



RM OF MEADOW LAKE NO.588
REGULAR COUNCIL MEETING
NOVEMBER 4, 2024
9:00 AM
MINUTES

Present:

Reeve – Dale Sheppard

Councillors:

Div. 1 – Matthew Roger

Div. 4 – Garry Ratke

Div. 2 – Russ Jones

Div. 5 – Blair Mysko

Div. 3 – Ashley Russell

Div. 6 – Ernie Schwartz

Administrative Officer/CAO – Richard Levesque

Assistant Administrator – Tracy Mysko

Transportation Manager – Nick Zuck

Judy Schroeder

Reeve Dale Sheppard called the meeting to order at 9:00am.

Agenda

218/24

MYSKO

That the Agenda be adopted as a guideline for the meeting.

Carried

Minutes

219/24

JONES

That the Minutes from the Regular Council Meeting dated October 15, 2024, be approved as circulated.

Carried

Manager of Public Works Report

220/24

ROGER

That the Manager of Public Works report for the month of October 2024 be received.

Carried


CAO Report

221/24

RATKE

That the CAO report for the month of October 2024 be received.

Carried

rc  1
Initial



RM OF MEADOW LAKE NO.588
REGULAR COUNCIL MEETING
NOVEMBER 4, 2024
9:00 AM
MINUTES

- 222/24 **Reports**
SCHWARTZ
That the Building Permit report and Receipts report for the month of October 2024 be received.
Carried
- 223/24 **Reports**
JONES
That the Grader and Maintenance report for the month of October 2024 be received.
Carried
- 224/24 **Ski Club**
RATKE
That the RM transfer \$3500 from its Municipal Reserve to pay for some of the labor needed to repair the Ski Club Chalet.
Carried
- 225/24 **South Waterhen Hamlet**
MYSKO
That the revised agreement with the South Waterhen Organized Hamlet be approved.
Carried
- 226/24 **Financial Statements**
RATKE
That the October 2024 Financial Statements be approved as presented.
Carried
- 227/24 **Accounts Payable**
ROGER
That the October 2024 Accounts Payable listing with the total amount of \$481,552.42 and the October 2024 Payroll with the total amount of \$29,908.87 be approved for payment.
Carried



RM OF MEADOW LAKE NO.588
REGULAR COUNCIL MEETING
NOVEMBER 4, 2024
9:00 AM
MINUTES

- 228/24 **Rural Integrated Roads**
RUSSELL
That the RM of Meadow Lake No. 588 apply for grant funding under the Rural Integrated Roads for Growth Program to replace and widen the bridge on the Matchee Road that connects the Tolko OSB plant to Highway 55 with an estimated budget of \$2,400,000 for the 2025 budget year.

Carried
- 229/24 **Rural Integrated Roads**
ROGER
That the RM of Meadow Lake No. 588 apply for grant funding under the Rural Integrated Roads for Growth Program to replace and widen the bridge on the Cabana Road that connects Highway 4 to the Matchee Road and Highway 55 with an estimated budget of \$2,000,000 for the 2026 budget year.
- 230/24 RATKE
That council goes in camera to discuss issues concerning budget, planning and items covered by the privacy act at 10:46 am.

Carried
- 231/24 RATKE
That the in-camera meeting end at 11:18 am.

Carried
- 232/24 **Adjournment**
MYSKO
That the meeting be adjourned at 11:19 am.

Carried



CAO



REEVE

RM of Meadow Lake #588
Statement of Financial Activities - Summary
For the Period Ending October 31, 2024

