



Agenda
RM of Meadow Lake #588
December 12, 2022 – 9:00 a.m.

1. Call to order
2. Agenda
3. Minutes
 - a) November 14, 2022, Regular Council Minutes
 - b) November 25, 2022, Special Meeting Minutes
4. In Camera Session (Maintenance Matters)
5. Labrash Veterinary Service (10:00am)
6. Finance
 - a) Accounts Payable
 - b) Payroll
 - c) Financial Statement
 - d) 2023 Budget
7. PDAP Coordinator
8. Sama Certificate of Confirmation
9. Statutory Holidays for December 2022 and January 2023
10. North of Divide
11. Western Municipal Consulting
12. In Camera Session (Employee & Maintenance Matters)
13. Public Works
 - a) Public Works Report
 - b) 2023 Culverts Tender
 - c) Freedom Logging Grading and Snow Clearing
 - d) Gravel – Supply – Spreading – Tender – 23.01
 - e) Mowing Contract

Adjournment



RM of Meadow Lake #588 Minutes – December 12, 2022

Minutes of the Regular Council Meeting, of the RM of Meadow Lake #588 held in Council Chambers at Meadow Lake, Sask. on the 12th day of December 2022.

Schwartz

Dale as Deputy Reeve and call to all Councillor positions
Carried

Present:

Reeve – Vacant

Deputy Reeve – Dale Sheppard

Councillors:

Div. 1 – Dale Sheppard

Div. 4 – Garry Ratke

Div. 2 – Russ Jones

Div. 5 – Blair Mysko

Div. 3 – Ashley Russell

Div. 6 – Ernie Schwartz

Interim Administrative Officer – Tracy Smith-Mysko

The meeting was called to order by Smith-Mysko at 9:10 am

Attendees to the Meeting:

- Nic Zuck – Manager of Infrastructure & Operations @ 2:00pm
- Kay Huffman – Financial Officer @ 11:00am

241/22

Agenda

Mysko

That the Agenda be adopted as presented and forming part of these Minutes
Carried

Minutes

242/22

Jones

That the minutes of the Regular Council Meeting dated November 14, 2022, be reviewed and presented at the January 09, 2023, Regular Council Meeting
Carried.

Minutes

243/22

Ratke

That the Minutes from the Special Council Meeting dated November 25, 2022, be approved as circulated

Carried.



RM of Meadow Lake #588 Minutes – December 12, 2022

Mysko
In Camera @ 9:30am
Carried

Mysko
Out of Camera @ 11:30am
Carried

244/22 **Sale of Equipment**

Russell
That the 2.4 million from the sale of the equipment will be invested into GIC's
Carried.

245/22 **Finance – Accounts Payable**

Ratke
That the November 2022 Accounts Payable be accepted as presented.
Carried.

246/22 **Finance - Payroll**

Ratke
That the Payroll for November 2022 be accepted as presented.
Carried.

247/22 **Financial Statement**

Ratke
That the Financial Statement for November 2022 be accepted as presented.
Carried.


248/22 **Finance – 2023 Budget**

Ratke
That the 2023 Budget be amended before March 2023
Tabled.

249/22 **Finance**

Ratke
That a Forensic Audit be done for Fiscal Year 2022
Tabled.



Certified a true copy of 250/22
as passed by resolution of Council on
Dec. 12, 2022

Administrator

RM of Meadow Lake #588 Minutes – December 12, 2022

250/22

Resolution from Council for PDAP Coordinator

Sheppard

BE IT RESOLVED that August 22, 2022, first timesheet entry, Samrat Hussain was hired by the RM of Meadow Lake as the PDAP Coordinator

Carried

251/22

Sama Certificate of Confirmation

Ratke

That Council has acknowledged it has been received

Carried.

252/22

Statutory Holidays for December 2022 and January 2023

Jones

The hours of operation for the RM of Meadow Lake Office shall be as follows: December 23, 2022, and January 02, 2023, are Statutory Holidays and the RM Office will be closed.

Carried.

253/22

North of Divide

Schwartz

BE IT RESOLVED that Council supports the dissolve of the North of Divide Community Association. Council agrees to that the funds will be divided amongst 3 Long Care Facilities. That the NODCA Meeting Minutes from November 24, 2022, be adopted as presented and forming part of these Minutes

Carried.

254/22

Western Municipal Consulting

Russell

That Council agrees to obtain the services from Western Municipal Consulting and to purchase a 2023 annual retainer.

Carried.

Mysko
Lunch Recess @ 12:15pm
Carried



RM of Meadow Lake #588 Minutes – December 12, 2022

Mysko
Re-Convene @ 12:50pm
Carried

Russell
In Camera @ 12:50pm
Carried

Russell
Out of Camera @ 1:25pm
Carried

255/22 **Employee Related – Job Descriptions and Contracts**

Ratke
That Council accepts all current RM Employee Contracts, Job Descriptions and Payroll. Current Employees are Kay Huffman, Tracy Smith-Mysko, Haley Dileone, Nic Zuck, and David Klein
Carried.

