



RM OF MEADOW LAKE NO.588  
REGULAR COUNCIL MEETING  
SEPTEMBER 11, 2023  
9:00 AM  
MINUTES

**Present:**

Reeve – Dale Sheppard

**Councilors:**

Div. 1 – Matthew Roger

Div. 4 – Garry Ratke

Div. 2 – Russ Jones

Div. 5 – Blair Mysko

Div. 3 – Ashley Russell

Div. 6 – Ernie Schwartz

Administrative Officer – Richard Levesque

Manager of Infrastructure & Operations - Nicolas Zuck

Office Manager – Tracy Mysko

Terry Carter, Terren Carter

Reeve Dale Sheppard called the meeting to order at 9:00am.

**Agenda**

200/23

Ratke

That the Agenda be adopted as a guideline for the meeting as amended.

Carried

Matthew Roger swore the oath of office as Councilor for Division 1.

**Minutes**

201/23

Jones

That the Minutes from the Regular Council Meeting dated August 14, 2023, be approved as circulated.

Carried

The Reeve opened the hearing concerning Zoning Bylaw amendment 10/23 at 9:05am

No one appeared to state any concerns regarding the Bylaw amendment. The hearing was adjourned at 9:06am.

202/23

Mysko

That a letter be sent to Drydan Beaubien authorizing the use of the roadway west of the property at SW20-60-20-W3.

Carried



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- 203/23      **Operations Manager**  
Russell  
That the Infrastructure and Operations Manager report for the month of August 2023 be received. Carried
- 204/23      **CAO Report**  
Schwartz  
That the CAO report for the month of August 2023 be received. Carried
- 205/23      **Reports**  
Jones  
That the Building Permit report, Receipts report, Grader and Maintenance report and website statistics report be received. Carried
- 206/23      **Regional Park**  
Mysko  
That the RM of Meadow Lake rescind its membership in the Meadow Lake Regional Park Authority. Carried
- 207/23      **Bylaw 9/23**  
Mysko  
That Fire Control Bylaw 9/23 be given second reading as amended. Carried
- 208/23      **Bylaw 9/23**  
Ratke  
That Fire Control Bylaw 9/23 be given third reading and adopted. Carried
- 209/23      **Bylaw 10/23**  
Jones  
That Zoning Amendment Bylaw 10/23 be given second reading. Carried



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- 210/23      **Bylaw 10/23**  
Roger  
That Zoning Amendment Bylaw 10/23 be given third reading and adopted subject to Ministerial approval.  
Carried
- 211/23      **Grant in Lieu Abatement**  
Russell  
That the carried forward balance of \$ 1,345.87 relating to previous grants in lieu for the airport – Roll No. 1442001 be written off.  
Carried
- 212/23      **Tax Abatement - Ron Johnson**  
Russell  
That the portion of property taxes relating to the building owned by Ron Johnson that was destroyed by fire in 2023 relating to Roll No. 2077001 be abated in the amount of \$52.42.  
Carried
- 213/23      **Tax Abatement – Darien Demers**  
Mysko  
That the portion of property taxes relating to the building owned by Darien Demers that was destroyed by fire in 2023 relating to Roll No. 2522001 be abated in the amount of \$ 179.95.  
Carried
- 214/23      **Subdivision application - Demmans**  
Jones  
That the subdivision application from Darwyn and Audrey Demmans to subdivide Parcel A, a 6.726ha portion from SE1/4-30-58-18-W3 be approved and that the front yard set back requirement for an existing non-conforming building be waived.  
Carried



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215/23 **Subdivision Application – Terry Carter**  
Schwartz  
That the non-conforming subdivision application from Terry Carter be approved subject to Section 3.5.2.2 of the Basic Planning Statement that allows for subdivision regulation exemptions when estate planning or settlement is involved. Parcel A and B are approved and the remaining portion of NE-25-61-18-W3 will be exempt from the 10ha maximum lot size requirement.  
Carried

216/23 **Sask. Lotteries Grant Balance**  
Mysko  
That the remaining balance of Sask. Lottery money in the amount of \$516.00 be granted to the Rapid View Recreation Association.  
Carried

217/23 **Financial Statements**  
Jones  
That the August 2023 Financial Statements be approved as presented.  
Carried

CIBC made a presentation concerning long term investments.

