



RM OF MEADOW LAKE NO.588  
REGULAR COUNCIL MEETING  
MARCH 11, 2024  
9:00 AM  
MINUTES

**Present:**

Reeve – Dale Sheppard

Councilors:

Div. 1 – Matthew Roger

Div. 4 – Garry Ratke

Div. 2 – Russ Jones

Div. 5 – Blair Mysko

Div. 3 – Ashley Russell

Div. 6 – Ernie Schwartz

Administrative Officer/CAO – Richard Levesque

Transportation Manager – Nick Zuck

Assistant Administrator – Tracy Mysko

Public: Ed Labrash, Judy Schroeder, Don Grigo

Reeve Dale Sheppard called the meeting to order at 9:00am.

**Agenda**

043/24

RATKE

That the Agenda be adopted as a guideline for the meeting.

Carried

**Minutes**

044/24

JONES

That the Minutes from the Regular Council Meeting dated February 12, 2024, be approved as circulated.

Carried

**Manager of Public Works Report**

045/24

Schwartz

That the Manager of Public Works report for the month of February 2024 be received.

Carried

**CAO Report**

046/24

JONES

That the CAO report for the month of February 2024 be received.

Carried

**Reports**

047/24

RUSSELL

That the Building Permit report, Receipts report, Grader, and Maintenance report for the month of February 2024 be received.

Carried

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Initial



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Ed LaBrash was present to discuss the future sale or renovation and lease of the existing Vet Clinic.

- 048/24     **SARM Convention**  
            SCHWARTZ  
            That the RM of Meadow Lake designate Dale Sheppard and Ashley Russell as voting delegates at the SARM convention. Carried
- 049/24     **Glen McCrimmon**  
            RATKE  
            That the RM of Meadow Lake supports the application by Glen McCrimmon to sell alcoholic beverages at the Farmer's Market. Carried
- 050/24     **Policy PC-001**  
            ROGER  
            That Blasting policy PC-001 be rescinded. Carried
- 051/24     **Building Officials**  
            MYSKO  
            That the RM of Meadow Lake appoint the following individuals Chester Brucks BOL644, Lee Bacon BOL162, Ryan Shepherd BOL360, Chris Gates BOL105, Kelly Heatcoat BOL421 and Raymond Humenny BOL365 as Building Officials/Inspectors for the RM. Carried
- 052/24     **February Financial Statements**  
            RATKE  
            That the Financial Statements for the month of February 2024 be approved. Carried
- 053/24     **Accounts Payable**  
            JONES  
            That the February 2024 Accounts Payable in the amount of \$987,192.69 and the February 2024 Payroll in the amount of \$336,301.69 be approved for payment. Carried



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- 054/24      **Operating Budget**  
MYSKO  
That the 2024 Operating Budget with a projected surplus of \$38,857.00 be approved as presented.  
Carried
- 055/24      **Tax Rate Bylaw 02/24**  
RATKE  
That Tax Rate Bylaw 02/24 a bylaw to set mill rates and base taxes be introduced and given first reading.  
Carried
- 056/24      **Tax Rate Bylaw 02/24**  
ROGER  
That Tax Rate Bylaw 02/24 a bylaw to set mill rates and base taxes be given second reading.  
Carried
- 057/24      **Tax Rate Bylaw 02/24**  
SCHWARTZ  
That Tax Rate Bylaw 02/24 a bylaw to set mill rates and base taxes be introduced given three readings at this time.  
Carried Unanimously
- 058/24      **Tax Rate Bylaw 02/24**  
JONES  
That Tax Rate Bylaw 02/24 a bylaw to set mill rates and base taxes be read a third time and adopted.  
Carried
- 059/24      **Building Bylaw amendment 03/24**  
RUSSELL  
That Building Bylaw amendment 03/24 a bylaw to amend Bylaw 13/23 be introduced and given first reading.  
Carried



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- 060/24      **Tax Rate Bylaw 02/24**  
ROGER  
That Building Bylaw amendment 03/24 a bylaw to amend Bylaw 13/23 be given second reading.  

