

RM OF MEADOW LAKE NO.588
REGULAR COUNCIL MEETING
JANUARY 16, 2023
9:00 AM
AGENDA

1. Call to order
2. Agenda
3. Minutes
 - a) December 12, 2022, Regular Council Minutes
 - b) January 03, 2023, Special Meeting Minutes
4. Finance
 - a) Accounts Payable, Payroll & Timesheets
 - b) Financial Statement & GIC's
 - c) 2023 Budget
 - d) Forensic Audit
5. Resolution for Municipal Revenue Sharing Grant
6. North of Divide
7. Fire Protection Agreement
8. FCM Correspondence
9. Municipal Hail Insurance Summary
10. Resolution for 2023 SARM Convention
11. SARM Election – President & Vice President
12. SARM Fidelity Bond Self-Insurance Plan Renewal
13. SARM 2023 Fees
14. Provincial Traffic Safety Grant PSE-JUL-2022-27
15. List of Tax Arrears for 2022
16. Mill Rate
17. Base Tax and Discounts for 2023
18. Tax Abatements – Trapper Cabins
19. Emergency Measures Coordinator
20. Pest Control Officer
21. Subdivision – Siklenka
22. Subdivision – Anthony
23. Subdivision – Lennea
24. Sask Power – 1:30pm – Virtual Meeting re: Project
25. Public Works Report
26. In-Camera Session at 3pm
27. Schedule next Council Meeting

Adjournment



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Present:

Acting Reeve – Dale Sheppard

Acting Deputy Reeve – Russ Jones

Councillors:

Div. 1 – Dale Sheppard

Div. 4 – Garry Ratke

Div. 2 – Russ Jones

Div. 5 – Blair Mysko

Div. 3 – Ashley Russell

Div. 6 – Ernie Schwartz

Administrative Officer – Richard Levesque

Office Manager – Tracy Smith-Mysko

Nic Zuck – Manager of Infrastructure & Operations

Kay Huffman – Financial Officer

Rodger Zuchotzki, Perry Brookes, Cliff McKay

The meeting was called to order by acting Reeve Dale Sheppard at 9:00am

Agenda

04/23

Mysko

That the Agenda be adopted as guideline for the meeting.

Carried

Minutes

05/23

Jones

That the Minutes from the Regular Council Meeting dated December 12, 2022 and that the Special Council Meeting Minutes dated January 03, 2023, be approved as circulated.

Carried.

Finance – Accounts Payable and Payroll

06/23

Ratke

That the Accounts Payable and Payroll payments with the total amount of \$1,038,693.07 be approved as presented.

Carried.

Financial Statement

07/23

Mysko

That the preliminary Financial Statements dated December 31, 2022, be accepted as presented.

Carried.

 Initial ¹



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GIC's
08/23 Ratke
That the 3 GIC accounts for a total of \$2,499,000 be accepted as presented.
Carried.

2023 Budget
09/23 Ratke
That the 2023 Budget be amended before May 2023.
Carried.

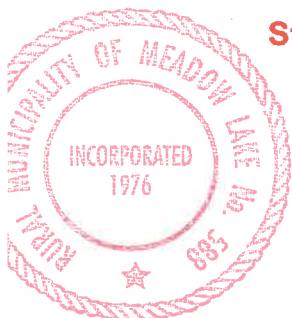
Forensic Audit for 2022
10/23 Mysko
BE IT RESOLVED that a 2022 Forensic Audit be tabled at this time.
Carried.

Municipal Revenue Sharing Grant – Resolution for Declaration of Eligibility
11/23 Mysko
BE IT RESOLVED that the Council of the RM of Meadow Lake No. 588 confirms the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations
- The Municipality does not run a Municipal Waterworks System
- In Good Standing with respect to the reporting and remittance of Education Property Taxes
- Adoption of the Council Procedures Bylaw
- Adoption of the Employee Code of Conduct
- All members of Council have filed and annually updated their Public Disclosure as required
- All members of Council authorize Tracy Smith-Mysko to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations

Carried.

Stamp



Certified a true copy of 11/23
as passed by resolution of Council on
Jan. 16, 2023
[Signature]
Administrator

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RM OF MEADOW LAKE NO.588
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Certified a true copy of 12/23
 as passed by resolution of Council on
Jan. 16, 2023

 Administrator

- 12/23 **North of Divide**
 Sheppard
 BE IT RESOLVED that the Council of the RM of Meadow Lake supports the dissolving of the NODCA Committee, and that Bylaw 05/16 and Bylaw 09/15 be repealed.