218/23 **Accounts Payable**  
Schwartz  
That the August 2023 Accounts Payable in the amount of \$1,116,770.50 and the August Payroll in the amount of \$ 35,196.62 be approved for payment.  
Carried

219/23 **Adjournment**  
Mysko  
That the meeting be adjourned at 12:12pm.  
Carried

  
CAO

  
REEVE

**RM of Meadow Lake #588**  
**Statement of Financial Activities - Summary**  
For the Period Ending August 31, 2023

	<b>Current</b>	<b>Year To Date</b>	<b>Budget</b>
<b>Revenues</b>			
Taxation	(33,940.47)	5,179,836.75	5,169,353.00
Fees and Charges	9,041.31	96,293.84	128,731.00
Maintenance and Development Charges		54,277.98	60,000.00
Grants	181,981.63	505,783.43	2,750,361.00
Grants in Lieu of Taxes	12,995.69	17,451.68	81,073.00
Investment Income and Commissions	36,261.90	131,308.28	226,478.00
Other Revenues		123.90	
<b>Total Revenues:</b>	<b>206,340.06</b>	<b>5,985,075.86</b>	<b>8,415,996.00</b>
<b>Expenditures</b>			
General Government Services	85,706.19	576,313.25	1,064,291.00
Protective Services	157,285.30	294,973.88	380,991.00
Transportation Services	362,132.96	1,896,020.81	6,160,435.00
Environmental Health Services	22,800.31	74,102.86	116,500.00
Public Health and Welfare Services	2,403.65	461,557.05	347,806.00
Planning and Development Services	452.50	9,550.96	45,900.00
Recreation and Cultural Services		56,187.66	331,135.00
<b>Total Expenditures:</b>	<b>630,780.91</b>	<b>3,368,706.47</b>	<b>8,447,058.00</b>
<b>Change in Net Financial Assets</b>	<b>(424,440.85)</b>	<b>2,616,369.39</b>	<b>(31,062.00)</b>
<b>Operating Surplus/Deficit (Chg in Net Asst)</b>	<b>(424,440.85)</b>	<b>2,616,369.39</b>	<b>(31,062.00)</b>
Transfers			
Transfers Out	6,223.53	6,223.53	6,223.53
<b>Account Balances</b>	<b>Current</b>	<b>Year to Date</b>	<b>Balance</b>
<b>Cash &amp; Investments</b>			
<b>Cash</b>			
Cash - On Hand - Petty Cash.			200.00
Cash - Bank - Demand - CIBC	1,460,878.37	2,239,993.23	4,040,270.22
Cash - Savings Acct - CIBC	32,327.36	(792,079.36)	1,404,967.90
Cash - Bank - Business Save - CU	227.81	14,131.67	78,926.31
Cash - Bank - Membership - CU	47.76	614.80	3,109.65
GIC - Trans. Equip - Acct 9742 CU			160,000.00
GIC - Office - Acct 6966 CU			111,434.54
GIC - Fire Protection Acct 9775 CU			121,040.79
GIC - Road Mtce Agree Acct 3285 CU			402,200.00
GIC - Municipal Reserve Acct 49809 CU			47,335.64
GIC - Waste Mange Acc 49825 CU		(186,000.00)	
GIC SWHL - Acct 49791 CU			50,408.71
GIC RMA - Acct 756958 CU			810,432.97
GIC Water Drainage - Acct 763277 CU			100,550.00
GIC SALE 97-5199374-0019CIBC			833,000.00
GIC SALE 97-5199374-0027CIBC			833,000.00
GIC SALE 97-5199374-0035CIBC			833,000.00
GIC RMA 97-5199374-0043CIBC			800,000.00
GIC Land Sale 97-5199374CIBC		397,146.50	397,146.50
GIC-Fire Prot Acct 49825CU		186,000.00	186,000.00
<b>Municipal</b>			
Municipal - Tax Receivable - Current	(2,389,307.71)	2,004,480.31	2,523,782.60