	Current	Year To Date	Budget
Revenues			
Taxation	(1,412.90)	5,217,402.61	5,208,500.00
Fees and Charges	1,943.29	98,741.84	113,681.00
Maintenance and Development Charges	13,279.54	24,321.81	55,000.00
Grants	285,027.75	1,331,967.31	961,012.00
Grants in Lieu of Taxes		69,736.54	81,073.00
Investment Income and Commissions	26,858.96	400,181.19	332,478.00
Total Revenues:	325,696.64	7,142,351.30	6,751,744.00
Expenditures			
General Government Services	47,491.30	647,509.84	957,641.00
Protective Services	5,353.47	320,859.73	348,861.00
Transportation Services	428,814.56	5,060,229.40	4,522,500.00
Environmental Health Services	5,938.47	135,674.24	99,000.00
Planning and Development Services	1,339.83	18,865.17	35,000.00
Recreation and Cultural Services	1,863.29	231,415.54	228,685.00
Total Expenditures:	490,800.92	6,414,553.92	6,191,687.00
Change in Net Financial Assets	(165,104.28)	727,797.38	560,057.00
Operating Surplus/Deficit (Chg in Net Asst)	(165,104.28)	727,797.38	560,057.00
Transfers			
Account Balances	Current	Year to Date	Balance
Cash & Investments			
Cash			
Cash - On Hand - Petty Cash.			200.00
Cash - Bank - Demand - CIBC	1,054,128.09	(1,139,539.30)	737,984.98
Cash - Savings Acct - CIBC	(1,000,000.00)	(4,256,192.92)	18,952.03
Cash - Bank - Business Save - CU	1,362.14	1,130,425.79	1,209,949.41
Cash - Bank - Membership - CU		2,352.29	5,529.49
CIBC High Interest Savings	19,949.15	5,100,524.22	5,100,524.22
GIC - Trans. Equip - Acct 9742 CU			160,000.00
GIC - Office - Acct 6966 CU		(116,616.25)	
GIC - Fire Protection Acct 9775 CU		(121,040.79)	
GIC - Road Mtce Agree Acct 3285 CU		(402,200.00)	
GIC - Municipal Reserve Acct 49809 CU			47,335.64
GIC SWHL - Acct 49791 CU			50,408.71
GIC RMA - Acct 756958 CU		(841,839.92)	
GIC Water Drainage - Acct 763277 CU		4,710.32	106,014.45
GIC SALE 97-5199374-0027CIBC			833,000.00
GIC SALE 97-5199374-0035CIBC			833,000.00
GIC RMA 97-5199374-0043CIBC			800,000.00
GIC Land Sale 97-5199374CIBC		(397,146.50)	
GIC-Fire Prot Acct 49825CU		(186,000.00)	
Municipal			
Municipal - Tax Receivable - Current	(339,775.56)	1,284,542.92	1,746,732.12
Change in General Surplus	(429,440.46)	789,777.24	11,694,988.05

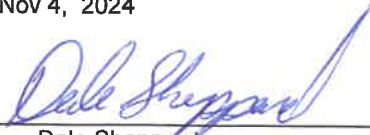
RM of Meadow Lake #588
Statement of Financial Activities - Summary
For the Period Ending October 31, 2024

Certified correct and in accordance with the records Presented to council on

Nov 4, 2024



Richard Levesque
CAO



Dale Sheppard
Reeve

AGREEMENT BETWEEN
SOUTH WATERHEN HAMLET

And the

RURAL MUNICIPALITY OF MEADOW LAKE #588

THIS AGREEMENT made this 4th day of November, 2024.

1. Procedures and Meetings with the Organized Hamlet:

- a. **Budget Submission Requirements:** The Hamlet Board is required to submit an annual budget to the RM Council by November 30th each year. The budget should be formatted according to the municipal template, which includes projected revenues and expenditures.
- b. **Supporting Documentation:** Budget submissions must include justifications for expenditure requests and projected revenue sources.
- c. **Meetings with the Hamlet Board and RM Council:** Meetings shall be held once a year, with the date to coincide with a regular RM Council meeting. The date to be set by mutual agreement. Emergency meetings can be scheduled as needed with at least seven days' notice.
- d. **Objectives:** These meetings will focus on budget reviews, project updates, and strategic planning to ensure alignment between the Hamlet Board and the RM Council.

2. Implementation:

- a. **Responsibilities:** The Council of the RM of Meadow Lake is responsible for overseeing the implementation of this agreement and providing resources and support to the Hamlet Board.
- b. **Compliance:** The RM Administrator shall monitor compliance and report to the Council as needed.
- c. **Contribution Rate:** That the contribution rate into the reserve for the Organized Hamlet of South Waterhen be set at 75%.
- d. It is understood that funds generated by the 75% contribution rate shall pay for all operating and infrastructure costs of the Organized Hamlet.

3. Monitoring and Evaluation:

- a. **Review:** This agreement shall be reviewed every five years by the RM Council to ensure its effectiveness and relevance. Feedback from residents and stakeholders will be considered during the review process.
- b. **Amendments:** Amendments to this agreement may be made based on the outcomes of the review or as required by changes in Provincial Regulations or Municipal needs.

4. Documentation, Public Access and Record Keeping:

All documentation related to the governance and operations of the Hamlet of South Waterhen will be maintained by the RM Administrator and will be accessible for public review upon request.

5. Repealing:

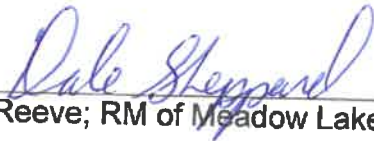
a. This Agreement shall be administered and interpreted by the RM Administrator; however, this Agreement cannot be amended without RM Council approval.

b. This Agreement shall come into force and take effect on _____, 2024 and shall continue in full force and effect until repealed or replaced by a subsequent resolution of Council.



President; South Waterhen Hamlet

Dan Heit



Reeve; RM of Meadow Lake #588

Dale Sheppard



CAO/RM Administrator; RM of Meadow Lake #588

Richard Levesque



SEAL

This agreement is up for review November, 2024