Carried.

- 13/23 **Bylaw 01/23 a Repeal Bylaw – 1st Reading**
 Jones
 That Bylaw 01/23 a bylaw to repeal Bylaw 05/16 and Bylaw 09/15 be introduced and read a first time at this meeting.

Carried.

- 14/23 **Bylaw 01/23 – 2nd Reading**
 Ratke
 That Bylaw 01/23 be given a second reading at this meeting.

Carried.

- 15/23 **Bylaw 01/23 Give Three Readings**
 Mysko
 That Bylaw 01/23 be given three readings at this meeting

Carried Unanimously.

- 16/23 **Repeal Bylaw 05/16 To and 09/15 – 3rd Reading**
 Russell
 That Bylaw 01/23 be read a third time and adopted.


Carried.

- 17/23 **FCM Correspondence**
 Mysko
 That Council proceeds with the Municipal Asset Management Program with the cost being offset with an FCM grant of \$50,000.

Carried.



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Certified a true copy of 19/23
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- 18/23 **Resolution for 2023 SARM Convention**
Sheppard
BE IT RESOLVED that Council accepts the 2023 SARM Convention
correspondence as presented.

Carried.
- 19/23 **SARM Election – President and Vice President**
Sheppard
BE IT RESOLVED that Council accepts the 2023 SARM Election information
as presented and that Councilor Ernie Schwartz and Councilor Ashley Russell
to be appointed as Voting Delegates at the 2023 SARM Convention.

Carried.
- 20/23 **SARM Fidelity Bond Self-Insurance Plan Renewal**
Jones
That Council accepts the SARM Fidelity Bond Self-Insurance Plan Renewal as
presented.

Carried.
- 21/23 **SARM 2023 Fees**
Russel
That Council approves the SARM 2023 Fees for the following Services: Legal,
Community Planning, Municipal Bridge, and Membership as presented.

Carried.
- 22/23 **Provincial Traffic Safety Grant PSE-JUL-2022-27**
Jones
That Council approves the work related to the Provincial Traffic Safety Grant
PSE-JUL-2022-27 for Rapid View as presented.

Carried.
- 23/23 **List of Tax Arrears for 2022**
Ratke
That Council approves the 2022 Tax Arrears list as presented.

Carried.



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- 24/23 **Mill Rate**
 Sheppard
 That it is the intention of Council to keep the 2023 Mill Rate, base tax the same as the previous year.
Carried.

- 25/23 **Tax Abatements – Trapper Cabins**
 Russell
 WHEREAS the Council for the RM of Meadow Lake #588 has exempted the trappers Cabin in 2018 under Resolution #309/18; and
 WHEREAS the Council are willing once again to abate these trapper cabins on the basis that they comply with the requirements to be abated.
 THEREFORE, BE IT RESOLVED that the CAO be instructed to abate the taxes as listed on the attached form; and
 BE IT FURTHER RESOLVED that the Council set a Policy to continue this abatement and to set these properties to exempt status for the duration of their compliance to the Policy.
Carried.

- 26/23 **Emergency Measures Coordinator**
 Jones
 That the city be approached to share an EMO coordinator once an EMO plan is completed.
Carried.

- 27/23 **Pest Control Officer**
 Schwartz
 Be it resolved that the CAO contact SARM and the province concerning pest control officers and that Dale remain the pest control officer for the RM.
Carried

- 28/23 **Subdivision Approval - Siklenka**
 Sheppard
 That the subdivision application from Austin Siklenka concerning NW-08-61-14-W3 be approved subject to any costs for development and additional approaches be assumed by the property owner.
Carried.

Certified a true copy of 28/23
 as passed by resolution of Council on
Jan. 16, 2023

 Administrator

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Certified a true copy of 29/23
as passed by resolution of Council on
JAN 16, 2023
[Signature]
Administrator

29/23 **Subdivision Approval – Anthony Schwartz**
That the subdivision application from Bruce Anthony concerning NW 35-61-18-W3 be approved subject to any costs of development and approaches be assumed by the owners and that the municipal reserve requirement be subject to a monetary settlement.

Carried.

30/23 **Certificate of Approval - Lennea Mysko**
That Council accepts the Certificate of Approval for the subdivision of NE ¼ Section 21-60-19-w3 as presented and that any approach construction costs be assumed by the owner.

Carried

31/23 **Sask Power Project – Dorintosh Rural Rebuild Sheppard**
That RM Council of Meadow Lake accepts the Sask Power Project as presented.

Carried.

