



RM OF MEADOW LAKE NO.588  
REGULAR COUNCIL MEETING  
DECEMBER 11, 2023  
9:00 AM  
MINUTES

**Present:**

Reeve – Dale Sheppard

Councillors:

Div. 1 – Matthew Roger

Div. 4 – Garry Ratke

Div. 2 – Absent

Div. 5 – Blair Mysko

Div. 3 – Ashley Russell

Div. 6 – Ernie Schwartz

Administrative Officer/CAO – Richard Levesque

Manager of Public Works - Nicolas Zuck

Assistant Administrator – Tracy Mysko

Judy Schroeder – Attended Public Meeting

Reeve Dale Sheppard called the meeting to order at 9:00am.

**Agenda**

251/23

Ratke

That the Agenda be adopted as a guideline for the meeting.

Carried

**Minutes**

252/23

Russell

That the Minutes from the Regular Council Meeting dated November 13, 2023, be approved as circulated.

Carried

**Operations Manager**

253/23

Ratke

That the Infrastructure and Operations Manager report for the month of November 2023 be received.

Carried

**CAO Report**

254/23

Schwartz

That the CAO report for the month of November 2023 be received.

Carried



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**Reports**

255/23

Mysko

That the Building Permit report, Receipts report, Grader, and Maintenance report for the month of November be received.

Carried

**Ouellette Fire**

256/23

Ratke

That the RM of Meadow Lake cancel \$1271.44 from Invoice 2021-00284 for firefighting fees.

Carried

**Policy TS021**

257/23

Mysko

That TS021 a policy to notify residents that abut areas where brush clearing is being planned be approved.

Carried

**Policies**

258/23

Mysko

That the following policies be rescinded as recommended by the Wallace Insights consultant and the CAO:

TS004 – Bale hauling and Security of loads	2015
TS005 – Bridge Building	2015
TS006 – General Maintenance	2018
TS007 – Overweight Permits and heavy Haul Route	2018
TS010 – Agreement for Sale of Land and Damages	2018
TS010 – Reimbursement Material Purchase	2018
EM002 –EM coordinator Job description	2019
FP001 – Fire Protection Services	2015
FP002 – Burning permits	2021
GG002 – Policy manual established	2014
GG003-01 – EC equipment committee	2020
GG003-02 – Terms of reference for DC	2020
GG003-04 – Fire Board representatives	2020
GG003-05 – Recreation Board representatives	2020
GG003-06 – Procurement Evaluation Committee	2020
GG003-07 – Forestry Reps	2020
GG003-08 - NODCA	2020
GG003-09 – Regional Waste Mgt. Authority	2020



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GG003-10 – Mutual Aid representative 2020  
 Resolution 258/23 continued

GG007 – Conflict of Interest 2019  
 GG010 – Contracting and Contractors 2021  
 GG011 – Definitions 2019  
 GG013 – Purchasing Procedure 2021

Carried

**Financial Statements**

259/23

Ratke

That the Financial Statement for the month of November 2023 be approved.

Carried

**Accounts Payable**

260/23

Ratke

That the November 2023 Accounts Payable in the amount of \$ 290,664.53 and the November Payroll in the amount of \$ 36,212.60 be approved for payment.

Carried

**Auditor**

261/23

Mysko

That Pinnacle Business Solutions be appointed as the auditor for the RM of Meadow Lake No. 588 effective immediately.

**Building Bylaw**

262/23

Mysko

That Building Bylaw 13/23 be introduced and read a first time.

Carried

**Building Bylaw**

263/23

Roger

That Building Bylaw 13/23 be read a second time.

Carried



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- 264/23      **Building Bylaw**  
Schwartz  
That Building Bylaw 13/23 be given three readings at this time.  
  
Carried Unanimously
- 265/23      **Building Bylaw**  
Ratke  
That Building Bylaw 13/23 be given three readings and adopted.  
  