Carried
- 061/24      **Tax Rate Bylaw 02/24**  
RATKE  
That Building Bylaw amendment 03/24 a bylaw to amend Bylaw 13/23 be given three readings at this time.  


Carried Unanimously
- 062/24      **Tax Rate Bylaw 02/24**  
RUSSELL  
That Building Bylaw amendment 03/24 a bylaw to amend Bylaw 13/23 be read a third time and adopted.  

Carried
- 063/24      RATKE  
That the council go in-camera to discuss issues concerning budget, planning and items covered by the privacy act at 11:20am.  

Carried
- 064/24      ROGER  
That the in-camera meeting end at 11:35am.  

Carried
- 065/24      **Adjournment**  
RATKE  
That the meeting be adjourned at 11:36 am.  

Carried

  
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CAO

  
\_\_\_\_\_  
REEVE



**Rural Municipality of Meadow Lake No.588**

**Bylaw No. 02/24**

**A BYLAW OF THE RURAL MUNICIPALITY OF MEADOW LAKE NO. 588 TO SET A MILL RATE, LEVY TAXES AND ALLOW FOR THE USE OF TAX TOOLS**

The council of the Rural Municipality of Meadow Lake No. 588, in the Province of Saskatchewan, enacts Bylaw 02/24 as follows:

1. This bylaw shall be referred to as the "Tax Rate Bylaw."
2. The purpose of this bylaw is:
  - a) To authorize the RM of Meadow Lake to impose a property tax on all taxable assessments in the RM using a mill rate and using certain tax tools including setting a mill rate factor and establishing a base tax, for the purpose of raising the amount of taxes required to meet the estimated expenditures and transfers, having regard to estimated revenues from other sources, as set out in the current years budget.
  - b) To authorize the RM of Meadow Lake to levy and collect property taxes on behalf of the Board of Education of the Northwest School Division No. 203 for the current year.
3. Whereas this bylaw authorizes the RM of Meadow Lake to levy and apply a tax to the taxable assessment roll as confirmed by the Saskatchewan Assessment Management Agency, the following municipal rates of taxation will be levied for the year 2024.

<b>Class</b>	<b>Mill rate</b>	<b>Mill rate Factor</b>
Agriculture	7.5	1.06
Commercial	7.5	2.5272
Residential	7.5	0.5304


*AC*

4. A municipal Base Tax shall be levied and applied to the following classes of property within the RM.

Class	Land	Land & Improvements
Residential	\$500.00	\$500.00

5. The education property taxes for the Board of Education of the Northwest School Division No. 203 shall be levied as per the Mill Rates set by the Province of Saskatchewan
6. This bylaw shall become effective on the date of third reading.

  
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Reeve

  
\_\_\_\_\_  
CAO/Administrator

Introduced and read a first time this 11<sup>th</sup> day of March, 2024.

Read a second time this 11<sup>th</sup> day of March, 2024

Read a third time and adopted this 11<sup>th</sup> day of March, 2024



**RURAL MUNICIPALITY OF MEADOW LAKE No. 588**

**BYLAW NO. 03/24**

**A BYLAW TO AMEND BYLAW 13/23, CITED AS THE “BUIDING BYLAW”**

The Council of the R.M. of Meadow Lake No. 588 in the Province of Saskatchewan enacts as follows:

**PURPOSE OF THE BYLAW**

1. The purpose of this bylaw is to correct an error in Bylaw 13/23 that makes an incorrect reference to The Construction Codes Act and to clarify the requirement to have a permit before construction starts.
2. The following clauses are deleted:

**PERMIT – ISSUANCE**

“6. (6) Work must not commence before a permit is issued”

and

**PENALTY**

“13. (1) Any person who contravenes any of the provisions of this building bylaw may be subject to the penalties provided in Part 11 of the Act.”

and replaced with:

**PERMIT – ISSUANCE**

“6. (6) SUBJECT TO CLAUSE 5(4), NO WORK SHALL COMMENCE BEFORE A PERMIT IS ISSUED.”

and

**PENALTY**

“13. (1) Any person who contravenes any of the provisions of this building bylaw may be subject to the penalties provided in Part 8 of the Act.”

