



RM OF MEADOW LAKE NO.588
REGULAR COUNCIL MEETING
JULY 8, 2024
9:00 AM
MINUTES

Present:

Reeve – Dale Sheppard

Councillors:

Div. 1 – Matthew Roger

Div. 4 – Garry Ratke

Div. 2 – Russ Jones

Div. 5 – Blair Mysko

Div. 3 – Ashley Russell

Div. 6 – Ernie Schwartz

Administrative Officer/CAO – Richard Levesque

Assistant Administrator – Tracy Mysko

Transportation Manager – Nick Zuck

Sgt. Carl Dinsdale, Danny Tkachyk

Reeve Dale Sheppard called the meeting to order at 9:00am.

Agenda

138/24

MYSKO

That the Agenda be adopted as a guideline for the meeting.

Carried

Minutes

139/24

JONES

That the Minutes from the Regular Council Meeting dated June 10, 2024 be approved as circulated.

Carried

RCMP

140/24

RUSSELL

That the RCMP report for the first quarter of 2024 be received.

Carried

The hearing for considering the approval of a dog kennel as a discretionary use was opened at 10:06am

No submissions were received and the hearing closed at 10:07am



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- 141/24 **Manager of Public Works Report**
RATKE
That the Manager of Public Works report for the month of June 2024 be received.
Carried
- 142/24 **CAO Report**
SCHWARTZ
That the CAO report for the month of June 2024 be received.
Carried
- 143/24 **Reports**
ROGER
That the Building Permit report and Receipts report for the month of June 2024 be received.
Carried
- 144/24 **Reports**
MYSKO
That the Grader and Maintenance report for the month of June 2024 be received.
Carried
- 145/24 **Subdivision Application**
RUSSELL
That the subdivision application from Keith Marsh to subdivide 40 acres from NE ¼ 23-58-W3 be approved, subject to Bylaw 06/24 obtaining Ministerial approval and that any infrastructure access costs be born by the property owner.
Carried



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146/24 **SASK Lotteries Grant**
RUSSELL

That the following Lotteries Grant applications be approved:

- | | | |
|----|--|------------|
| 1. | Prairie N Forest Equestrian Club #1/23 | \$1,295.00 |
| 2. | St. Cyr Trails #4/23 | \$ 55.00 |
| 3. | Meadow Lake Library #7/23 | \$2,318.00 |
| 4. | District 36 4-H | \$1,136.00 |
| 5. | Rapid View Recreation Association | \$ 261.00 |

Carried

147/24 **Policy GG-012**
JONES

That Policy GG-012 be amended to add tax liens to properties that have an arrears balance exceeding \$500.00.

Carried

148/24 **Discretionary Use**
SCHWARTZ

That the request from Kathy Gollings to have a Dog Kennel as a discretionary use on SW-9-62-18-W3 be approved.

Carried

149/24 **Financial Statements**
RATKE

That the June 2024 Financial Statements be approved as presented.

Carried



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150/24 **Accounts Payable**

That the June 2024 Accounts Payable listing with the total amount of \$514,922.13 and the June 2024 Payroll with the total amount of \$28,697.35 be approved for payment.

Carried

151/24 **Adjournment**
RATKE

That the meeting be adjourned at 10:31am.

Carried



CAO



REEVE



Rural Municipality of Meadow Lake #588 Policy

Policy #GG-012

Policy Title: Tax Enforcement Policy and Procedures

Policy Objective: To establish process for Tax Enforcement on Land in Arrears and to help with the efficiency of proceeding under the Tax Enforcement Act	
Authority: Council Resolution # 147/24	Dated: July 08, 2024

Background:

1. Property taxes are levied each year and become due by December 31.
2. Property Taxes become a debt to the Municipality and are dealt with through the Tax Enforcement Act.

Policy:

1. The Council for the RM of Meadow Lake will:
 - a. Review the List of Lands in Arrears each year (Section 3.1 Tax Enforcement Act). A resolution shall be passed to acknowledge the list and to have the list, less the paid taxes, to be advertised in June.
 - i. Properties that have an outstanding tax balance of \$500 or more shall be included in the tax arrears list.
2. In June, the list of arrears is advertised in one issue of the newspaper and posted in the municipal office for 60 days (Sec 4.1 Tax Enforcement Act)
3. In September or 60 days after Advertising the List - Tax Liens are submitted for Registration to ISC (Sec. 10 Tax Enforcement Act)
4. 6 months after the date of registration of the Tax Lien at ISC
 - a. Prior to advertising, a letter may be sent to the landowner advising them of the tax enforcement proceedings.
5. Within 6 months of registering a tax lien, the council shall make a resolution authorization to Proceed for title (Sec. 22.1 of the Tax Enforcement Act).
 - a. Council may make a resolution to request the Mediation board to reduce the 6 months if:
 - i. Deterioration of
 1. building;
 2. high cost of maintaining;
 3. cost of cleaning environmental contamination is relative to the value of the parcel;
 - ii. Low value of property;
 - iii. Abandonment of parcel by the owner;
 - iv. High amount of arrears of taxes owing with respect to the parcel relative to the value of the parcel.

- (j) “**treasurer**” means treasurer of a municipality and includes:
- (i) the administrator; and
 - (ii) a person to whom the powers and duties of the treasurer under this Act have been assigned by the municipality.

R.S.S. 1978, c.T-2, s.2; 1983, c.77, s.77; 1988-89, c.57, s.3; 1996, c.63, s.3; 2000, c.L-5.1, s.515; 2002, c.C-11.1, s.412; 2005, c.M-36.1, s.472; 2014, c.19, s.58.