Carried
- 266/23      **Fee Schedule Bylaw**  
Schwartz  
That Fee Schedule Bylaw 14/23 be introduced and read a first time as amended.  
  
Carried
- 267/23      **Fee Schedule Bylaw**  
Mysko  
That Fee Schedule Bylaw 14/23 be read a second time.  
  
Carried
- 268/23      **Fee Schedule Bylaw**  
Roger  
That Fee Schedule Bylaw 14/23 be given three readings at this time.  
  
Carried Unanimously
- 269/23      **Fee Schedule Bylaw**  
Russell  
That Fee Schedule Bylaw 14/23 be given three readings and adopted.  
  
Carried



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- 270/23      Ratke  
              That the council go in camera to discuss issues concerning budget, planning  
              and items covered by the privacy act at 10:10 am.  
Carried
- 271/23      Ratke  
              That the in camera meeting end at 12:05 pm.  
Carried
- 272/23      **Adjournment**  
              Mysko  
              That the meeting be adjourned at 12:06 pm.  
Carried

  
\_\_\_\_\_  
CAO

  
\_\_\_\_\_  
REEVE

**RM of Meadow Lake #588**  
**Statement of Financial Activities - Summary**  
For the Period Ending November 30, 2023

	Current	Year To Date	Budget
<b>Revenues</b>			
Taxation	(559.84)	5,137,902.60	5,169,353.00
Fees and Charges	19,673.14	127,784.40	128,731.00
Maintenance and Development Charges		54,277.98	60,000.00
Grants		758,803.03	2,750,361.00
Grants in Lieu of Taxes	1,481.69	80,177.55	81,073.00
Investment Income and Commissions	23,343.07	205,940.92	226,478.00
Other Revenues		123.90	
<b>Total Revenues:</b>	<b>43,938.06</b>	<b>6,365,010.38</b>	<b>8,415,996.00</b>
<b>Expenditures</b>			
General Government Services	92,673.46	788,557.64	1,064,291.00
Protective Services	7,076.79	320,054.75	380,991.00
Transportation Services	639,396.61	3,390,707.54	6,160,435.00
Environmental Health Services		87,249.49	116,500.00
Public Health and Welfare Services		461,771.65	347,806.00
Planning and Development Services	3,764.11	18,986.77	45,900.00
Recreation and Cultural Services	8,554.00	329,487.29	331,135.00
<b>Total Expenditures:</b>	<b>751,464.97</b>	<b>5,396,815.13</b>	<b>8,447,058.00</b>
<b>Change in Net Financial Assets</b>	<b>(707,526.91)</b>	<b>968,195.25</b>	<b>(31,062.00)</b>
<b>Operating Surplus/Deficit (Chg in Net Asst)</b>	<b>(707,526.91)</b>	<b>968,195.25</b>	<b>(31,062.00)</b>
<b>Transfers</b>			
Transfers Out		6,223.53	6,223.53
<b>Account Balances</b>	<b>Current</b>	<b>Year to Date</b>	<b>Balance</b>
<b>Cash &amp; Investments</b>			
<b>Cash</b>			
Cash - On Hand - Petty Cash.			200.00
Cash - Bank - Demand - CIBC	265,862.04	(1,492,716.34)	307,560.65
Cash - Savings Acct - CIBC	(179,294.23)	2,058,264.85	4,255,312.11
Cash - Bank - Business Save - CU	121.02	14,490.29	79,284.93
Cash - Bank - Membership - CU		614.80	3,109.65
GIC - Trans. Equip - Acct 9742 CU			160,000.00
GIC - Office - Acct 6966 CU			111,434.54
GIC - Fire Protection Acct 9775 CU			121,040.79
GIC - Road Mtce Agree Acct 3285 CU			402,200.00
GIC - Municipal Reserve Acct 49809 CU			47,335.64
GIC - Waste Mange Acc 49825 CU		(186,000.00)	
GIC SWHL - Acct 49791 CU			50,408.71
GIC RMA - Acct 756958 CU			810,432.97
GIC Water Drainage - Acct 763277 CU			100,550.00
GIC SALE 97-5199374-0019CIBC			833,000.00
GIC SALE 97-5199374-0027CIBC			833,000.00
GIC SALE 97-5199374-0035CIBC			833,000.00
GIC RMA 97-5199374-0043CIBC			800,000.00
GIC Land Sale 97-5199374CIBC		397,146.50	397,146.50
GIC-Fire Prot Acct 49825CU		186,000.00	186,000.00
<b>Municipal</b>			
Municipal - Tax Receivable - Current	(374,098.76)	1,000,071.68	1,519,373.97