32/23 **Public Works Report Sheppard**
That Council accepts the Pub Works Report as presented.

Carried.

Council recessed for lunch at 12:00 pm
Sheppard called the meeting to order at 1:10pm

33/23 **In Camera Session Jones**
That Council go to an in-camera session at 1:30pm

Carried.

Reeve Sheppard called the meeting back to order at 2:15pm.



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34/23 **Next Regular Council Meeting**
Sheppard
That the next Regular Council Meeting be held on February 13, 2023, at
9:00am

Carried.

35/23 **Contracts – Freedom Logging and Brander Bros.**
Mysko
That Freedom Logging be offered the same snow removal contract as Brander
Bros.


Carried.

36/23 **By-Election for Reeve**
Schwartz
That the date for the Reeve by-election be set for May 31, 2023

Carried.

36/23 **Adjournment**
Jones
That the meeting be adjourned at 3:23pm

Carried.



CAO



ACTING REEVE



**RM OF MEADOW LAKE NO. 588
BYLAW NO. 01/23
A Bylaw to Appeal Bylaws #05/16 and #09/15**

The Council of the Rural Municipality of Meadow Lake #588, in the Province of Saskatchewan, enacts as follows:

The Following Bylaws are hereby repealed:

Bylaw #05/16 – To Amend the North of Divide Planning District Agreement and
Bylaw #09/15 – To Enter into Agreement to Establish the North of Divide Planning District



SEAL



Reeve



Chief Administrative Officer

Introduced and read a first time January 16, 2023
Read a second time January 16, 2023
Read a third time and adopted on January 16, 2023


RM of Meadow Lake #588
Statement of Financial Activities - Summary
For the Period Ending December 31, 2022

| | <u>Current</u> | <u>Year To Date</u> | <u>Budget</u> |
|--|-----------------------|---------------------|-----------------------|
| Revenues | | | |
| Taxation | (9,970.98) | 5,296,450.00 | 5,310,782.00 |
| Fees and Charges | 8,889.04 | 137,264.59 | 144,381.00 |
| Maintenance and Development Charges | 957.58 | 57,433.70 | 60,000.00 |
| Grants | 210,895.25 | 872,295.34 | 889,124.00 |
| Grants in Lieu of Taxes | | 82,912.96 | 55,941.00 |
| Capital Asset Proceeds | 361,232.70 | 3,204,688.63 | 900,000.00 |
| Investment Income and Commissions | 32,188.26 | 112,389.21 | 75,948.00 |
| Other Revenues | | 300.30 | 800.00 |
| Total Revenues: | 604,191.85 | 9,783,734.73 | 7,436,976.00 |
| Expenditures | | | |
| General Government Services | 137,113.71 | 913,692.71 | 1,244,931.00 |
| Protective Services | 4,691.14 | 267,162.66 | 289,964.00 |
| Transportation Services | 934,046.01 | 3,492,947.06 | 4,841,646.00 |
| Environmental Health Services | 7,016.53 | 115,472.57 | 118,726.00 |
| Public Health and Welfare Services | | 1,427,462.82 | 3,500,000.00 |
| Planning and Development Services | 4,888.50 | 44,861.61 | 115,000.00 |
| Recreation and Cultural Services | | 192,056.28 | 200,675.00 |
| Total Expenditures: | 1,087,755.89 | 6,453,855.71 | 10,310,942.00 |
| Change in Net Financial Assets | (483,564.04) | 3,310,079.02 | (2,873,966.00) |
| Operating Surplus/Deficit (Chg in Net Asst) | (483,564.04) | 3,310,079.02 | (2,873,966.00) |
| Transfers | | | |
| Transfers In | | 1,427,462.82 | 3,358,173.00 |
| Account Balances | Current | Year to Date | Balance |
| Cash & Investments | | | |
| Cash | | | |
| Cash - On Hand - Petty Cash. | (2,942,690.84) | (3,041,723.46) | 6,047,353.85 |
| Municipal | | | |
| Municipal - Tax Receivable - Current | (826,684.89) | 55,828.59 | 519,302.29 |
| Loans Payable | | | |
| Loans | | | |
| Long Term Debt - General Government | | (736,953.53) | (2,286.44) |
| Change in General Surplus | (4,252,939.77) | 1,014,693.44 | 6,648,576.70 |

Certified correct and in accordance with the records Presented to council on

~~Dec 12, 2022~~
Jan. 16, 2023 *DS*


Tracy Smith-Mysko
Interim CAO


Dale Sheppard
Acting Reeve