



RM OF MEADOW LAKE NO.588
REGULAR COUNCIL MEETING
APRIL 11, 2023
9:00 AM
MINUTES

Present:

Acting Reeve – Dale Sheppard

Councillors:

Div. 1 –

Div. 4 – Garry Ratke

Div. 2 – Russ Jones

Div. 5 – Blair Mysko

Div. 3 – Ashley Russell

Div. 6 – Ernie Schwartz

Administrative Officer – Richard Levesque

Manager of Infrastructure & Operations - Nic Zuck

Renee Marshall, Matthew Szpakowski, Janet McIvor, Landon Nadon, Paul Weiers, Louella Szpakowski, John Lawson

Reeve Dale Sheppard called the meeting to order at 9:00am.

Agenda

85/23

Mysko

That the Agenda be adopted as a guideline for the meeting as amended.

Carried.

Minutes

86/23

Jones

That the Minutes from the Regular Council Meeting dated March 13, 2023, be approved as circulated.

Carried.

Matt Spzpakowski on behalf of the south RM resident delegation, stated their opposition to the proposed power line routes that are too close to residential properties and asked for the RM to provide a letter of support that would favor a different location for the switching station as well having the proposed lines follow existing highway corridors or cutting across undeveloped crown land.



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- 87/23 **SaskPower**
Ratke
That the RM send a letter to SaskPower and Jeremy Harrison opposing the existing proposed power line routes and instead recommend following existing line routes, use crown land for new routes and relocate the proposed switching station, so that existing residential properties are not affected.
- 88/23 **Public Works Report**
Ratke
That Council accepts the Public Works Report as presented. Carried.
- 89/23 **CAO Report**
Schwartz
That Council accepts the CAO Report as presented. Carried.
- 90/23 **Bylaw 4/23**
Jones
That Bylaw 4/23 a Bylaw to amend Bylaw 12/19 a Council Procedures Bylaw be given a third reading and adopted. Carried.
- 91/23 **Bylaw 5/23**
Mysko
That Bylaw 5/23 a Bylaw to amend Bylaw 9/19 an Administrative Bylaw be given a third reading and adopted. Carried.



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92/23

RCMP

Schwartz

That the following resolution be approved and sent to FCM.

WHEREAS, The Government of Canada has made the decision in Budget 2023 to make municipalities responsible for all retroactive costs stemming from the latest RCMP collective bargaining agreement; and

WHEREAS, these extraordinary one-time costs, which in some jurisdictions amount to millions of dollars, will cause significant hardship for communities and residents across the country, and were negotiated without meaningful consultation or a seat at the table for the municipalities responsible for paying the bill; and

WHEREAS, Municipal governments are already paying a growing share of policing costs, but unlike other orders of government, cannot run deficits to spread out the impact of these extraordinary one-time sums, and have limited revenue tools; and

WHEREAS, Local governments will now be forced to make difficult decisions that will impact residents, such as cutting essential services, reducing policing levels, raising property taxes significantly, and/or cancelling work on local infrastructure, at a time when Canadians' concerns about community safety and the cost of living are already rising; and

WHEREAS, Going forward, it is critical that municipalities be proactively engaged in any forthcoming processes related to contract policing to prevent this occurring again; therefore be it

RESOLVED, That the RM of Meadow Lake No. 588 joins the Federation of Canadian Municipalities in calling on the federal government to commit to ensuring that local governments are meaningfully consulted, fully informed, and at the table on issues related to policing costs given the municipal role in keeping our communities safe; and be it further

RESOLVED, That the RM of Meadow Lake No. 588 conveys this support in writing to local Members of Parliament.

Carried.

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 Initial



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- Stampede Association**
93/23 Mysko
That the RM of Meadow Lake No.588 donate \$5,000 to the M.L. Stampede Association to aid in the funding of the 2023 event.
Carried.
- Policy HR-008**
94/23 Ratke
That the Personal Information policy HR-008 be replaced with a revised policy giving more authority to the office manager and removing reference to union representatives.
Carried.
- Policy HR-012**
95/23 Jones
That the RM of Meadow Lake rescind Gifting policy HR-012.
Carried.
- McAmmond Subdivision**
96/23 Russell
That the RM of Meadow Lake approve the subdivision application from Brody McAmmond to subdivide NW-25-58-17-W3 creating a separate 20 acre parcel and that any infrastructure changes, permits, fees and surveying costs be assumed by the applicant.
Carried.
- Beaubien Subdivision**
97/23 Mysko
That the RM of Meadow Lake approve the subdivision application from Kim and Berta Beaubien to subdivide the NW-20-60-20-W3 creating a separate 7.26 hectare parcel be approved and that any infrastructure changes, permits, fees and surveying costs be assumed by the applicant.
Carried.
- Kirby Subdivision**
98/23 Mysko
That the RM of Meadow Lake approve the subdivision application from Amy and Branden Kirby to subdivide the NW-30-60-19-W3 creating a separate 4.353 hectare parcel be approved and that any infrastructure changes, permits, fees and surveying costs be assumed by the applicant.
Carried.