2022 Vacation Days

256/22 Jones
That Council accepts 5 days of 2022 vacation for Nick Zuck, Manager of Infrastructure & Operations to be carried over to 2023, as per Policy HR-001
Carried.

257/22 **Appoint Reeve and Deputy Reeve**

Mysko
BE IT RESOLVED that Council agrees to appoint Dale Sheppard as Acting Reeve and Russell Jones as Deputy Reeve
Carried

258/22 **Cabana Culverts**

Russell
BE IT RESOLVED that Council agrees to the Statement of Claim and Demand Letter from SARM
Carried.



RM of Meadow Lake #588 Minutes – December 12, 2022

259/22

Waterhen Litigation

Schwartz

BE IT RESOLVED that SARM will attend the cross examinations on Dec 13, 21 & 22, 2022 involving RM of Meadow Lake, Waterhen Lake First Nation, Government of Saskatchewan, and Water Security Agency. Attendance by SARM will be billed to RM of Meadow Lake

Carried.

260/22

MLT Aikins

Jones

That Council is agreeable to a Settlement discussion with SGEU and is agreeable to move the Motion Day to February 2023

Carried.

Certified a true copy of 261/22
as passed by resolution of Council on

Dec. 12, 2022


Administrator

261/22

Road Maintenance Agreement

Ratke

That Council agrees to put \$400,000 for 2021 and \$400,000 for 2022 into a GIC for The Road Maintenance Agreement

Carried.

262/22

Bylaw 9/18 Official Community Plan and Bylaw 10/18 Zoning Bylaw

Schwartz

That the Bylaws need to be re-published for two (2) consecutive weeks before the readings

Carried.

263/22

Dust Control

Sheppard

BE IT RESOLVED that grading will continue on regular scheduled roads as per Policy TS-012

“3. Applicants will be reminded that the dust suppressant product may disappear in the maintenance operations of the Municipality. If the product is placed on a road which is regularly scheduled for grader maintenance, the Operator will continue the regular schedule.”

Carried.



RM of Meadow Lake #588 Minutes – December 12, 2022

264/22 **Public Works Report**

Schwartz

That Council accepts the Pub Works Report as presented
Carried.

265/22 **Tender Processing**

Sheppard

That Council approves the Tender Process for Gravel, Mowing and Snow Removal
Carried.

266/22 **Adjournment**

Ratke

That the meeting be adjourned @ 3:30pm
Carried.



INTERIM CAO



ACTING REEVE


RM of Meadow Lake #588
Statement of Financial Activities - Summary
For the Period Ending November 30, 2022


	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>
Revenues			
Taxation	(1,034.82)	5,306,420.98	5,310,782.00
Fees and Charges	5,735.10	128,375.55	144,381.00
Maintenance and Development Charges	50,000.00	56,476.12	60,000.00
Grants		661,400.09	889,124.00
Grants in Lieu of Taxes	1,143.73	82,912.96	55,941.00
Capital Asset Proceeds	2,842,170.30	2,843,455.93	900,000.00
Investment Income and Commissions	120.87	65,878.03	75,948.00
Other Revenues	(125.00)	175.30	800.00
Total Revenues:	2,898,010.18	9,145,094.96	7,436,976.00
Expenditures			
General Government Services	86,509.03	775,570.32	1,244,931.00
Protective Services	6,153.72	262,471.52	289,964.00
Transportation Services	308,365.33	2,558,832.24	4,841,646.00
Environmental Health Services	5,614.24	108,456.04	118,726.00
Public Health and Welfare Services	(405,730.68)	1,427,462.82	3,500,000.00
Planning and Development Services	2,008.95	39,973.11	115,000.00
Recreation and Cultural Services	895.50	192,056.28	200,675.00
Total Expenditures:	3,816.09	5,364,822.33	10,310,942.00
Change in Net Financial Assets	2,894,194.09	3,780,272.63	(2,873,966.00)
Operating Surplus/Deficit (Chg in Net Asst)	2,894,194.09	3,780,272.63	(2,873,966.00)
Transfers			
Transfers In	(405,730.68)	1,427,462.82	3,358,173.00
Account Balances	Current	Year to Date	Balance
Cash & Investments			
Cash			
Cash - On Hand - Petty Cash.	2,487,167.85	(112,403.05)	8,976,674.26
Municipal			
Municipal - Tax Receivable - Current	(338,187.69)	882,513.48	1,345,987.18
Loans Payable			
Loans			
Long Term Debt - General Government	(329,367.84)	(736,953.53)	(2,286.44)
Change in General Surplus	4,308,075.73	5,240,892.35	10,404,582.00

Certified correct and in accordance with the records

Presented to council on

Dec 12, 2022


Tracy Smith-Mysko
acting CAO


Harvey Harriott
Reeve