**RM of Meadow Lake #588**  
**Statement of Financial Activities - Summary**  
For the Period Ending November 30, 2023

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>
<b>Change in General Surplus</b>	<b>(994,936.84)</b>	<b>2,952,290.56</b>	<b>11,851,328.46</b>

Certified correct and in accordance with the records

Presented to council on

December 11 , 2023

  
\_\_\_\_\_  
Richard Levesque  
CAO

  
\_\_\_\_\_  
Dale Sheppard  
Reeve



## Rural Municipality of Meadow Lake #588 Policy

Policy #TS-021

Policy Title: Brush Clearing

**Policy Objective:**

To keep affected residents informed concerning brush clearing in their area in case they have any concerns about the work being done.

**Authority:**

Council Resolution # **257-23**

Dated: December 11, 2023

**Policy:**

Once the current year's budget is finalized and a map is drafted concerning planned roadways that are scheduled for brush clearing, letters will be sent out to all property owners that have property abutting the affected roadway advising them about the planned work. The letters will be issued at least 30 days prior to the work being done.





## RURAL MUNICIPALITY OF MEADOW LAKE No. 588

### BYLAW NO. 13/23

#### A BYLAW RESPECTING BUILDINGS

The Council of the R.M. of Meadow Lake No. 588 in the Province of Saskatchewan enacts as follows:

#### SHORT TITLE

- 1 This bylaw may be cited as the "Building Bylaw".

#### PURPOSE OF THE BUILDING BYLAW

- 2 The purpose of this bylaw is to provide for the administration and enforcement of the Act, the regulations, the National Building Code of Canada, the National Energy Code of Canada for Buildings, ministerial interpretations and Saskatchewan Construction Standards Appeal Board orders and building official orders within the local authority.

#### INTERPRETATION/LEGISLATION

- 3 Definitions contained in *The Construction Codes Act*, *The Building Code Regulations* and *The Energy Code Regulations* shall apply in this building bylaw.

"Act" means The Construction Codes Act.

"building official" means a person who holds a building official licence.

"competent person" means a person who is recognized by the local authority as having:

- (a) a degree, certificate or professional designation; or
- (b) the knowledge, experience and training necessary to design or review the design of a building.

"local authority" means the Rural Municipality of Meadow Lake No. 588.

"NBC" means the edition and provisions of the National Building Code of Canada, including revisions, errata and amendments to it, declared to be in force pursuant to the Act and the regulations.

"NECB" means the edition and provisions of the National Energy Code of Canada for Buildings, including revisions, errata and amendments to it, declared to be in force pursuant to the Act and the regulations.

"occupancy certificate" means a certificate issued with respect to the approved use or occupancy of a building.

**"owner"** means:

- (a) any person who has any right, title, estate or interest in land, improvements or premises other than that of a mere occupant, tenant or mortgagee;
- (b) any person, firm or corporation that controls the property under consideration; or
- (c) if the building is owned separately from the land on which the building is located, the owner of the building.

**"owner's representative"** means any person, company, employee or contractor who has authority to act on behalf of an owner.

**"permit"** means written authorization issued by the local authority or its building official in the form of a building permit.

