons – 1:30 p.m.
 - e. Shawn Heaver, MPW – 3:30 p.m.
 - f. Lenn Lennea Sr., Road Consultant – 4:00 p.m.
6. Bylaw
 - a. 02/21 Licensing Gravel Extraction
7. Policies
 - a. TS-019 – Water body Work Policy
 - b. GG-006 – Rates and Charges
8. Other
 - a. Increase Credit Card Limit
 - b. Grading Contract
 - c. Engineer Appointment
 - d. Agreement – Northbound Planning
 - e. Mulching Quotes – 3154-591, 3145-602B, 3145-604, 604A-3144
 - f. Emergency Measures Co-Ordinator resignation
 - g. Dunfield Drainage Project
 - h. RFD Tax Enforcement
9. Adjournment

Letk



Discussions
April 12, 2021
RM of Meadow Lake #588

1. Call to order
2. Discussions
 - a. Road 3172/590 – re: Dale Sheppard
 - b. Gravel Supply, haul, place
 - c. 2022 Construction project
 - d. Speed Curve on Meadow River Road
 - e. Waterhen First Nation Access Request Report
 - f. Meadow Lake Provincial Park – Request for Gravel exploration
 - g. Equipment Purchase – Pindle Hitch Trailer
 - h. Sask. Power re: Power Line bury – 3162-595
 - i. North of Divide – Mutual Aid Agreement
 - j. North of Divide – future of program
 - k. Meadow Lake Annual Library Agreement
 - l. Regional Fire Services Feasibility Study
 - m. Road registration – NE-16 and SE-21-58-17-W3
 - n. Culvert - plastic vs steel
3. Adjournment

Handwritten signature