



## Rural Municipality of Meadow Lake #588 Policy

Policy #GG-006

Policy Title: Rates and Charges

**Policy Objective:**

To establish the Rates and Charges for the various operations within the Office

**Authority:**

Council Resolution # 180-23

Dated: July 10, 2023

**Background:**

The RM of Meadow Lake #588 completes projects and custom work as well as various office duties on behalf of other organizations, persons and groups.

The need to keep track of costs are necessary in the Asset Management of the organization. As well, to be fair and equal when completing work on behalf of other parties.

Therefore, the RM of Meadow Lake Council sets rates for the various operations within the Office, Shop and Equipment Rates.

This policy should be reviewed from time to time in order to keep up with the changing prices of capital costs, repairs and cost of living.

**Policy:**

1. General Government Services
  - a. Commissioner for Oaths
    - i. Free to Ratepayers for the RM of Meadow Lake
    - ii. \$30.00 per signing for non-ratepayers
  - b. Assessment
    - i. Assessment Field sheets - \$15.00
  - c. General Office Research
    - i. Cost - \$75.00 per hour plus costs (including paper and photocopy, etc)
    - ii. Research information for customers such as titles, tax roll information (to non-owners of the property), roadway information, etc.
      1. Follow FOIP
2. Planning and Development Services
  - a. Bylaw Amendment Fees
    - i. Map and Text – As set by the Zoning Bylaw
    - ii. Advertising – cost of actual advertisement
    - iii. Professional Planner – as per invoice from Planner
    - iv. RM Administration cost - \$100.00
  - b. Development Permits

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RM OF MEADOW LAKE #588

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Date Issued: August 14, 2023 Res # 180-23

Signature: Dale Sheppard

Replaced: May 11, 2020 Res #199/21

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- i. Cost set as per Zoning bylaw
  - c. Building Permits
    - i. Cost of Building Official
    - ii. Office Administration Fee – See Building Bylaw
  - d. Professional Planner Services
    - i. As per invoice from Professional Planner
- 3. Transportation Services
  - a. Council will not be completing custom work with the exception of:
    - i. Emergency situations
    - ii. Grader Maintenance/Snow Plow
  - b. Snow Plow Flags
    - i. **\$50.00 per flag**
      - 1. If operator called out after he has left area, then the flag will remain at the site and a custom work rate will apply.
    - ii. If the time spent completing the snowplowing is more than 15 minutes, then there will be an added charge for custom work at the regular contractor's rate.
- 4. Invoicing
  - a. All interest/penalty rates for invoicing shall be set in accordance with the Penalty Bylaw of the RM of Meadow Lake