**RM of Meadow Lake #588**  
**Statement of Financial Activities - Summary**  
For the Period Ending August 31, 2023

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>
<b>Change in General Surplus</b>	<u>(1,314,043.73)</u>	<u>6,486,880.07</u>	<u>13,737,743.83</u>

Certified correct and in accordance with the records

Presented to council on

August 14 , 2023



Richard Levesque  
CAO



Dale Sheppard  
Reeve



## Rural Municipality of Meadow Lake No. 588

### Bylaw No. 09/23

#### A BYLAW OF THE RURAL MUNICIPALITY OF MEADOW LAKE NO. 588 TO PROVIDE FOR FIRE PREVENTION, FIRE PROTECTION, FIRE SUPPRESSION, FIRE BANS AND BURN PERMITS

The council of the Rural Municipality of Meadow Lake No. 588, in the Province of Saskatchewan, enacts Bylaw 09/23 as follows:

1. This bylaw shall be referred to as the "Fire Control Bylaw."
2. Definitions:
  - a) "Emergency" shall mean a present or imminent situation or condition that requires prompt action to prevent or limit: loss of life, harm or damage to the safety, health or welfare of people or damage to property or the environment.
  - b) "Extreme Fire Hazard" shall mean any situation where any open flame may cause rapid fire spread across properties because vegetation is dried out from lack of moisture or flammable material is stored improperly.
  - c) "Fire Hazard" shall mean a condition or situation where an emergency may occur if proper care is not followed concerning fire prevention.
  - d) "Imminent risk" means an imminent risk of a fire, emergency or other danger that, in the opinion of a fire inspector on reasonable grounds, threatens persons, property or the environment and requires the response of a fire department or the provision of fire department services.
  - e) "Municipal Inspector" shall mean a fire inspector, municipal inspector, provincial inspector or designate as defined in the Fire Safety Act, and may include the CAO, Reeve or Manager of Public Works.
  - f) "Rural Municipality" shall mean the Rural Municipality of Meadow Lake No. 588.

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3. Prohibitions - No person shall:

- a) Start any outdoor fire for any purpose without first taking sufficient precautions to ensure that the fire can be kept under control at all times;
- b) Start any outdoor fire for any purpose when weather conditions are conducive to causing a fire to spread;
- c) Fail to take reasonable steps to control a fire for the purpose of preventing it from spreading;
- d) Deposit, discard or leave any burning material or flammable substance in a place where it might ignite other material and result in a fire spreading;
- e) Leave an outdoor fire unattended before fully extinguishing the fire.

4. Fire Hazards:

- a) Subject to Section 19 of the Fire Safety Act.
  - i) Where a Municipal Inspector finds conditions which constitute an imminent risk of fire endangering life or property, they may order the owner or occupant of land on which the conditions exist, to reduce or remove the hazard within a fixed period and in any manner that the Municipal Inspector prescribes in writing; and
  - ii) Where a Municipal Inspector finds that the order made pursuant to subsection (a) has not been carried out they may enter upon the land with equipment and personnel to perform the work required to reduce or remove the fire hazard.





- b) The owner or occupant of land shall be liable for any costs or portion thereof, incurred by a Municipal Inspector and any personnel performing work under the direction of the Municipal Inspector pursuant to subsection (a) ii), and if the costs are not paid by the end of the year that the work was completed in, the costs or unpaid portions thereof, will be added to the municipal property taxes of the land or buildings that benefited from the service in accordance with Section 369 of the Municipalities Act.

5. Powers of Municipal Inspectors:

- a) Where in the opinion of the Municipal Inspector an extreme fire hazard exists or the safety of persons or property exists, the Municipal Inspector may order or do any of the following:
  - i) Prohibit the setting of any fire within a specified area;
  - ii) Require the evacuation of any area;
  - iii) Prohibit the entry into or occupation of any area;
  - iv) Take any action required to extinguish or control a fire and order the use of heavy equipment to create fire guards or other machinery to combat the spread of a fire;
  - v) Attempt to deliver notices to anyone in the occupied area and post the information on the RM of Meadow Lake website.