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- Financial Statement**
99/23 Jones
That the March 2023 Financial Statement be approved as presented.
Carried.
- Reserve Transfer**
100/23 Ratke
That the reserve for Waste Management be removed and the balance of \$186,000 be transferred to the reserve for Future Fire Protection Costs.
Carried.
- Bylaw 6/23**
101/23 Schwartz
That Bylaw 6/23 an Administrative Bylaw be introduced and read a first time.
Carried.
- Bylaw 6/23**
102/23 Mysko
That Bylaw 6/23 an Administrative Bylaw be given second reading.
Carried.
- Bylaw 6/23**
103/23 Jones
That Bylaw 6/23 an Administrative Bylaw be given three readings at this meeting.
Carried Unanimously.
- Bylaw 6/23**
104/23 Ratke
That Bylaw 6/23 an Administrative Bylaw be given three readings and adopted.
Carried.



RM OF MEADOW LAKE NO.588
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Targeted Sector Support Initiative Grant
 105/23 Jones
 That the RM of Meadow Lake No. 588 apply for a Targeted Sector Initiatives Grant to fund 75% of the development costs for a joint-emergency management plan that would develop an emergency response plan to address wildfire and flooding emergencies encompassing the RM and municipalities within the RM and as well as the eastern section of the Meadow Lake Provincial Park.

Accounts Payable
 106/23 Jones
 That the Accounts Payable for March 2023 for a total of \$317,662.71 and Payroll with a total of \$27,607.39 be approved for payment.

Carried.

Adjournment
 107/23 Ratke
 That the meeting be adjourned at 12:17pm.

Carried.



 CAO



 ACTING REEVE

RM of Meadow Lake #588
Statement of Financial Activities - Summary
For the Period Ending April 30, 2023

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>
Revenues			
Taxation	1,991.19	10,272.92	
Fees and Charges	3,202.54	16,174.28	
Maintenance and Development Charges	3,941.00	4,277.98	
Grants		147,675.30	
Investment Income and Commissions	2,245.67	70,272.32	
Other Revenues		123.90	
Total Revenues:	11,380.40	248,796.70	0.00
Expenditures			
General Government Services	53,584.77	258,506.49	
Protective Services		97,745.00	
Transportation Services	95,109.12	427,440.28	
Environmental Health Services	17,246.78	25,631.50	
Public Health and Welfare Services	185,212.15	347,805.37	
Planning and Development Services	156.60	2,646.00	
Recreation and Cultural Services		16,096.67	
Total Expenditures:	351,309.42	1,175,871.31	0.00
Change in Net Financial Assets	(339,929.02)	(927,074.61)	0.00
Operating Surplus/Deficit (Chg in Net Asst)	(339,929.02)	(927,074.61)	0.00
Account Balances	Current	Year to Date	Balance
Cash & Investments			
Cash			
Cash - On Hand - Petty Cash.	(420,522.76)	(998,240.70)	5,049,113.15
Municipal			
Municipal - Tax Receivable - Current	(25,162.53)	(300,049.64)	219,252.65
Loans Payable			
Loans			
Long Term Debt - General Government			(2,286.44)
Change in General Surplus	(785,614.31)	(2,225,364.95)	5,266,079.36

Certified correct and in accordance with the records

Presented to council on

May 8, 2023


Richard Levesque
Interm CAO


Dale Sheppard
Interm Reeve



Rural Municipality of Meadow Lake No.588

Bylaw No. 04/23

A BYLAW TO AMEND Bylaw No. 12/19 known as the Council Procedures Bylaw of the Rural Municipality of Meadow Lake No. 588.

The council of the Rural Municipality of Meadow Lake No. 588, in the Province of Saskatchewan, enacts this Bylaw to amend Bylaw No. 12/19 as follows:

1. That Part 13. Agendas, subsection 13.3 “The CAO shall ensure that the agendas are delivered to each member no later than 7 days immediately preceding the council meeting.” be deleted.

And replaced with:

2. “The CAO shall ensure that the agendas are available for pick up or sent by email to each member no later than 4:00pm the Thursday preceding the council meeting.”
3. That Part 13. Agendas, subsection 13.6 “All administrative reports, communication from the public, requests, or any other material intended for inclusion in a council agenda must be received by the CAO no later than 10 days preceding the Council Meeting.” be deleted.

And replaced with:

4. “All administrative reports, communication from the public, requests, or any other material intended for inclusion in a council agenda must be received by the CAO by 4:00pm the Wednesday preceding the council meeting.”