**"plan review"** means the examination of building drawings and related documents by a building official to ascertain whether those drawings and documents meet the requirements of the Act and the regulations.

**"regulations"** means *The Building Code Regulations* and *The Energy Code Regulations*.

**"SAMA fee"** means a fee charged to the local authority by the Saskatchewan Assessment Management Agency with respect to the work.

**"value of construction"** means the total costs to the owner for the building construction in its completed form and includes the cost of all building work, materials of construction, building systems, labour and overhead, and profit of the contractor and subcontractors.

**"work"** means any construction, addition, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use, occupancy or change of occupancy of a building.

#### **SCOPE OF THE BYLAW**

- 4 This building bylaw applies to all work undertaken or to be undertaken within the geographical jurisdiction of the local authority.

#### **GENERAL**

- 5(1) It is the duty of every owner or the owner's representative of a building in Saskatchewan to ensure that the building and work is in accordance with the Act, the regulations, any associated codes, interpretations and orders and any bylaws adopted by the local authority with which the building is associated.
- (2) It shall be the responsibility of the owner or the owner's representative to arrange for all permits, inspections and certificates required by any other applicable bylaws, Acts and regulations.
- (3) A building or part of a building for which a permit has been granted shall not be occupied before the issuance of an occupancy certificate by the local authority or the building official pursuant to clause 16(11)(h) of the Act.
- (4) The provisions of this building bylaw apply to buildings greater than 10m<sup>2</sup> (107.6 ft<sup>2</sup>) in building area except as otherwise exempted by the Act or the regulations.

### PERMIT - ISSUANCE

- 6(1) Every application for a permit for work shall be on the form provided by the local authority, and shall be accompanied by a minimum of two sets of plans and specifications of the proposed building and work. A development permit must be issued by the RM of Meadow Lake before a Building Permit may be applied for. Development permit fees will be set in the "Fees Schedule Bylaw".
- (2) Every Building permit application shall be reviewed and approved by the building official including plan review and approval.
- (3) If the work described in an application for a permit, to the best of the knowledge of the local authority or the building official, complies with the requirements of this building bylaw, the Act, or the regulations, the local authority or the building official shall, on receipt of the required fee, issue a permit on the form provided by the local authority. In addition, one set of the approved plans and specifications will be returned to the owner or the owner's representative with the permit.
- (4) A permit issued pursuant to this building bylaw must include:
  - (a) the name of the person, or company to whom the permit is issued;
  - (b) the period for which the permit is valid;
  - (c) a statement of all fees, deposits or bonds charged for the permit;
  - (d) the scope of work authorized by the permit;
  - (e) the municipal address or legal description of the property on which the work described in the permit is located;
  - (f) the buildings or portion of buildings to which the permit applies;
  - (g) the date of completion of the stages of construction for which a permit holder must inform the local authority;
  - (h) any conditions that the permit holder is required to comply with; and
  - (i) any information required by this building bylaw.
- (5) No person, or company to whom a permit is issued pursuant to the Act shall fail to comply with the terms and conditions of the permit.
- (6) Work must not commence before a permit is issued.
- (7) Permit fees shall be calculated according to the sum of the following:
  - (a) a permit administration or development fee listed in the "Fee Schedule Bylaw" for the processing, handling and issuance of a permit;
  - (b) the fees for plan review, field inspection of construction and enforcement in accordance with a fee bylaw or the agreement between the provider of building official services and the local authority;
  - (c) the fees charged by the Saskatchewan Assessment Management Agency; and
  - (d) a deposit, if required, in an amount determined by the local authority.
- (8) If a deposit is collected it shall, on request by the owner or owner's representative, be refundable on satisfactory completion of the work or on approval of use or occupancy of the building by the local authority or the building official.