3. This Bylaw shall take effect immediately after third reading.

Introduced and read a first time this 11<sup>th</sup> day of March 2024

Read a second time this 11<sup>th</sup> day of March 2024

Read a third time and adopted this 11<sup>th</sup> day of March 2024

  
\_\_\_\_\_  
REEVE

  
\_\_\_\_\_  
ADMINISTRATOR/CAO

**RM of Meadow Lake #588**  
**Statement of Financial Activities - Summary**  
For the Period Ending February 29, 2024

	Current	Year To Date	Budget
<b>Revenues</b>			
Taxation	1,754.55	4,450.11	
Fees and Charges	4,766.77	16,571.09	
Investment Income and Commissions	37,902.90	110,244.07	
<b>Total Revenues:</b>	<b>44,424.22</b>	<b>131,265.27</b>	<b>0.00</b>
<b>Expenditures</b>			
General Government Services	94,316.07	153,878.48	
Protective Services	97,568.00	105,191.00	
Transportation Services	70,165.24	138,185.72	
Environmental Health Services	3,329.78	5,691.21	
Planning and Development Services	1,088.40	2,713.80	
Recreation and Cultural Services	6,525.00	14,744.21	
<b>Total Expenditures:</b>	<b>272,992.49</b>	<b>420,404.42</b>	<b>0.00</b>
<b>Change in Net Financial Assets</b>	<b>(228,568.27)</b>	<b>(289,139.15)</b>	<b>0.00</b>
<b>Operating Surplus/Deficit (Chg in Net Asst)</b>	<b>(228,568.27)</b>	<b>(289,139.15)</b>	<b>0.00</b>
<b>Account Balances</b>	<b>Current</b>	<b>Year to Date</b>	<b>Balance</b>
<b>Cash &amp; Investments</b>			
<b>Cash</b>			
Cash - On Hand - Petty Cash.			200.00
Cash - Bank - Demand - CIBC	(346,572.70)	(1,953,640.29)	(76,116.01)
Cash - Savings Acct - CIBC	(480,041.76)	(3,780,041.76)	495,103.19
Cash - Bank - Business Save - CU	334,711.09	1,715,968.17	1,795,491.79
Cash - Bank - Membership - CU	981.56	981.56	4,158.76
CIBC High Interest Savings	11,106.17	4,924,746.96	4,924,746.96
GIC - Trans. Equip - Acct 9742 CU			160,000.00
GIC - Office - Acct 6966 CU	(5,181.71)	(116,616.25)	
GIC - Fire Protection Acct 9775 CU	(121,040.79)	(121,040.79)	
GIC - Road Mtce Agree Acct 3285 CU		(402,200.00)	
GIC - Municipal Reserve Acct 49809 CU			47,335.64
GIC SWHL - Acct 49791 CU			50,408.71
GIC RMA - Acct 756958 CU	(37,439.95)	(841,839.92)	
GIC Water Drainage - Acct 763277 CU		4,710.32	106,014.45
GIC SALE 97-5199374-0027CIBC			833,000.00
GIC SALE 97-5199374-0035CIBC			833,000.00
GIC RMA 97-5199374-0043CIBC			800,000.00
GIC Land Sale 97-5199374CIBC	(397,146.50)	(397,146.50)	
GIC-Fire Prot Acct 49825CU	(186,000.00)	(186,000.00)	
<b>Municipal</b>			
Municipal - Tax Receivable - Current	(48,335.18)	(228,140.67)	234,048.53
<b>Change in General Surplus</b>	<b>(1,503,528.04)</b>	<b>(1,669,398.32)</b>	<b>10,207,392.02</b>

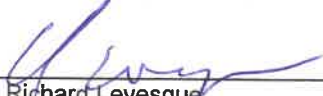



Report Date  
2024-03-04 1:25 PM

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**Statement of Financial Activities - Summary**  
For the Period Ending February 29, 2024

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Certified correct and in accordance with the records Presented to council on Current Year To Date Budget  
March 11, 2024

  
Richard Levesque  
CAO

  
Dale Sheppard  
Reeve