- 5. That Part 22. Communications - General , subsection 22.1 (d) “ Must be received by the CAO a minimum of 10 days prior to the meeting:” be deleted.

And replaced with:

- 6. “Must be received by the CAO no later than 4:00pm the Wednesday preceding the Council meeting:”
- 7. That Part 28. Public Forum, subsection 28.1 “Any member of the public wishing to speak to council on a municipal matter, may appear at a council meeting, as long as they pre-register with the CAO prior to 12:00 noon 10 days prior to the council meeting so that their name may be placed on a speakers list.” be deleted.

And replaced with:

- 8. “Any member of the public wishing to speak to council on a municipal matter, may appear at a council meeting, as long as they pre-register with the CAO prior to 4:00pm on the Wednesday preceding the council meeting.”
- 9. This bylaw shall become effective on the date of third reading.



Reeve



CAO/Administrator

Introduced and read a first time this 13th day of March, 2023.

Read a second time this 13th day of March, 2023

Read a third time and adopted this 13th day of March, 2023
with day amend 2023



RM OF MEADOW LAKE NO. 588
BYLAW NO. 06/23
Administrative Bylaw

A Bylaw of the Rural Municipality of Meadow Lake #588 in the Province of Saskatchewan, to Provide for the Administration of the Municipal Corporation and to set for the duties and powers of the designated officers of the Rural Municipality of Meadow Lake #588

The Council for the Rural Municipality of Meadow Lake #588 in the province of Saskatchewan enacts as follows:

1. This Bylaw may be cited as the Administration Bylaw
2. Purpose and Scope
 - a. The purpose of this Bylaw is to establish the office of the Administrator; and
 - b. The purpose of this Bylaw is to establish who may sign specified municipal documents on behalf of the municipality; and
 - c. The purpose of this Bylaw is to establish the powers, duties and functions of the municipal officials and/or employees of the municipality.
3. Definitions
 - a. "Act" means the Municipalities Act
 - b. "Municipality" means the Rural Municipality of Meadow Lake #588
 - c. "CAO" means the Chief Administrative Officer for the RM of Meadow Lake as appointed pursuant to Section 110 of The Municipalities Act and defined as "Administrator" under the Act.
4. Establishment of Position
 - a. The position of CAO is established pursuant to Section 110 of the Act;
 - i. Council shall, by resolution appoint an individual to the position of CAO;
 - ii. Council shall establish the terms and conditions of employment of the CAO;
 - iii. The CAO shall be the Chief Administrative Officer of the municipality
 - iv. Any person appointed to the position of CAO must be qualified as required by the Rural Municipal Administrators Act and retain a minimum "C" Certification under the Rural Municipal Administrators Act.
5. Duties of the CAO
 - a. The CAO shall perform the duties and exercise the power and functions that are assigned by the *Act*, any other acts, this Bylaw, or any other bylaw or resolution of Council
6. Additional Duties of the CAO
 - a. Act as the returning officer for all elections under The Local Government Elections Act;
 - b. Ensure that Public Notice is given as provided in the Act or any other act and as required by council in this bylaw, any other bylaws or resolutions.
 - c. Ensure that the policies and programs of the Municipality are implemented.
 - d. Advise, inform and make recommendations to council on the:
 - i. Operations and affairs of the Municipality
 - ii. Policies and programs of the Municipality
 - iii. The Financial position of the Municipality
 - e. Supervise all operations of the Municipality

Bylaw #06/23 - Administrative Bylaw - RM of Meadow Lake

- f. Be responsible for the preparation and submission of the annual budget estimates from departments for Council
 - g. Monitor and control spending within program budgets established by Council
 - h. Make routine expenditures daily until the annual budget is adopted by council.
 - i. Facilitate negotiations for land purchases, annexations, etc.
 - j. Attend meetings of Council and other meetings as Council directs
 - k. The CAO must fill out personal timesheets and record all employment related hours for each pay period.
7. Delegation of Authority
- a. The Council hereby authorizes the CAO to delegate any of his/her powers, duties or functions to another employee.
8. Municipal Documents
- a. The Reeve and the CAO shall sign all agreements to which the municipality is party. In the absence of the Reeve, the Deputy Reeve shall sign.
9. Coming into Force
- a. This bylaw shall come into effect on the day of its final passing
 - b. Bylaw 09/19 is hereby Repealed.



SEAL

A handwritten signature in black ink, appearing to read "Dale Sheppard", written over a horizontal line.

Reeve

A handwritten signature in black ink, written over a horizontal line.

Chief Administrator Officer

Introduced and read a first time April 11, 2023.
Read a second time April 11, 2023.
Read a third time and adopted on April 11, 2023.