- (9) All applicable permit fees and deposits will be collected before the building permit is issued and subject to any applicable taxes.
- (10) The local authority or the building official may establish the value of construction for the work described in an application for a permit, for the purpose of calculating a permit fee, based on established current construction costs, the owner's or the owner's representative statement of costs or constructor's contract values, or similar methods selected by the local authority or the building official. The cost of the building permit and inspections shall be invoiced to the property owner based on the same amount the inspector charges to the RM.
- (11) It is the responsibility of the owner or the owner's representative to ensure that all notifications required by section 7 of the Act and this building bylaw are given to the local authority and that all inspections are scheduled and completed. Failure to do so may result in additional fees for follow up inspections.
- (12) The owner or the owner's representative will be invoiced by the local authority for additional inspection fees and payment of the inspection fees will be due on receipt of an invoice. Unpaid inspection fees will be considered a debt due to the local authority and may be recovered from the owner of the land or premises in or on which the work was carried out as per the Act.
- (13) The local authority may, at its discretion, rebate a portion of a permit fee or deposit where work is reduced in scope or discontinued, or where other exceptional circumstances occur.

#### **PERMITS - REFUSAL TO ISSUE**

- 7(1) The local authority may refuse to issue a permit if:
- (a) the proposed work described on the permit application would contravene:
    - (i) the Act;
    - (ii) the regulations;
    - (iii) an order of the appeal board;
    - (iv) a written interpretation of the minister pursuant to section 8 of the Act; or
    - (v) the local authority's building bylaw;
  - (b) the person who designed or reviewed the design of a proposed building that is within the scope of Part 9 of the NBC is not a competent person;
  - (c) the person who designed or completed a design review of a proposed building that is within the scope of the NECB is not an architect or engineer;
  - (d) the application for a permit is incomplete;
  - (e) any fees, deposits or bonds required pursuant to the local authority's building bylaw for the issuance of a permit have not been paid; or
  - (f) the proposed work described on the permit application would contravene any other Act, regulations or bylaw that applies to the proposed work.
- (2) Where the local authority refuses to issue a permit pursuant to subsection (1), the local authority shall:
- (a) provide written notice to the applicant as to the reasons for the local authority's refusal to issue a permit; and

- (b) refund any fee or deposit paid as part of the permit application for work pursuant to the Act, less any fees paid for:
  - (i) plan review; and
  - (ii) permit application or administration.

### **PERMITS - REVOCATION**

**8(1)** The local authority may revoke a permit issued pursuant to the Act:

- (a) if the holder of the permit requests in writing that it be revoked;
  - (b) if the permit was issued on mistaken, false or incorrect information;
  - (c) if the permit was issued in error;
  - (d) subject to subsection (2), if, after 6 months after the permit's issuance, the work for which the permit was issued has not, in the opinion of the local authority's building official, been seriously commenced and no written agreement for the delay has been given by the local authority; or
  - (e) subject to subsection (2), if the work for which the permit was issued is, in the opinion of the local authority's building official, substantially suspended or discontinued for a period of more than 6 months after the permit's issuance and no written agreement for the delay has been given by the local authority.
- (2) If the local authority revokes a permit pursuant to subsection (1) it shall provide written notice to the permit holder as to the reasons for the revocation.

### **PERMITS - EXPIRY**

**9(1)** The expiry of a permit does not relieve the owner or the owner's representative from the obligation to complete the work approved in the permit.

- (2) All permits issued pursuant to this building bylaw shall expire on the date stated in the permit, or if no date is stated:
- (a) twenty-four months from date of issue;
  - (b) six months from date of issue if work is not commenced within that period;
  - (c) on the date specified by the local authority if work has not seriously commenced and is suspended for a period of six months; or
  - (d) on the date specified by the local authority if work has been suspended with written permission by the local authority or building official and the agreed upon period has been exceeded.
- (3) An owner or the owner's representative that does not complete all the work listed on a permit before the permit expires shall apply to the local authority that issued the permit to do one of the following:
- (a) revoke the permit;
  - (b) extend the term of the permit;
  - (c) vary the condition of the permit.