LIST OF LANDS

Preparation and authentication of list

3(1) When the whole or a portion of the taxes on any land has been due and unpaid after the thirty-first day of December of the year in which the rate was struck, the land shall be liable to be dealt with under this Act; and, subject to subsections (2), (3) and (5), the treasurer shall, on or before the fifteenth day of November in each year, submit to the head of the council a list in duplicate of all such lands within the municipality, with the amount of the arrears outstanding at the date of submission against each parcel set opposite to the parcel.

(2) The list need not include any parcel with respect to which an interest based on a tax lien has been registered pursuant to section 10 unless the interest has been discharged.

(3) The council of a municipality may, by resolution, direct the treasurer not to include in the list land in respect of which the amount of taxes in arrears does not exceed one half of the immediately preceding year’s tax levy with respect to that land.

(4) **Repealed.** 1988-89, c.57, s.4.

(5) Where a resolution has been passed under subsection (3), the treasurer shall thereupon prepare the list in accordance with the resolution.

(6) Subject to subsection (7) the list shall not include any land the title to which is vested in the Crown or any other land exempt from taxation.

(7) Notwithstanding anything in this or any other Act, land, title to which is in the name of the municipality, may be placed on the list and section 10 shall thereafter apply to that land.

(7.1) Subject to subsection (7.2), land may be placed on the list and dealt with pursuant to this Act whether or not any buildings, parts of buildings, structures or fixtures located on the land belong to the person having title to the land, where taxes are in arrears with respect to either the land or the buildings, parts of buildings, structures or fixtures.

(7.2) In the case of a municipality other than a rural municipality, subsection (7.1) does not apply if the tax arrears are with respect to a house trailer that is not owned by the owner of the land.

(8) **Repealed.** 1988-89, c.57, s.4.

(9) One of the lists shall be deposited with the clerk and the other with the treasurer.

R.S.S. 1978, c.T-2, s.3; 1988-89, c.57, s.4; 1996, c.63, s.4; 2000, c.L-5.1, s.516; 2007, c.32, s.26.

RM of Meadow Lake #588
Statement of Financial Activities - Summary
For the Period Ending June 30, 2024

	Current	Year To Date	Budget
Revenues			
Taxation	966.51	9,238.77	5,208,500.00
Fees and Charges	25,602.35	69,781.65	113,681.00
Maintenance and Development Charges		11,042.27	55,000.00
Grants	211,873.75	334,278.13	961,012.00
Grants in Lieu of Taxes	2,544.92	6,485.92	81,073.00
Investment Income and Commissions	27,359.57	281,077.62	332,478.00
Total Revenues:	268,347.10	711,904.36	6,751,744.00
Expenditures			
General Government Services	48,565.70	429,770.90	957,641.00
Protective Services	35,913.96	155,009.03	348,861.00
Transportation Services	436,897.42	1,623,725.81	4,524,000.00
Environmental Health Services	22,796.68	64,878.28	104,000.00
Planning and Development Services	539.00	11,687.40	35,000.00
Recreation and Cultural Services	2,783.00	20,701.07	228,685.00
Total Expenditures:	547,495.76	2,305,772.49	6,198,187.00
Change in Net Financial Assets	(279,148.66)	(1,593,868.13)	553,557.00
Operating Surplus/Deficit (Chg in Net Asst)	(279,148.66)	(1,593,868.13)	553,557.00
Transfers			
Account Balances	Current	Year to Date	Balance
Cash & Investments			
Cash			
Cash - On Hand - Petty Cash.			200.00
Cash - Bank - Demand - CIBC	(64,890.11)	(2,016,071.87)	(138,547.59)
Cash - Savings Acct - CIBC	(198,072.66)	(4,260,041.11)	15,103.84
Cash - Bank - Business Save - CU	1,832.42	1,124,217.54	1,203,741.16
Cash - Bank - Membership - CU	1,144.76	2,126.32	5,303.52
CIBC High Interest Savings	23,311.14	5,015,121.29	5,015,121.29
GIC - Trans. Equip - Acct 9742 CU			160,000.00
GIC - Office - Acct 6966 CU		(116,616.25)	
GIC - Fire Protection Acct 9775 CU		(121,040.79)	
GIC - Road Mtce Agree Acct 3285 CU		(402,200.00)	
GIC - Municipal Reserve Acct 49809 CU			47,335.64
GIC SWHL - Acct 49791 CU			50,408.71
GIC RMA - Acct 756958 CU		(841,839.92)	
GIC Water Drainage - Acct 763277 CU		4,710.32	106,014.45
GIC SALE 97-5199374-0027CIBC			833,000.00
GIC SALE 97-5199374-0035CIBC			833,000.00
GIC RMA 97-5199374-0043CIBC			800,000.00
GIC Land Sale 97-5199374CIBC		(397,146.50)	
GIC-Fire Prot Acct 49825CU		(186,000.00)	
Municipal			
Municipal - Tax Receivable - Current	(21,627.89)	(379,132.70)	83,056.50
Change in General Surplus	(537,451.00)	(4,167,781.80)	9,052,594.52

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Report Date
2024-07-02 3:44 PM

RM of Meadow Lake #588
Statement of Financial Activities - Summary
For the Period Ending June 30, 2024

Current Year To Date Budget

Certified correct and in accordance with the records Presented to council on

JULY 8 , 2024



Richard Levesque
CAO



Dale Sheppard
Reeve