6. Costs of fire suppression:

- a) The cost of fire fighting and fire suppression or portion thereof, provided by the Rural Municipality may be levied to a property owner or occupant who receives this service to the extent authorized by Sections 369(1) (c), 369(1) (d) and 369 (2) (b) of the Municipalities Act as well as Section 49 The Fire Safety Act and Section 13 of The Wildfire Act. Any unpaid invoices at year end will be added to the property taxes of the affected property. +



7. Burning Permits:

- a) No burning of material shall be permitted within the boundaries of the Rural Municipality of Meadow Lake No. 588 without the property owner or occupant first obtaining a burning permit issued in the form marked as Exhibit "A" and forming part of this bylaw. This form will apply to all forms of burning except the use of a recreational fire pit.
- b) The burning of wood in a firepit shall be controlled by a separate permit in the form marked as Exhibit "B" forming part of this bylaw.
- c) The permits shall be issued from the office of the Rural Municipality of Meadow Lake No. 588 and will be free of charge.

8. Fire Bans:

- a) The CAO may issue a fire ban removal or implementation if the Reeve and four Councillors agree to the implementation or removal by phone, text or email and their vote will be recorded by the CAO on the form marked as Exhibit "C" forming part of this bylaw.

9. Penalties:

- a) Fines levied under the contravention of this Bylaw shall be subject to the General Penalties Bylaw and/ or Section 46 of The Wildfire Act.

10. Bylaw 07/16 and Bylaw 08/16 are hereby repealed.

11. This bylaw shall become effective on the date of third reading.



Introduced and read a first time this 10<sup>th</sup> day of July, 2023.

Read a second time this 11<sup>th</sup> day of September, 2023

Read a third time and adopted this 11<sup>th</sup> day of September, 2023

Reeve

CAO/Administrator



# BURN PERMIT

Permit # \_\_\_\_\_

## Rural Municipality of Meadow Lake #588

Permit to burn issued under the authority of the RM of Meadow Lake #588 Bylaw dated this \_\_\_\_\_

Day of \_\_\_\_\_, 20\_\_\_\_.

Authorization is hereby granted to \_\_\_\_\_

(owner) of

\_\_\_\_\_ Quarter of Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ W3 \_\_\_\_\_ PCL/LSD

**Civic Address:** \_\_\_\_\_; and

\_\_\_\_\_ Quarter of Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ W3 \_\_\_\_\_ PCL/LSD

**Civic Address:** \_\_\_\_\_

To burn the following materials:

\_\_\_\_\_  
\_\_\_\_\_

On the property mentioned between the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and the

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ in compliance with the following conditions:

1. **This permit will be VOID when a fire ban is in effect.**
2. **Prior to starting the fire:**
  - a. **Call the P.A. 911 Service at 1-866-404-4911**
  - b. **If you live within 4.5 kms of the forest boundary you must call either**
    - i. **Dorintosh Fire Cache – 1-306-236-7696 (from April 1-October 31)**
      1. **If you are located on the west side of Hwy 903 and Rge Rd 3162**
    - ii. **Big River Fire Cache – 1-306-469-2500 (from April 1-October 31)**
      1. **If you are located on the east side of Hwy 903 and Rge Rd 3162**
3. **Burn Responsibly**
4. **This permit does not provide liability coverage to the Permit holder. The Permit holder is responsible for all and any costs incurred.**

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
RM office Staff

**NOTE: EVERY PERSON STARTING A FIRE IN A RURAL MUNICIPALITY HAS RESPONSIBILITIES UNDER THE FIRE SAFETY ACT.**

“Exhibit A”



# FIRE PIT BURN PERMIT

Permit # \_\_\_\_\_

## Rural Municipality of Meadow Lake #588

Permit to burn issued under the authority of the RM of Meadow Lake #588 Bylaw dated this \_\_\_\_\_  
Day of \_\_\_\_\_, 20\_\_\_\_.