- (4) The local authority may revoke, extend or vary the conditions of a permit on written application of the permit holder and subject to any condition or fees listed in the "Fee Schedule Bylaw".

### **ENFORCEMENT**

- 10** The local authority or the building official may take any measures as permitted by section 24, 25 or 26 of the Act and sections 13 and 14 of *The Building Code Regulations* for the purpose of ensuring compliance with this building bylaw.

### **NOTIFICATION**

- 11(1)** The owner or the owner's representative of a building to be constructed shall ensure that the local authority is notified of:
- (a) when excavation is to be commenced;
  - (b) when the foundation is to be placed;
  - (c) when a superstructure is to be placed on the foundation;
  - (d) any other event at the time required by the permit under which work has been undertaken; and
  - (e) any other specified event at the specified time.
- (2) Before commencing work at a building site, the owner or the owner's representative shall give notice to the local authority of:
- (a) the date on which the owner or the owner's representative intends to commence the work; and
  - (b) subject to subsection (8), the name, address and telephone number of:
    - (i) the constructor or other person in charge of the work;
    - (ii) the designer of the work;
    - (iii) the person or firm that is to review the work to determine whether or not the construction conforms to the design; and
    - (iv) any inspection or testing agency that is engaged to monitor the work.
- (3) During the course of construction, the owner or the owner's representative shall give notice to the local authority of:
- (a) subject to subsection (8), any change in, or termination of, the employment of a person or firm mentioned in clause (2)(b);
  - (b) the owner's or owner's representative intent to do any work that has been ordered by a building official or local authority to be inspected during construction;
  - (c) the owner's or owner's representative intent to enclose work that has been ordered by a building official or local authority to be inspected before enclosure;
  - (d) subject to subsection (8), any proposed deviation from the plans approved and permitted by the local authority;
  - (e) subject to subsection (8), any construction undertaken that deviates from the plans approved and permitted by the local authority; and
  - (f) the completion of work.

- (4) Subject to subsection (8), the owner or the owner's representative of a building under construction shall give notice to the local authority of:
  - (a) any change in ownership or change in address of the owner or the owner's representative that occurs before the issuance of an occupancy certificate as soon as the change occurs; and
  - (b) the owner's or owner's representative intention to occupy a portion of the building if the building is to be occupied in stages.
- (5) The owner of a building or the owner's agents, contractors, employees, successors or assigns or the registered owner of the land on which the building is situated shall submit a written report to the local authority of the occurrence of the following that causes or has the potential to cause serious injury or loss of life:
  - (a) structural failure of the building or part of the building;
  - (b) failure of any equipment, device or appliance that is regulated by the Act or the regulations.
- (6) A report submitted pursuant to subsection (5) must:
  - (a) contain:
    - (i) the name and address of the owner;
    - (ii) the address or location of the building involved in the failure;
    - (iii) the name and address of the constructor of the building; and
    - (iv) the nature of the failure; and
  - (b) be submitted to the local authority within 15 days after the occurrence of the failure mentioned in clause (5)(a) or (b).
- (7) On receipt of the report pursuant to subsection (5), the local authority may require an owner to do the following:
  - (a) provide any other information that the building official or local authority may consider necessary;
  - (b) complete any additional work that is necessary to ensure compliance.
- (8) Notice given pursuant to clause (2)(b), (3)(a), (3)(d), (3)(e) or subsection (4) is to be in writing.

#### **SPECIAL CONDITIONS**

- 12(1) An owner or the owner's representative that undertakes to construct or have constructed a building that is within the scope of Parts 3, 5, 6 and 7 of the NBC shall have an architect or engineer complete the design or design review of:
- (a) the building; and
  - (b) all building systems.

