



RM OF MEADOW LAKE NO.588
REGULAR COUNCIL MEETING
NOVEMBER 13, 2023
9:00 AM
MINUTES

Present:

Reeve – Dale Sheppard

Councillors:

Div. 1 – Matthew Roger

Div. 4 – Garry Ratke

Div. 2 – Russ Jones

Div. 5 – Blair Mysko

Div. 3 – Ashley Russell

Div. 6 – Ernie Schwartz

Administrative Officer/CAO – Richard Levesque

Manager of Public Works - Nicolas Zuck

Assistant Administrator – Tracy Mysko

Reeve Dale Sheppard called the meeting to order at 9:00am.

Agenda

233/23

Mysko

That the Agenda as amended be adopted as a guideline for the meeting.

Carried

Minutes

234/23

Jones

That the Minutes from the Regular Council Meeting dated October 10, 2023 be approved as circulated.

Carried

Operations Manager

235/23

Jones

That the Infrastructure and Operations Manager report for the month of October 2023 be received.

Carried

CAO Report

236/23

Ratke

That the CAO report for the month of October 2023 be received.

Carried



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Reports

237/23

Ratke

That the Building Permit report, Receipts report, Grader and Maintenance report for the month of October be received.

Carried

Reports

238/23

Ratke

That the Sask. Liquor and Gaming Association be advised that the RM of Meadow Lake would support an application in principal for a liquor licence and the construction of a liquor store within the RM boundaries.

Carried

Fieldhouse agreement

239/23

Schwartz

That the RM of Meadow Lake No. 588 approve the Fieldhouse funding agreement as presented.

Carried

Policy GG-016

240/23

Mysko

That the long term policy GG-016 be approved as amended.

Carried

Financial Statements

241/23

Ratke

That the Financial Statement for the month of October 2023 be approved.

Carried

Accounts Payable

242/23

Roger

That the October 2023 Accounts Payable in the amount of \$559,096.87 and the October Payroll in the amount of \$30,353.27 be approved for payment.

Carried



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General Penalties Bylaw

243/23 Jones

That the General Penalties Bylaw 12/23 be introduced and read a first time.

Carried

General Penalties Bylaw

244/23 Mysko

That the General Penalties Bylaw 12/23 be read a second time.

Carried

General Penalties Bylaw

245/23 Schwartz

That the General Penalties Bylaw 12/23 be given three readings at this time.

Carried Unanimously

General Penalties Bylaw

246/23 Ratke

That the General Penalties Bylaw 12/23 be given three readings and adopted.

Carried

Municipal Revenue Sharing

247/23 Ratke

The Council of the RM of Meadow Lake no.588 confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant and that the following requirements have been met.

1. That the 2022 Audited Financial Statements have been submitted to the Ministry of Government Relations
2. That the Municipality does not operate a Municipal Waterworks system
3. That the RM of Meadow Lake no. 588 is in Good standing with respect to the reporting and remittance of Education Property Taxes
4. That a Council Procedures Bylaw has been adopted
5. That an Employee Code of Conduct policy has been adopted
6. That all members of Council have filed and annually updated their Public Disclosure statements as required



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Resolution 247/23 – continued

That we understand if any requirements are not met, our Municipal revenue Sharing Grant may be withheld until all requirements are met.

That we authorize the Administrator/CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

248/23

Mysko

That the council go in camera to discuss issues concerning budget, planning and items covered by the privacy act at 10:20 am.

Carried

249/23

That the in camera meeting end at 12:13pm.

Carried

Adjournment

250/23

That the meeting be adjourned at 12:15 pm.

Carried



CAO



REEVE

RM of Meadow Lake #588
Statement of Financial Activities - Summary
For the Period Ending October 31, 2023