Authorization is hereby granted to \_\_\_\_\_  
(owner) of

\_\_\_\_\_ Quarter of Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ W3 \_\_\_\_\_ PCL/LSD

Civic Address: \_\_\_\_\_; and

\_\_\_\_\_ Quarter of Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ W3 \_\_\_\_\_ PCL/LSD

Civic Address: \_\_\_\_\_

To burn the following materials:

### WOOD / BRIQUETTES

On the property mentioned above in compliance with the following conditions:

1. The immediate area has received reasonable precipitation.
2. The applicant takes reasonable precaution to ensure the immediate area has been cleared of flammable material and is 6 metres from any structure.
3. The fire pit shall not be used during windy conditions.
4. The fire is properly extinguished after use.
5. Burn responsibly.
6. This permit does not provide liability coverage to the Permittee. The Permittee is responsible for all, and any costs incurred.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
RM office Staff

**NOTE:**  
EVERY PERSON STARTING A FIRE IN A RURAL MUNICIPALITY HAS RESPONSIBILITIES UNDER THE FIRE SAFETY ACT.

“Exhibit B”



**FIRE BAN**

**Implementation and Removal Form**

Fire Ban Implementation

Fire Ban Removal

**Date:** \_\_\_\_\_

**Phone, Text or Email Survey:**

	<b>Name:</b>	<b>Time:</b>	<b>In Favour</b>	<b>Against</b>
<b>Reeve:</b>	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Councillors:</b>				
Division 1:	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Division 2:	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Division 3:	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Division 4:	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Division 5:	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Division 6:	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CAO:

\_\_\_\_\_  
Signature

“Exhibit C”



## **Rural Municipality of Meadow Lake No.588**

### **Bylaw No. 10/23**

A BYLAW OF THE RURAL MUNICIPALITY OF MEADOW LAKE NO. 588 TO AMEND ZONING BYLAW 10/18.

The Council of the Rural Municipality of Meadow Lake No 588, in the Province of Saskatchewan, enacts Bylaw No. 10/23 as follows:

1. Subsection 4.10.2 is amended by adding the following after subsection (5):

“(6) Notwithstanding subsection (1) above, billboards shall be allowed as a discretionary use in the Agricultural District subject to the following:

- (a) No more than one (1) billboard shall be permitted on a site.
- (b) The maximum single sign face shall not exceed 23.2 m<sup>2</sup>.
- (c) The billboard shall be designed and located so as not to unduly distract drivers or create a visual obstruction.
- (d) Any billboard proposed to be located on a site adjacent to a Provincial Highway shall be referred to the Ministry of Highways and Infrastructure prior to consideration by Council.”

2. THAT Section 6.1 A - Agricultural District:

be amended by adding the following Commercial Uses – discretionary

- (22) Agricultural Equipment Dealerships
- (23) Liquid Natural Gas Plants
- (24) Billboards



- 3. Table 6 – 1 Commercial Uses is amended by adding the following after (21) Cannabis production facilities:

Use	Development Standards						
	Permitted or Discretionary	Subject to Sections	Minimum Site Area (m <sup>2</sup> )	Minimum Site Width (m)	Minimum (Front Yard (m))	Minimum (Side Yard (m))	Minimum (Rear Yard (m))
<b>Commercial Uses</b>							
(22) Agricultural equipment dealerships	D		1000	30	7.5	6	6
(23) Liquid natural gas plants	D		1000	30	7.5	6	6
(24) Billboards	D	4.10.2(6)					

- 4. This bylaw shall become effective on the date of approval of the Minister of Government Relations.



SEAL

  
 Reeve

  
 Chief Administrative Officer

Introduced and read a first time this 14<sup>th</sup> day of August, 2023  
 Read a second time this 11<sup>th</sup> day of September, 2023  
 Read a third time this 11<sup>th</sup> day of September, 2023