- (2) An owner or the owner's representative that undertakes to construct or have constructed a building with a structure that is within the scope of Part 4 of the NBC shall have an architect or engineer complete:
  - (a) the design or design review of the structure;
  - (b) an inspection of construction of the structure to ensure compliance with the design; and
  - (c) the reviews required by the NBC.
- (3) An owner or the owner's representative that undertakes to construct or have constructed a building with a structure within the scope of the NECB shall have an architect or engineer complete:
  - (a) the design or design review of the structure;
  - (b) the inspection of construction of the structure to ensure compliance with the design; and
  - (c) the reviews required by the NECB.
- (4) In addition to the requirements of subsection (1), (2) or (3), the local authority or building official shall require that an engineer or architect provide:
  - (a) a Commitment for Field Review letter as part of the permit application for work; and
  - (b) an Assurance of Field Review and Compliance letter, on completion of the work, providing assurance that the work conforms to the engineer's or architect's design.
- (5) An owner or the owner's representative that undertakes to construct or have constructed a building that is within the scope of Part 9 of the NBC shall ensure that a competent person has designed or reviewed the design of the building.
- (6) An owner or the owner's representative shall ensure that copies of any inspection or review reports made pursuant to this section are made available to a building official or the local authority on the request of the building official or local authority, as the case may be.
- (7) No owner of a building or an owner's representative shall cause or allow the ground elevations of a building to be changed so as to place in contravention of the NBC:
  - (a) the building or part of the building; or
  - (b) an adjacent building.
- (8) If the property boundaries of a building lot are changed so as to place a building or part of a building in contravention of the NBC, the owner or the owner's representative shall immediately alter the building or part of the building to bring it into compliance with the NBC.

AC



**PENALTY**

**13** (1) Any person who contravenes any of the provisions of this building bylaw may be subject to the penalties provided in Part 11 of the Act.


(2) Conviction of a person or corporation for breach of any provision of this building bylaw shall not relieve the person or corporation from compliance with the Act and regulations.

**REPEAL OF BYLAW(S)**

**14** Bylaw 01/21 is hereby repealed.

Enactment pursuant to Section 17 of *The Construction Codes Act*.

  
REEVE

  
ADMINISTRATOR/CAO

Introduced and read a first time this 11<sup>th</sup> day of December, 2023.  
Read a second time this 11<sup>th</sup> day of December, 2023  
Read a third time and adopted this 11<sup>th</sup> day of December, 2023



## Rural Municipality of Meadow Lake No.588

### Bylaw No. 14/23

#### A BYLAW OF THE RURAL MUNICIPALITY OF MEADOW LAKE NO.588 TO PROVIDE FOR THE ISSUANCE OF FEES FOR ADMINISTRATIVE SERVICES.

The Council of the Rural Municipality of Meadow Lake No. 588, in the Province of Saskatchewan, enacts Bylaw 14/23 as follows:

1. This bylaw shall be referred to as the "Fee Schedule Bylaw".
2. Any bylaws or policies that provide for a fee levy shall be subject to the following fee schedule:

#### Service Fees

- a) Tax Enforcement Fees invoiced to the RM of Meadow Lake shall be re-invoiced to the property owner for the same amount.
- b) Tax Lien Removal Fees invoiced to the RM of Meadow Lake shall be re-invoiced to the property owner for the same amount.
- c) Assessment Appeal Fee \$100.00  
(shall accompany each titled parcel for appeal and is refundable if appeal is successful)
- d) Tax Certificate Fee \$50.00  
(for each individual titled property)
- e) Bank Fees \$25.00
- f) Snow Plow Flag Fee \$50.00

Assessment Appeal Bylaw 3/20, Tax Certificate Bylaw 5/14 and Tax Statement Fee Bylaw 4/14 are hereby repealed.

  
\_\_\_\_\_

Reeve

  
\_\_\_\_\_

CAO/Administrator

Introduced and read a first time this 11<sup>th</sup> day of December, 2023.

Read a second time this 11<sup>th</sup> day of December, 2023

Read a third time and adopted this 11<sup>th</sup> day of December, 2023