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>
Revenues			
Taxation	(1,075.34)	5,138,462.44	5,169,353.00
Fees and Charges	6,951.29	108,111.26	128,731.00
Maintenance and Development Charges		54,277.98	60,000.00
Grants	172,737.50	758,803.03	2,750,361.00
Grants in Lieu of Taxes		78,695.86	81,073.00
Investment Income and Commissions	29,895.92	182,597.85	226,478.00
Other Revenues		123.90	
Total Revenues:	208,509.37	6,321,072.32	8,415,996.00
Expenditures			
General Government Services	63,932.61	695,884.10	1,064,291.00
Protective Services	14,397.76	312,977.96	380,991.00
Transportation Services	413,130.85	2,751,310.93	6,160,435.00
Environmental Health Services	2,700.00	87,249.49	116,500.00
Public Health and Welfare Services		461,771.65	347,806.00
Planning and Development Services	2,508.60	15,222.66	45,900.00
Recreation and Cultural Services	1,166.64	320,933.29	331,135.00
Total Expenditures:	497,836.46	4,645,350.08	8,447,058.00
Change in Net Financial Assets	(289,327.09)	1,675,722.24	(31,062.00)
Operating Surplus/Deficit (Chg in Net Asst)	(289,327.09)	1,675,722.24	(31,062.00)
Transfers			
Transfers Out		6,223.53	6,223.53
Account Balances	Current	Year to Date	Balance
Cash & Investments			
Cash			
Cash - On Hand - Petty Cash.			200.00
Cash - Bank - Demand - CIBC	(133,314.33)	(1,758,578.30)	41,698.69
Cash - Savings Acct - CIBC	22,047.58	2,237,559.08	4,434,606.34
Cash - Bank - Business Save - CU	237.60	14,369.27	79,163.91
Cash - Bank - Membership - CU		614.80	3,109.65
GIC - Trans. Equip - Acct 9742 CU			160,000.00
GIC - Office - Acct 6966 CU			111,434.54
GIC - Fire Protection Acct 9775 CU			121,040.79
GIC - Road Mtce Agree Acct 3285 CU			402,200.00
GIC - Municipal Reserve Acct 49809 CU			47,335.64
GIC - Waste Mange Acc 49825 CU		(186,000.00)	
GIC SWHL - Acct 49791 CU			50,408.71
GIC RMA - Acct 756958 CU			810,432.97
GIC Water Drainage - Acct 763277 CU			100,550.00
GIC SALE 97-5199374-0019CIBC			833,000.00
GIC SALE 97-5199374-0027CIBC			833,000.00
GIC SALE 97-5199374-0035CIBC			833,000.00
GIC RMA 97-5199374-0043CIBC			800,000.00
GIC Land Sale 97-5199374CIBC		397,146.50	397,146.50
GIC-Fire Prot Acct 49825CU		186,000.00	186,000.00
Municipal			
Municipal - Tax Receivable - Current	(267,160.07)	1,374,170.44	1,893,472.73

Report Date
2023-11-02 11:28 AM


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	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>
Change in General Surplus	(667,516.31)	3,947,227.56	12,138,738.47

Certified correct and in accordance with the records Presented to council on
November 13, 2023

Richard Levesque
CAO



Dale Sheppard
Reeve



Rural Municipality of Meadow Lake #588 Policy

Policy #GG-016

Policy Title: Long Term Planning

Policy Objective:

To provide direction for future Council and Staff on the Long Term Planning

Authority:

Council Resolution # 240/23

Dated: November 13, 2023

Background:

1. The RM of Meadow Lake presently has 3 forestry mills and numerous agriculture and residential properties assessed and taxed.
2. There has been up and down turns in many areas of businesses over the years and the forest industry is also vulnerable to the business trends.
3. The RM Council needs to plan for long term financial resources and have in a reserve an amount that will create a stable financial environment into the future. Some of this has already been accomplished from the sale of capital assets.

Policy:

1. To set a 10-year plan to obtain the equivalent of the RM of Meadow Lake’s yearly tax levy in a Savings account or Guaranteed investment Savings account for the RM of Meadow.
2. To start this 10-year plan in 2024.

Procedure

1. Long Term Financial Planning Procedure
 - a. Budgeting
 - i. Set aside a minimum of 5% per year to a maximum of 10% per year in the budget to be placed into a savings account for the RM of Meadow Lake. Providing there is an operating surplus and there is cash available to transfer to reserves.
2. Evaluation
 - a. ~~That this policy be re-evaluated every 5 years in order to maintain continued compliance.~~

Reeve



Rural Municipality of Meadow Lake No.588

Bylaw No. 12/23

A BYLAW OF THE RURAL MUNICIPALITY OF MEADOW LAKE NO.588 TO PROVIDE FOR THE ENFORCEMENT OF BYLAWS THROUGH FINES AND PENALTIES, PURSUANT TO SECTIONS 8(2), 381 AND 388 OF THE MUNICIPALITIES ACT.

The council of the Rural Municipality of Meadow Lake No. 588, in the Province of Saskatchewan, enacts Bylaw 07/23 as follows:

1. This bylaw shall be referred to as the "General Penalties Bylaw."
2. Any references to "municipality" in this Bylaw shall mean the Rural Municipality of Meadow Lake No. 588.
3. Sections 4 and 5 of this Bylaw shall only apply to an infraction of a bylaw of the municipality for which no other penalty is provided.
4. Subject to the provisions of Section 3, any individual found guilty of an infraction of a bylaw of the municipality and has failed to comply with the provisions of the Bylaw , passed under the authority of the Municipalities Act or any other Act shall be liable for a penalty or fine of not more than \$10,000 and /or imprisonment of not more than one year.
5. Subject to the provisions of Section 3, any corporation found guilty of an infraction of a bylaw of the municipality and has failed to comply with the provisions of the Bylaw , passed under the authority of the Municipalities Act or any other Act shall be liable for a penalty or fine of not more than \$25,000 and /or imprisonment of the officers or directors of the corporation who have directed, authorized, assented to, or participated in the commission of the offence, for not more than one year.
6. In case of a continuing offence, a maximum daily fine of \$2,500 for each day during which the offence continues may be imposed.
7. Bylaw 04/06 is hereby repealed.

Introduced and read a first time this 13th day of November, 2023.
Read a second time this 13th day of November, 2023
Read a third time and adopted this 13th day of November, 2023



Reeve



CAO/Administrator